

CITY OF ROMULUS RFP 18/19-28
Request for Proposal - Redevelop -Former "Firehouse"
located 35255 Goddard Road, Romulus, MI

This Request for Proposals is intended to help the City of Romulus to identify a Developer/Operator owner to partner with for redevelopment of the former Romulus "Firehouse" located at 35255 Goddard Road, Romulus, MI 48174. The Developer/Operator that we seek should have demonstrated expertise in restaurant projects and/or retail projects and have the financial capacity to complete and operate the final project. The City will ultimately select one individual or group to lease, lease to purchase or purchase the building for the redevelopment of the former "Firehouse".

- (1) Qualified individuals and developer/operators wishing to submit a proposal must use the forms provided by the City. Proposal forms and specifications may be obtained from the MITN Purchasing Group Page of BidNet Direct at <http://www.mitn.info/> or by emailing your request to the City of Romulus Purchasing Department Purchasing@romulusgov.com. Copies of documents obtained from any other source are not considered official copies. Proposals may be rejected unless made on the forms included with the bidding documents.
- (2) A onetime pre-proposal conference will be held at 1:00 PM, Monday, June 17, 2019, in the Council Chambers of Romulus City Hall located to 11111 Wayne Road. In addition to providing clarifications to the bid documents, this will be the only opportunity for companies to view the interior of the building prior to submitting a proposal.
- (3) Any and all questions regarding the request for proposal documents, the project scope or the required submittals must be emailed to Purchasing@romulusgov.com and received no later than 12:00 P.M. local time, Friday, June 21, 2019.
- (4) Clarifications, modifications, or amendments may be made to this solicitation at the discretion of the City. Any and all addenda issued by the City will be posted on the MITN system. All interested parties are instructed to view the MITN website regularly for any issued addenda. It is the responsibility of the bidder to obtain all issued addenda and acknowledge receipt of said addenda by including a printed copy of each addendum as part of the required documents for this solicitation and to list the addendum and sign and date the "Acknowledgment of Receipt Addenda Form: supplied in the RFP documents.
- (5) The City reserves the right to postpone the deadline for the submission of proposals without notification and also reserves the right to reject all proposals and to waive any minor informality or irregularity in proposals received.
- (6) A total of six (6) copies (One original and five marked "Copy") and 1 electronic copy in "PDF" form of the documents of the proposal must be submitted together in a sealed envelope or package and returned to the City Clerk's Office no later than 2:30 P.M., Wednesday, July 17, 2019. The original proposal may be clipped but should not be stapled or bound. Copies may be stapled or bound. The original and copies should be identical, excluding the obvious difference in labeling.
- (7) At approximately 2:45 p.m. local time following the deadline for submitting bids, receipt of all timely received proposals shall be acknowledged publically and a cursory review of submittals shall be made for form and content.
- (8) The City reserves the right to reject as non-responsive any proposals which are not organized and formatted as described in this RFP.
- (9) The City, during the course of the evaluation process, may request additional written information to supplement and clarify the information provided in this response.
- (10) The City, at the discretion of the proposal Evaluation Committee, may conduct interviews with some or all of the Developer's that submitted proposals for consideration.
- (11) Agreements may ultimately be entered into with the most responsive and responsible company, as determined in the sole discretion of the City of Romulus or otherwise in a manner deemed by the City to be in its own best interest.
- (12) The City reserves the right to postpone the deadline for the submission of proposals without notification and also reserves the right to reject all proposals and to waive any minor informality or irregularity in proposals received. Ultimately, a contract may be awarded to the most responsive and responsible company, as determined in the sole discretion of the City of Romulus or otherwise in a manner deemed by the City to be in its own best interest.
- (13) The City of Romulus strictly prohibits the reproduction or publishing of any published document or solicitation without the express written consent of the City of Romulus. Unauthorized posting of any notice of these documents or reference to said documents or solicitations is strictly prohibited.