

**MINUTES OF THE REGULAR ROMULUS CITY COUNCIL MEETING
May 3, 2021**

**Romulus City Hall Council Chambers, 11111 Wayne Rd, Romulus, MI 48174
THE MEETING WAS HELD ELECTRONICALLY
VIA ZOOM MEETING TELECOMMUNICATIONS**

The meeting was called to order at 7:30 p.m. by Mayor Pro-Tem John Barden.

Pledge of Allegiance – Led by Councilman Wadsworth

Roll Call

Present: Kathy Abdo, John Barden, Tina Talley, William Wadsworth, Eva Webb, Virginia Williams

Absent / Excused: Celeste Roscoe

Administrative Officials in Attendance:

LeRoy Burcroff, Mayor

Stacy Paige, Treasurer

Administrative Staff in Attendance:

D'Sjonaun Hockenull - Deputy Clerk; Julie Wojtylko - Chief of Staff; Stephen Hitchcock - City Attorney; Stephen Dudek - Director of Technology Services; Mike Laskaska - Director of Communication & Community Service; Carol Maise - City Planner; Kevin Krause - Director of Fire & Emergency Services; Kevin Losen - Director of Human Resources; Roberto Scappaticci - Director of DPW; Kathy Hood - Asst. Director of DPW

1. Agenda

A. Moved by **Kathy Abdo**, seconded by **William Wadsworth** to accept the agenda as presented.

Motion Carried Unanimously

2. Minutes

A. **Res. #21-129** Moved by **Kathy Abdo**, seconded by **Virginia Williams** to approve the regular meeting held on Monday, April 26, 2021, at 7:30 p.m. **Motion Carried Unanimously**

3. Petitioner - None

4. Chairperson's Report, John Barden, Mayor Pro-Tem

A. Congresswoman Rashida Tlaib spoke on the services and funding available through the American Rescue Plan. **Res. #21-130** Moved by **William Wadsworth**, seconded by **Kathy Abdo** to adopt a resolution in support of the Pennsylvania Road grade separation. **Motion Carried Unanimously**
Moved by **Tina Talley**, seconded by **Eva Webb** to accept the Chairperson's Report.
Motion Carried Unanimously

5. Mayor's Report – LeRoy D. Burcroff, Mayor

A. Moved by **Tina Talley**, seconded by **Virginia Williams** to concur with the administration and award ITB 20/21-13 to the lowest, most responsive, responsible bidder, Core & Main LP, for two-year fixed pricing (pricing to end 6/30/2023) on water hydrants and gate valves. **Motion Carried Unanimously**

B. **Res. #21-132** Moved by **Eva Webb**, seconded by **William Wadsworth** to concur with the administration and award ITB 20/21-14 to John D. Osborne Trucking, Inc., for two-year fixed pricing for the purchase of gravel, sand, and limestone on an as-needed basis. **Motion Carried Unanimously**

C. **Res. #21-133** Moved by **William Wadsworth**, seconded by **Kathy Abdo** to concur with the administration and award ITB 20/21-15 to the lowest most responsive and responsible bidder, Blue Ribbon Contracting, Inc., for the installation of a 10-inch sanitary sewer within an easement along the front of homes on the west side of Ozga Street between Porter and West Huron River Drive, in the amount of \$198,691.00 with an additional 10% contingency in the amount of \$19,869.10 for unforeseen construction issues that may arise. **Motion Carried Unanimously**

D. **Res. #21-134** Moved by **Eva Webb**, seconded by **Virginia Williams** to concur with the administration and authorize a no-fee permit for the family of the late David Jones to use the Historical Park Pavilion on Thursday, May 6, 2021, beginning at 1:00 p.m. for a repress. All necessary safety protocols/social distancing requirements will be followed should City Council concur with the request. **Motion Carried Unanimously**

6. Clerk's Report – Ellen L. Craig-Bragg, Clerk

A. **Res. #21-135** Moved by **Eva Webb**, seconded by **Tina Talley** to approve the Second Reading and Final Adoption of Budget Amendment 20/21-20 to pay for final construction costs of Goddard Road Streetscape. The original Budget Amendment 19/20-11 was approved in a Regular Council Meeting on 12/9/2019 and Funds were not dispersed for payment to the State of Michigan-MDOT. **Motion Carried Unanimously**

B. **Res. #21-136** Moved by **William Wadsworth**, seconded by **Virginia Williams** to approve the Second Reading and Final Adoption of Budget Amendment 20/21-21 to pay for costs associated with repair to the Pinewood Pump Station #1, Guide Rail, and Base Replacement. **Motion Carried Unanimously**

7. Treasurer's Report - Stacy Paige, Treasurer - See Clerk's Office for complete copy of minutes

8. Public Comment - None

9. Unfinished Business - None

10. New Business - None

11. Communication - See Clerk's Office for complete copy of minutes

12. Adjournment

Moved by **William Wadsworth**, seconded by **Virginia Williams** to adjourn the meeting at 8:12 p.m. **Motion Carried Unanimously**

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on May 3, 2021.



Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan

**MINUTES OF THE REGULAR ROMULUS CITY COUNCIL MEETING
May 10, 2021**

**Romulus City Hall Council Chambers, 11111 Wayne Rd, Romulus, MI 48174
THE MEETING WAS HELD ELECTRONICALLY
VIA ZOOM MEETING TELECOMMUNICATIONS**

The meeting was called to order at 7:32 p.m. by Mayor Pro-Tem John Barden

Pledge of Allegiance – Led by Councilperson Wadsworth

Roll Call

Present: Kathy Abdo (remote from Romulus, MI), John Barden (remote from Romulus, MI), Celeste Roscoe (remote from Romulus, MI), Tina Talley (remote from Romulus, MI), William Wadsworth (remote from Romulus, MI), Eva Webb (remote from Romulus, MI), Virginia Williams (remote from Romulus, MI)

Absent / Excused:

Administrative Officials in Attendance:

LeRoy Burcroff, Mayor
Stacy Paige, Treasurer

Administrative Staff in Attendance:

D'Sjonaun Hockenhuil - Deputy Clerk; Julie Wojtylko - Chief of Staff; Stephen Hitchcock - City Attorney; Maria Farris - Finance Director; Victoria Trush - Assistant Finance Director; Stephen Dudek - Technology Director; Joshua Monte - Police Captain; Kevin Krause - Director of Fire & Emergency Services; Robert McCraight - Director of Public Services & Economic Development; Kathy Hood - Deputy DPW Director; Mike Laskaska - Director of Communications & Community Service; Merrie Druyer - TIFA/DDA Director & Economic Development Coordinator.

1. Agenda

A. Moved by Tina Talley, seconded by Kathy Abdo to accept the agenda as presented.

Motion Carried Unanimously

2. Minutes

A. Res. #21-137 Moved by William Wadsworth, seconded by Eva Webb to approve the minutes from the regular meeting held on Monday, May 3, 2021, at 7:30 p.m.

Roll Call Vote: Ayes - Abdo, Barden, Talley, Wadsworth, Webb, Williams Abstain - Roscoe

Motion Carried

B. Res. #21-138 Moved by Eva Webb, seconded by Tina Talley to approve the minutes from the public hearing to discuss the Preliminary Budget FY 2021/2022 held on Monday, May 3, 2021, at 6:15 p.m.

Roll Call Vote: Ayes - Abdo, Barden, Talley, Wadsworth, Webb, Williams Abstain - Roscoe

Motion Carried

3. Petitioner - None

4. Chairperson's Report, John Barden, Mayor Pro-Tem

A. Moved by Celeste Roscoe, seconded by Tina Talley to accept the Chairperson's Report.

Motion Carried Unanimously

5. Mayor's Report – LeRoy D. Burcroff, Mayor

A. Res. #21-139 Moved by Eva Webb, seconded by Tina Talley to concur with administration and grant authorization for the Mayor and Clerk to enter into the lease-purchase agreement with Comerica Leasing for the lease-purchase of one (1) 2019 Ford E-450 Ambulance Demo in the amount of \$206,902.33 at the fixed interest rate of 2.04% for four (4) years with the first payment to be made May 1, 2022. The City would own the vehicle at the term of the lease. **Motion Carried Unanimously**

B. Res. #21-140 Moved by William Wadsworth, seconded by Eva Webb to concur with the administration and adopt the General and Special Appropriations Act and Tax Levy authorization for the City of Romulus and 34th District Court Fiscal Year 2021-2022 as submitted by Mayor Burcroff.

CITY OF ROMULUS

GENERAL AND SPECIAL APPROPRIATIONS ACT

A resolution to provide for the adoption of a budget proposed by the Mayor containing estimates of proposed revenues and expenditures for the fiscal year beginning July 1, 2021 and ending June 30, 2022 and millage rates to support this budget.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROMULUS:

SECTION 1. That for the expenditures of the City Government and its activities for the fiscal year, beginning July 1, 2021 and ending June 30, 2022, the amounts in the following sections are hereby appropriated.

SECTION 2. That for the said fiscal year there is hereby appropriated out of the General Fund on an activity basis, the following:

COUNCIL	\$	98,210
MAYOR		689,739
CLERK		675,399
FINANCIAL SERVICES		11,637,364
TREASURER		461,819
PUBLIC SAFETY		1,452,004
PUBLIC SERVICES		3,321,658
COMMUNITY & ECONOMIC DEVELOPMENT		128,748
RECREATIONAL & CULTURAL		<u>653,645</u>
TOTAL EXPENDITURES		<u>19,118,586</u>

REVENUES

PROPERTY TAXES	8,663,230
BUSINESS LICENSES & PERMITS	216,000
FEDERAL GRANTS & REVENUES	-
STATE GRANTS & REVENUES	4,192,300
CHARGES FOR SERVICES	638,120
FINES & FORFEITS	900,000
INTEREST & RENTS	601,380
OTHER REVENUES	1,529,750
CONTRIBUTIONS FROM LOCAL UNITS	69,920
NON-BUSINESS LICENSES & PERMITS	<u>1,259,200</u>
TOTAL REVENUES	<u>18,069,900</u>
APPROPRIATION - FUND BALANCE	<u>1,048,686</u>
TOTAL REVENUES & APPROPRIATED FUND BALANCE	<u>19,118,586</u>

SECTION 3. That for the said fiscal year there is hereby appropriated out of the Major Roads Fund on an activity basis, the following:

MAJOR ROADS FUND EXPENDITURES	1,798,112
TRANSFER TO LOCAL STREETS	285,000
TRANSFER TO DEBT FUND	<u>205,780</u>
TOTAL EXPENDITURES & CONTINGENCIES	<u>2,288,892</u>
REVENUES	<u>2,377,750</u>

SECTION 4. That for the said fiscal year there is hereby appropriated out of the Local Streets Fund on an activity basis, the following:

LOCAL STREETS FUND EXPENDITURES	<u>981,057</u>
REVENUES	<u>973,700</u>
APPROPRIATION - FUND BALANCE	7,357
TOTAL REVENUES & APPROPRIATED FUND BALANCE	<u>981,057</u>

SECTION 5. That for the said fiscal year there is hereby appropriated out of the Public Safety Fund on an activity basis, the following:

PUBLIC SAFETY FUND	<u>14,271,020</u>
REVENUES	<u>14,271,020</u>

SECTION 6. That for the said fiscal year there is hereby appropriated out of the Romulus Athletic Center Fund on an activity basis, the following:

ROMULUS ATHLETIC CENTER	<u>2,191,530</u>
REVENUES	<u>2,196,440</u>

SECTION 7. That for the said fiscal year there is hereby appropriated out of the Cemetery Perpetuation Fund on an activity basis, the following:

CEMETERY FUND	<u>8,000</u>
REVENUES	<u>100</u>
APPROPRIATION - FUND BALANCE	<u>7,900</u>
TOTAL REVENUES & APPROPRIATED FUND BALANCE	<u>8,000</u>

SECTION 8. That for the said fiscal year there is hereby appropriated out of the Cable Television Fund on an activity basis, the following:

CABLE TELEVISION	<u>327,686</u>
REVENUES	<u>369,620</u>

SECTION 9. That for the said fiscal year there is hereby appropriated out of the Merriman Road Special Assessment Fund on an activity basis, the following:

MERRIMAN RD SPECIAL ASSESSMENT	<u>101,740</u>
REVENUES	<u>99,740</u>
APPROPRIATION - FUND BALANCE	<u>2,000</u>
TOTAL REVENUES & APPROPRIATED FUND BALANCE	<u>101,740</u>

SECTION 10. That for the said fiscal year there is hereby appropriated out of the Street Lighting Fund on an activity basis, the following:

STREET LIGHTING	<u>627,840</u>
REVENUES	<u>609,406</u>
APPROPRIATION - FUND BALANCE	<u>18,434</u>
TOTAL REVENUES & APPROPRIATED FUND BALANCE	<u>627,840</u>

SECTION 11. That for the said fiscal year there is hereby appropriated out of the Oakwood Special Assessment District on an activity basis, the following:

OAKWOOD SPECIAL ASSESSMENT DISTRICT	<u>15,500</u>
REVENUES	<u>20,810</u>

SECTION 12. That for the said fiscal year there is hereby appropriated out of the Community/Employee Activity Fund on an activity basis, the following:

COMMUNITY/EMPLOYEE ACTIVITY FUND	<u>2,300</u>
REVENUES	<u>10,700</u>

SECTION 13. That for the said fiscal year there is hereby appropriated out of the Sanitation Fund on an activity basis, the following:

SANITATION	<u>1,343,440</u>
REVENUES	<u>1,347,100</u>

SECTION 14. That for the said fiscal year there is hereby appropriated out of the Community Development Block Grants Fund on an activity basis, the following:

COMMUNITY DEVELOPMENT BLOCK GRANTS	<u>35,000</u>
REVENUES	<u>35,000</u>

SECTION 15. That for the said fiscal year there is hereby appropriated out of the Michigan Indigent Defense Fund on an activity basis, the following:

MICHIGAN INDIGENT DEFENSE FUND	<u>398,360</u>
REVENUES	<u>398,240</u>
APPROPRIATION - FUND BALANCE	<u>120</u>
TOTAL REVENUES & APPROPRIATED FUND BALANCE	<u>398,360</u>

SECTION 16. That for the said fiscal year there is hereby appropriated out of the 9 1 1 Fund on an activity basis, the following:

9 1 1 FUND	<u>165,920</u>
REVENUES	<u>135,460</u>
APPROPRIATION - FUND BALANCE	<u>30,460</u>
TOTAL REVENUES & APPROPRIATED FUND BALANCE	<u>165,920</u>

SECTION 17. That for the said fiscal year there is hereby appropriated out of the Federal Law Enforcement Fund on an activity basis, the following:

FEDERAL LAW ENFORCEMENT	<u>23,760</u>
REVENUES	-
APPROPRIATION - FUND BALANCE	<u>23,760</u>
TOTAL REVENUES & APPROPRIATED FUND BALANCE	<u>23,760</u>

SECTION 18. That for the said fiscal year there is hereby appropriated out of the State Law Enforcement Fund on an activity basis, the following:

STATE FORFEITURE	<u>151,880</u>
REVENUES	<u>51,000</u>
APPROPRIATION - FUND BALANCE	<u>100,880</u>
TOTAL REVENUES & APPROPRIATED FUND BALANCE	<u>151,880</u>

SECTION 19. That for the said fiscal year there is hereby appropriated out of the Municipal Library Fund on an activity basis, the following:

MUNICIPAL LIBRARY	<u>1,129,165</u>
REVENUES	<u>859,373</u>
APPROPRIATION - FUND BALANCE	<u>269,792</u>
TOTAL REVENUES & APPROPRIATED FUND BALANCE	<u>1,129,165</u>

SECTION 20. That for the said fiscal year there is hereby appropriated out of the Special Assessment - Beverly Road Fund on an activity basis, the following:

SPECIAL ASSESSMENT - BEVERLY ROAD	<u>82,540</u>
REVENUES	<u>2,000</u>
APPROPRIATION - FUND BALANCE	<u>80,540</u>
TOTAL REVENUES & APPROPRIATED FUND BALANCE	<u>82,540</u>

SECTION 21. That for the said fiscal year there is hereby appropriated out of the 2017B Court Building Debt Service Fund on an activity basis, the following:

2017B COURT BUILDING CAPITAL IMPROVEMENT BONDS	<u>1,044,425</u>
REVENUES	<u>888,250</u>
APPROPRIATION - FUND BALANCE	<u>156,175</u>
TOTAL REVENUES & APPROPRIATED FUND BALANCE	<u>1,044,425</u>

SECTION 22. That for the said fiscal year there is hereby appropriated out of the 2017A Ecorse/Vining Capital Improvement Debt Service Fund on an activity basis, the following:

2017A ECORSE/VINING CAPITAL IMPROVEMENT BONDS	<u>1,199,680</u>
REVENUES	<u>1,278,923</u>

SECTION 23. That for the said fiscal year there is hereby appropriated out of the 2014 Capital Improvement Debt Service Fund on an activity basis, the following:

2014 CAPITAL IMPROVEMENT BONDS	<u>205,780</u>
REVENUES	<u>205,780</u>

SECTION 24. That for the said fiscal year there is hereby appropriated out of the Sewer Debt Service Fund on an activity basis, the following:

SEWER DEBT SERVICE	<u>320,000</u>
REVENUES	<u>95,000</u>
APPROPRIATION - FUND BALANCE	<u>225,000</u>
TOTAL REVENUES & APPROPRIATED FUND BALANCE	<u>320,000</u>

SECTION 25. That for the said fiscal year there is hereby appropriated out of the Water Debt Service Fund on an activity basis, the following:

WATER DEBT SERVICE	-
REVENUES	<u>500</u>

SECTION 26. That for the said fiscal year there is hereby appropriated out of the Ecorse Construction & Vining Road Extension Fund on an activity basis, the following:

ECORSE CONSTRUCTION & VINING ROAD EXTENSION	<u>981,853</u>
REVENUES	<u>5,000</u>
APPROPRIATION - FUND BALANCE	<u>976,853</u>
TOTAL REVENUES & APPROPRIATED FUND BALANCE	<u>981,853</u>

SECTION 27. That for the said fiscal year there is hereby appropriated out of the Tax Increment Finance Authority Vining Road Construction Fund on an activity basis, the following:

TIFA-VINING CONSTRUCTION	<u>37,746</u>
REVENUES	<u>100</u>
APPROPRIATION - FUND BALANCE	<u>37,646</u>
TOTAL REVENUES & APPROPRIATED FUND BALANCE	<u>37,746</u>

SECTION 28. That for the said fiscal year there is hereby appropriated out of the Sewer and Water Fund on an activity basis, the following:

SEWER AND WATER	<u>16,935,138</u>
REVENUES	<u>14,199,203</u>
APPROPRIATION - FUND BALANCE	<u>2,735,935</u>
TOTAL REVENUES & APPROPRIATED FUND BALANCE	<u>16,935,138</u>

SECTION 29. That for the said fiscal year there is hereby appropriated out of the Vehicle and Equipment Fund on an activity basis, the following:

MOTOR VEHICLE AND EQUIPMENT	<u>1,914,270</u>
REVENUES	<u>1,325,550</u>
APPROPRIATION - FUND BALANCE	<u>588,720</u>
TOTAL REVENUES & APPROPRIATED FUND BALANCE	<u>1,914,270</u>

SECTION 30. That for the said fiscal year there is hereby appropriated out of the Technology Services Fund on an activity basis, the following:

TECHNOLOGY SERVICES	<u>689,939</u>
REVENUES	<u>705,040</u>

SECTION 31. That for the said fiscal year there is hereby appropriated out of the Property and Liability Self-Insurance Fund on an activity basis, the following:

PROPERTY AND LIABILITY SELF INSURANCE	<u>644,860</u>
REVENUES	<u>651,250</u>

SECTION 32. That for the said fiscal year there is hereby appropriated out of the Retirement Insurance Benefit Fund on an activity basis, the following:

RETIREE INSURANCE BENEFITS	<u>2,868,160</u>
REVENUES	<u>2,980,680</u>

SECTION 33. That for the said fiscal year there is hereby appropriated out of the Brownfield Redevelopment Authority Fund on an activity basis, the following:

BROWNFIELD REDEVELOPMENT AUTHORITY	<u>3,610</u>
REVENUES	<u>9,760</u>

SECTION 34. That for the said fiscal year there is hereby appropriated out of the Downtown Development Authority Fund on an activity basis, the following:

DOWNTOWN DEVELOPMENT AUTHORITY	<u>615,604</u>
REVENUES	<u>501,090</u>
APPROPRIATION - FUND BALANCE	<u>114,514</u>
TOTAL REVENUES & APPROPRIATED FUND BALANCE	<u>615,604</u>

SECTION 35. That for the said fiscal year there is hereby appropriated out of the Tax Increment Finance Authority Funds on an activity basis, the following:

TIFA DISTRICT II	<u>8,661,431</u>
REVENUES	<u>5,755,300</u>
APPROPRIATION - FUND BALANCE	<u>2,906,131</u>
TOTAL REVENUES & APPROPRIATED FUND BALANCE	<u>8,661,431</u>

SECTION 36. That for the said fiscal year there is hereby appropriated out of the 34th District Court on an activity basis, the following:

34th DISTRICT COURT	<u>4,549,500</u>
REVENUES	<u>4,549,500</u>

SECTION 37. That for the said fiscal year there is hereby appropriated the following Capital Budget expenditures:

CAPITAL BUDGET	<u>8,630,260</u>
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SECTION 38. That amounts budgeted for specific items or purposes and not required to be utilized for such items or purposes may be spent by the Mayor for other items or purposes within the same activity for which such allocations are made.

SECTION 39. Be it further resolved that the following millage rates as provided by charter or statute be assessed:

OPERATING MILLAGE	9.4063
P.A. 359 MILLAGE	0.0464
FIRE AND POLICE SERVICES MILLAGE	4.0000
LIBRARY MILLAGE	0.7000
SANITATION MILLAGE	1.5500
EPA LEVY MILLAGE	0.1682

SECTION 40. Be it further resolved that the Property Tax Administration Fee and any type of late penalty charge as provided for by charter or statute be assessed.

Roll Call Vote: Ayes - Barden, Roscoe, Talley, Wadsworth, Webb, Nays - Abdo, Williams

Motion Carried

6. Clerk's Report – Ellen L. Craig-Bragg, Clerk

A. Res. #21-141 Moved by **Celeste Roscoe**, seconded by **William Wadsworth** to adopt a resolution to approve the ballot language to be placed on the ballot for November 2, 2021, General Election.

Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth, Webb, Nays - Williams

Motion Carried

B. Res. #21-142 Moved by **William Wadsworth**, seconded by **Celeste Roscoe** to approve the Proposed 2021-2022 Fee Schedule. **Motion Carried Unanimously**

7. Treasurer's Report – Stacy Paige, Treasurer - No Report

8. Public Comment - None

9. Unfinished Business - None

10. New Business – Please see Clerk's Office for complete copy of the Minutes

11. Warrant

A. Res. #21-143 Moved by **Kathy Abdo**, seconded by **Tina Talley** to approve Warrant #: 21-9 Checks presented in the amount of \$941,327.46. **Motion Carried Unanimously**

B. Res. #21-144 Moved by **Kathy Abdo**, seconded by **Virginia Williams** to approve Warrant #: 21-9E Checks presented in the amount of \$12,268.75. **Motion Carried Unanimously**

12. Communication – Please see Clerk's Office for complete copy of Minutes


Res. #21-145 Moved by **Virginia Williams**, seconded by **William Wadsworth** to adopt a resolution celebrating the 90th birthday of Carmelita Johnson. **Motion Carried Unanimously**

13. Adjournment

Moved by **William Wadsworth**, seconded by **Kathy Abdo** to adjourn the meeting at 8:22 p.m.

Motion Carried Unanimously

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on May 10, 2021.


Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan