

MINUTES OF REGULAR ROMULUS CITY COUNCIL MEETING

November 6, 2017

Romulus City Hall Council Chambers, 11111 Wayne Rd. Romulus, MI 48174

The meeting was called to order at 7:30 p.m. by Mayor Pro-Tem John Barden.

Pledge of Allegiance

Roll Call: Kathleen Abdo, John Barden, Linda Choate, Harry Crout, Sylvia Makowski, Celeste Roscoe, William Wadsworth.

Administrative Officials in Attendance:

LeRoy D. Burcroff, Mayor
Ellen L. Craig-Bragg, Clerk
Stacy Paige, Treasurer

1. Moved by **Makowski**, seconded by **Roscoe** to accept the agenda as presented. **Motion Carried Unanimously.**
17-364 2A. Moved by **Crout** seconded by **Abdo** to approve the minutes of the regular meeting of the Romulus City Council held on October 23, 2017 **Motion Carried Unanimously.**

17-365 2B. Moved by **Wadsworth**, seconded by **Abdo** to approve the minutes of the special meeting of the Romulus City Council held on October 23, 2017; Open Session, Aerotropolis Proposal to Revised Interlocal Agreement; Closed Session, Attorney Opinion. **Motion Carried Unanimously.**

3A. Petitioner: None.

4. Chairperson's Report:

Mayor John Barden presented awards for the Scarecrow Contest: first prize, Fire Department; second prize, Boy Scouts Troop 872; third prize, Romulus Library. Councilman Crout announced that "Helping Hands" is in need of turkey donations for Thanksgiving.

4. Moved by **Roscoe**, seconded by **Makowski** to accept the Chairperson's Report. **Motion Carried Unanimously.**

5. Mayor's Report:

17-366 5A. Moved by **Wadsworth**, seconded by **Crout** to concur with the administration to re-appoint Maria Lambert, Debbie Hoffman, Julie Wojtylko, Cynthia Keleman, Ellen Craig-Bragg, Lynn Conway and Merrie Druyor to the Romulus Arts Council with all terms to expire on November 11, 2019. **Motion Carried Unanimously.**

17-367 5A1. Moved by **Makowski**, seconded by **Choate** to concur with the administration to appoint resident Lauren Wilhide to the Romulus Arts Council with a term to expire on November 11, 2019. **Motion Carried Unanimously.**

17-368 5A2. Moved by **Makowski**, seconded by **Roscoe** to adopt a memorial resolution for the family of William "Billy" Campbell. **Motion Carried Unanimously.**

17-369 5B. Moved by **Makowski**, seconded by **Roscoe** to concur with the administration and authorize the mayor and clerk to enter into the Tax Increment Revenue Collection and Retention Agreement between the City of Romulus and the Local Development Finance Authority of the Detroit Region Aerotropolis Development Corporation **Motion Carried Unanimously.**

17-370 5C. Moved by **Wadsworth**, seconded by **Abdo** to concur with the administration and authorize the mayor and clerk to enter into the Aerotropolis Development Area and Tax Increment Revenue Collection and Retention Agreement. **Motion Carried Unanimously.**

17-371 5D. Moved by **Makowski**, seconded by **Wadsworth** to concur with the administration and authorize the proposal from WH Canon for holiday lighting along the Merriman Road corridor (from I-94 to Leonardo's) with the price not to exceed \$6,655.00. **Motion Carried Unanimously.**

17-372 5E. Moved by **Choate**, seconded by **Crout** to concur with the administration and approve the proposed Sub-Recipient Agreement between the City of Romulus and Wayne County for the expenditure of Community Development Block Grant Funds. Term July 1, 2017 through June 30, 2022, pending revision of the agreement to reflect Workers' Compensation language agreement not to exceed \$500,000. **Motion Carried Unanimously.**

17-373 5F. Moved by **Makowski**, seconded by **Choate** to concur with the administration and authorize the change order for additional services proposed by OHM associated with the CDBG Fire Station Rehab Project in an amount not to exceed \$38,512.50. **Motion Carried Unanimously.**

17-374 5G. Moved by **Wadsworth**, seconded by **Abdo** to concur with the administration to increase the Building Department's overtime account for increased workload due to several new large developments. The expenses are offset with revenues from permit fees.

FUND/DEPT.	ACCOUNT NO.	ACCOUNT NAME	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET
General Fund	101-371-477.000	Building Permits/City Certs	725,000	51,810	776,810

<u>Expenditures:</u>					
101-371-710.000	Building Safety - Overtime	16,000	50,000	66,000	
101-371-715.000	Building Safety-Social Security	31,260	750	32,010	
101-371-715.001	Building Safety - Medicare	7,320	720	8,040	
101-371-722.000	Building Safety-Worker's Comp	4,060	340	4,400	

To increase the Building Department's overtime account for increased workload due to several new large developments. The expenses are offset with revenues from permit fees. **Motion Carried Unanimously.**

17-375 5H. Moved by **Makowski**, seconded by **Roscoe** to concur with the administration to increase the project budget to cover additional costs with the Vining Road/Ecorse Road improvements (reimbursement funds received and deposited).

FUND/DEPT.	ACCOUNT NO.	ACCOUNT NAME	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET
Vining Road Ext-Ecorse Rd. Construction	402-000-980.001	Project Costs	2,266,000	1,271,290	3,537,290

<u>Expenditures:</u>					
402-000-980.001	Project Costs	2,266,000	1,271,290	3,537,290	

<u>Revenues:</u>					
402-000-674.297	Contribution from Others	2,266,000	1,271,290	3,537,290	

To increase the project budget to cover additional costs with the Vining Road/Ecorse Road improvements (reimbursement funds received and deposited). **Motion Carried Unanimously.**

17-376 5I Moved by **Choate**, seconded by **Makowski** to concur with the administration to adjust budgeted expenditures amounts based on Wayne County's Sub-Recipient Agreement received October 27, 2017.

FUND/DEPT.	ACCOUNT NO.	ACCOUNT NAME	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET
Comm. Dev. Block Grant	252-000-501.100	Federal Grant Revenue	580,472	(15,184)	565,288

Expenditures:

252-000.831.017	General Admin 17-24-21A	15,180	(1,517)	13,663
252-000-844.017	Senior Services 17-24-05A	22,770	(2,276)	20,494
252-000-847.017	DWTN Fac/Rehab 17-24-14E	20,000	(2,000)	18,000
252-000-887.017	Econ Dev-Rom Fire Sta 17-24-04	93,860	(9,391)	84,469

To adjust budgeted expenditures amounts based on Wayne County Subrecipient Agreement received 10/27/17.

Motion Carried Unanimously.

17-377 5J. Moved by **Choate**, seconded by **Makowski** to concur with the administration to recognize additional program income revenue from repayment of liens and additional program income expenses.

FUND/DEPT.	ACCOUNT NO.	ACCOUNT NAME	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET
Comm. Dev. Block Grant	252-000-683.000	Program Income-Repayment	15,000	14,440	29,440

Revenue:

252-000-683.000	Program Income-Repayment	15,000	14,440	29,440
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Expenditures:

252-000-844.000	Program Income	10,000	14,440	24,440
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To recognize additional program income revenue from repayment of liens and additional program income revenue expenses. (Note: This has no effect on fund balance) **Motion Carried Unanimously.**

17-378 5K. Moved by **Makowski**, seconded by **Choate** to concur with employee committee, the administration and legal counsel and adopt the updates to the employee policy and procedure manual - policies #3, #4, #6, #7, #8, #10, #11, #13, #15, #17, #18, #21, #22, #24; replacement policies #27 and #32 and new policy #36. **Motion Carried Unanimously.**

17-379 5L. Moved by **Wadsworth**, seconded by **Roscoe** to concur with the administration and approve the appointment of Catherine Morse to the City of Romulus Officer Compensation Commission with a term to expire on June 24, 2019. **Motion Carried.**

6A. Clerk's Report:

City Clerk, Ellen Craig-Bragg, announced that November 7th is Election Day. For those voting at Halecreek and Barth Schools, they must use the front entrance. At the RAC there will be designated voters parking; and, handicap parking will be available at all locations. Election results will be available on the city website and the returns will be in after 8:00 p.m. A resident spoke about 6A6, Renters Ordinance.

17-380 6A1. Moved by **Wadsworth**, seconded by **Makowski** to approve second reading, final adoption of Budget Amendment 17/18-11, Brownfield Redevelopment Authority which was introduced at the Council meeting of October 23, 2017. **Motion Carried Unanimously.**

17-381 6A2. Moved by **Choate**, seconded by **Crout** to approve second reading, final adoption of Budget Amendment 17/18-12, Vining Road Extension - Ecorse Road Construction which was introduced at the Council meeting of October 23, 2017. **Motion Carried Unanimously.**

17-382 6A3. Moved by **Makowski**, seconded by **Wadsworth** to approve second reading, final adoption of City of Romulus Distributed Antenna Systems Ordinance (DAS). This ordinance was introduced at the Council meeting of October 23, 2017. **Motion Carried Unanimously.**

17-383 6A4. Moved by **Makowski**, seconded by **Roscoe** to approve second reading, final adoption of City of Romulus Ordinance Chapter 36, Article V, Offenses Against Peace to add "Requirements of Property Owners or Prohibit Disorderly Persons from Use or Possession of Property." This ordinance was introduced at the Council meeting of October 23, 2017. **Motion Carried Unanimously.**

17-384 6A5. Moved by **Wadsworth**, seconded by **Choate** to approve second reading, final adoption of City of Romulus Ordinance Chapter 58, Article II, a new section to Prevent Distracted Driving in the City of Romulus. This ordinance was introduced at the Council meeting of October 23, 2017. Discussion: Councilwoman Abdo asked for clarification of the ordinance. **Motion Carried Unanimously.**

17-385 6A6. Moved by **Makowski**, seconded by **Choate** to approve second reading, final adoption of City of Romulus Ordinance to amend Article VII to add Sections 8-238 to 8-249 for Registration of Rental Properties in the City of Romulus. This ordinance was introduced at the Council meeting of October 23, 2017. **Motion Carried Unanimously.**

6B. Treasurer's Report:

City Treasurer, Stacy Paige, announced that winter tax bills will be mailed out on December 1st. The bills are due on February 14, 2017. For further information, call the Treasurer's Office at 734-942-7580.

7. Public Comment:

Romulus Flyers treasurer thanked the City for their continued support of the Flyers. A resident asked about the food pantry that was supposed to open on Merriman Road and asked about the process of getting a handicap sign in front of her house. A resident asked for a memorial resolution. A resident spoke about putting people first. A resident asked about the Distracted Driving Ordinance.

17-386 7A. Moved by **Makowski**, seconded by **Choate** to adopt a memorial resolution for the family of Cynthia M. Mulenga-Alexander. **Motion Carried Unanimously.**

8. Unfinished Business:

Mayor Burcroff advised that he will address the handicap sign process. City Attorney, Steve Hitchcock, addressed the distracted driving inquiry.

9. New Business:

Councilman Wadsworth presented Councilwoman Choate with a resolution recognizing her retirement. Jan Lemmon, Chairperson, Cemetery Board of Trustees, spoke about Councilwoman Choate's dedication to the Cemetery Board of Trustees as the Council Liaison Clerk Ellen Craig-Bragg presented a gift to Councilwoman Choate for her retirement; then a video honoring Councilwoman Choate was shown in the Council Chambers. Mayor Pro-Tem John Barden turned the meeting over to Councilwoman Choate for her to chair the rest of the meeting and she thanked everyone for all the love and support. Councilwoman Roscoe announced that Boy Scouts Troop 872 will be passing out "Can Do" bags; and, the food that is collected will be donated to Romulus residents. Councilman Wadsworth spoke about the recent loss of two outstanding citizens of the City of Romulus, Madeline Arkuski and Phil Renke.

10. Communication:

Councilwoman Roscoe announced that Boy Scouts Troop 872 will be passing out "Can Do" bags; and, the food that is collected will be donated to Romulus residents. Councilman Wadsworth spoke about the recent loss of two outstanding citizens of the City of Romulus, Madeline Arkuski and Phil Renke.

11. Moved by **Wadsworth**, seconded by **Roscoe** to adjourn the regular meeting of the Romulus City Council. **Motion Carried Unanimously.**

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on November 6, 2017.

Publish: November 22, 2017