

Charter Township of Canton Board Proceedings – January 22, 2019

A regular meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, January 22, 2019 at 1150 Canton Center S., Canton, Michigan. Supervisor Williams called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance to the Flag. **Roll Call** Members Present: Anthony, Foster, Graham-Hudak, Siegrist, Slavens, Sneiderman, Williams Members Absent: None Staff Present: Director Hohenberger, Director Meier, Director Trumbull, J. Goulet Staff Absent: None **Adoption of Agenda** Motion by Siegrist, supported by Anthony to approve the agenda as presented. Motion carried unanimously. **Approval of Minutes** Motion by Siegrist, supported by Sneiderman to approve the Board Meeting Minutes of January 8, 2019 as presented. Motion carried unanimously. Motion by Siegrist, supported by Slavens to approve the Board Study Session Minutes of June 20, 2018 as presented. Motion carried unanimously. **Citizen's Non-Agenda Item Comments:** None **Payment of the Bills:** Motion by Slavens, supported by Sneiderman to approve payment of the bills as presented. Motion carried unanimously. **CONSENT CALENDAR: Item C-1. Appointment and Reappointments to the Canton Tax Board of Review. (Supv.)** Motion by Siegrist, supported by Sneiderman to approve the reappointments of Charles Ten Broeck, Lois Beerbaum, Elizabeth Manwell, and Anthony Rosati to the Canton Tax Board of Review for two-year terms to expire on 3/1/21, and the appointment of Paul Talwar to the Canton Tax Board of Review for a two-year term to expire 3/1/21. Motion carried unanimously. **Item C-2. Consider Re-Appointment to the Commission for Culture, Arts & Heritage. (CLS)** Motion by Siegrist, supported by Sneiderman to approve the re-appointment of Sharon Dillenbeck to the Commission for Culture, Arts & Heritage for a three-year term to expire December 31, 2021. Motion carried unanimously. **Item C-3. Consider Approval of Budget Amendments for the BLOCK Program. (CLS)** Motion by Siegrist, supported by Sneiderman to approve the following budget amendments: **Increase Revenues:** 101-756-62.675 Sponsorships \$6,500 **Increase Expenses:** 101-756-62.760 Operating Supplies \$6,500. Motion carried unanimously. **GENERAL CALENDAR: Item G-1. Site Plan for Alrig Fast Food Establishment. (MSD)** Motion by Siegrist, supported by Slavens to adopt the following resolution. Motion carried unanimously. **RESOLUTION OF BOARD OF TRUSTEES CHARTER TOWNSHIP OF CANTON Site Plan for Alrig Fast Food Restaurant WHEREAS,** the Project Sponsor, Mr. Bryan Amann, has requested site plan approval for the Alrig Fast Food Restaurant to be located on Ford Road between Sheldon and Canton Center Roads, identified as tax EDP #039-99-0027-010; and, **WHEREAS,** the Planning Commission reviewed the site plan and made a recommendation to approve the request to grant site plan approval, including modifications to planting bed widths, parking lot peninsula widths and the size of the proposed loading zone, as summarized in the attached written analysis and recommendation. **NOW THEREFORE BE IT RESOLVED,** the Board of Trustees of the Charter Township of Canton, Michigan does hereby approve the request of the petitioner, Mr. Bryan Amann, to approve the site plan for the proposed Alrig Fast Food Restaurant subject to any and all state and local development regulations and further subject to any conditions recommended by the Planning Commission and staff, as described in the analysis and recommendation attached hereto and made a part hereof. **Item G-2. Consider First Reading of an Amendment to Appendix A- Zoning of the Code of Ordinances for the Krupp-Cassalou Family Trust Rezoning. (MSD)** Motion by Siegrist, supported by Slavens to introduce and hold the first reading of the proposed amendment to Appendix A-Zoning of the Code of Ordinances of the Charter Township of Canton as provided in the attached ordinance which rezones the subject parcel (tax parcel # 024-99-0006-708) from RR, Rural Agricultural District to R-1, Single-Family Residential District. Motion carried unanimously. Motion by Siegrist, supported by Foster to table consideration of the amendment for a second reading on February 12, 2019. Motion carried unanimously. **Item G-3. Consider Approval of a Special Land Use for a Group Day Care (Tara's Toddler Time). (MSD)** Motion by Siegrist, supported by Slavens to adopt the following resolution Motion carried unanimously. **RESOLUTION OF BOARD OF TRUSTEES CHARTER TOWNSHIP OF CANTON Approval of the Special Land Use for a Group Day Care Home (Tara's Toddler Time) WHEREAS,** the Project Sponsor, Tara Towler, has requested special land use approval for a Group Day Care Home at 7060 Epping Drive, located in the Wilshire Subdivision; and, **WHEREAS,** the Planning Commission reviewed the request and applicable criteria and voted 8-0 to recommend approval, subject to the hours of operation as provided in the application of 8:00 a.m. to 6:00 p.m. Monday through Friday, and further subject to meeting all of the requirements of MCL 125.3205 and obtaining any applicable building permits for interior alterations as may be required for the use and State License. **NOW THEREFORE BE IT RESOLVED,** the Board of Trustees of the Charter Township of Canton, Michigan does hereby approve the request for a Group Day Care Home for Tara's Toddler Time at 7060 Epping Drive on tax parcel no. 037-03-0084-000, subject to the hours of operation as provided in the application of 8:00 a.m. to 6:00 p.m. Monday through Friday, and further subject to meeting all of the requirements of MCL 125.3205 and obtaining any applicable building permits for interior alterations as may be required for the use and State License. **Item G-4. Consider Award of Contract for a 2019 USFS Tree Planting Program to Crimboli Nursery. (MSD)** Motion by Siegrist, supported by Slavens to award a contract for a 2019 USFS Tree Planting Program to Crimboli Nursery, Inc. for a total amount not-to-exceed \$24,000. Motion carried unanimously. **Item G-5. Consider Approval of the Purchase of Vehicles for 2019. (Supv.)** Motion by Siegrist, supported by Slavens to approve the purchase of nineteen (19) vehicles totaling \$660,903 as depicted in the spreadsheet. Motion carried unanimously. (A copy of the spreadsheet is available through the Clerk's Office) **Item G-6. Consider Purchase of Water Meters and Metering Control Devices for 2019. (Supv.)** Motion by Siegrist, supported by Foster to accept the quote from Etna Supply Company and approve a purchase order not to exceed \$1,012,420 and authorize the Public Works Division to purchase the necessary meter equipment and supplies. Further to waive the Finance Purchasing Policy requiring formal bids, as these items are supplied under a sole-source contract through the Etna Supply Company. Motion carried unanimously. **Item G-7. Consider Approval and Award of a Purchase Order Contract to Fessler Bowman to Remove and Replace Concrete Pavement at the Canton Public Works facility. (Supv.)** Motion by Siegrist, supported by Slavens to authorize a budget amendment as follows: Increase expense #592-536.970_0050 Water Capital Outlay Infrastructure \$290,538 Increase expense #592-537.970_0050 Sewer Capital Outlay Infrastructure \$290,538 Decrease expense #592-536.999 Transfer to Fund Balance \$581,076. Motion carried unanimously. Motion by Siegrist, supported by Slavens to award a purchase order contract to Fessler Bowman in an amount of \$528,249.75, plus a 10% contingency of \$52,825 for a total not-to-exceed amount of \$581,074.75. Motion carried unanimously. **Item G-8. Request Board Approval of 2019 Blanket Purchase Orders. (FBD)** Motion by Siegrist, supported by Slavens to approve the 2019 Purchase Orders as attached. Motion carried unanimously. (A copy of the Purchase Order List is available through the Clerk's Office) **Item G-9. Consider approval of Actuarial Valuation of the Charter Township of Canton Retiree Health Care Plan. (FBD)** Motion by Siegrist, supported by Slavens to approve the proposal from CBIZ Retirement Plan Services to provide an Actuarial Valuation of the Retiree Health Care benefits for a not-to-exceed fee of \$20,250 and to authorize the Finance Director to sign the Acceptance of Letter of Engagement. Motion carried unanimously. **Item G-10. Consider Approval for an Access Control System and Alarm System at Canton Human Services Building. (CLS)** Motion by Siegrist, supported by Slavens to approve the purchase from Interstate Security, 51233 ORO Drive, Shelby Twp., MI 48315 for the installation of an alarm and access control system for the Canton Human Services Building in the amount of \$48,895.00 to be paid from Community Development Block Grant Account #274-694.970_0020. Motion carried unanimously. **Item G-11. Consider Approval of Contract for General Paving Rehabilitation. (CLS)** Motion by Siegrist, supported by Sneiderman to waive the bidding process and award the contract for the General Paving Rehabilitation project to S&J Asphalt Company, 39571 Michigan Ave., Canton, MI 48188 for \$150,000 with funds to be paid from Account #246-750.970_0020, Capital Outlay Buildings and Improvements. Motion carried unanimously. **Item G-12. Consider Approval of an Inter-Governmental Agreement Between Wayne County and Canton Township for the Construction of Historic Ford Plant Pathway Trail and Authorize Budget Amendment. (CLS)** Motion by Siegrist, supported by Slavens to approve accepting \$262,700 in a Transportation Alternative Program grant through the Southeast Michigan Counsel of Governments for the Construction of Historic Ford Plant Pathway Trail, Cherry Hill/West of Ridge – Pathway. Motion carried unanimously. Motion by Siegrist, supported by Sneiderman to authorize the Finance Director to make necessary budget adjustments to record grant funds and related expenditures: **Increase Revenue:** 246-000.695 Fund Balance Appropriation Increase \$210,016 246-000.501 Federal Grants Increase \$262,700 **Increase Expenses:** 246-750.970_0080 Capital Outlay Land Improvements Increase \$472,716 Motion carried unanimously. **Item G-13. Request to Approve a 2019 Fire Budget Amendment for Architectural Services (PSD)** Motion by Siegrist, supported by Sneiderman to approve the below listed budget amendment to the 2019 Fire Budget to accommodate the remainder of the 2018 board approved contract for Phase II of architectural services for Fire Station #2. **Decrease Expenditure:** Fire Transfer to Fund Balance: #206-336-50.999 \$317,446 **Increase Expenditure:** Professional Contracted Services - Prof #206-336-50.801_0050 \$317,446 Motion carried unanimously. **Item G-14. Consider Request to Purchase an Upgrade to the Current 911 Dispatch System. (PSD)** Motion by Siegrist, supported by Slavens to approve the upgrade purchase of the West 911 Dispatch System from West Safety Solutions Corporation, in the amount of \$255,550.06, utilizing funds budgeted in the 2019 E-911 Fund. Motion carried unanimously. **ADDITIONAL PUBLIC COMMENT:** None **OTHER:** Treasurer Slavens has information regarding Wayne County's offer of an extension to federal workers furloughed by government shutdown to pay delinquent property taxes. Information is available through the Treasurer's Office or by calling 734-394-5130. **ADJOURN:** Motion by Anthony, supported by Slavens to adjourn at 8:02 p.m. Motion carried unanimously. _____ Michael A. Siegrist, Clerk _____ Pat Williams, Supervisor