

# CITY OF ROMULUS, ORDINANCE # 2018-007

## SUMMARY OF AMENDMENTS TO PURCHASING ORDINANCE: CHAPTER 39

On November 5, 2018, the City Council of the City of Romulus, approved amendments to the City Purchasing Ordinance, which in summary provides as follows:

- The correction of minor grammatical and formatting errors in the ordinance;
- The redefinition of existing terms and addition of new terms;
- Small Purchases using Blanket POs & Credit Cards shall increase from \$500 to \$1,500;
- Quotes (previously defined as documented verbal inquiries) previously required for purchases greater than or equal to \$1,500 but less than \$3,000 will change to be greater than or equal to \$3,000 but less than \$6,000;
- Formal Quotes aka RFQ previously required for purchases greater than or equal to \$3,000 but less than \$6,000 will change to be the requirement of purchases greater than or equal to \$6,000 but less than \$12,000;
- Sealed bids for purchases of goods and services (ITB & RFP) shall change from being required when the purchase is greater than or equal to \$6,000 to the new threshold of greater than or equal to \$12,000;
- Shall allow for the purchase of or for the replacement of failed or failing equipment that is readily available in the market place and installed without modification and/or services for the repair or replacement of such equipment where the amount is equal to or exceeds \$3,000.00 but is less than \$20,000.00 (\$100,000 for lessees who are responsible for maintenance of the leased premises);
- Shall waive the requirement of competitive sealed bids and allow for the city to piggyback on an existing extendable contract, for the acquisition of materials, services or goods in combination with services purchased from a State or Local Governmental Agency's bid;
- Contracts for any public work or improvement or for any purchase of a material or other good or service, the cost of which shall exceed \$12,000.00, shall not be entered into unless the same has been approved by a majority of the city council elect or by the respective component unit.

**The entire ordinance may be viewed at the City of Romulus Clerk's Office, 11111 Wayne Rd. Romulus, MI 48174, 734-942-7540.**

ADOPTED, APPROVED AND PASSED by the City Council of the City of Romulus this 5th day of November, 2018.

I hereby certify that the foregoing is a true summary of the Ordinance passed by the Romulus City Council at a regular Council Meeting held on the 5th day of November, 2018.

I further certify that the foregoing was published in The Eagle (Associated Newspapers), a newspaper of general circulation in the City of Romulus, on the 21st day of November, 2018.

ELLEN L. CRAIG-BRAGG, CMC, City Clerk

Within forth-five days after publication of any ordinance duly passed by the Council, a petition may be presented to the Council protesting against such ordinance continuing in effect. Said petition shall contain the text of such ordinance and shall be signed by not less than six percent (6%) of the registered electors registered at the last preceding election at which a Mayor of the City was elected. Said ordinance shall thereupon and thereby be suspended from operation and the Council shall immediately reconsider such ordinance.

Introduction: 10-22-2018

Second Reading: 11-05-2018

Publication: 11-21-2018