

Charter Township of Canton Board Proceedings – August 28, 2018

A regular meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, August 28, 2018 at 1150 Canton Center S., Canton, Michigan. Supervisor Williams called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance to the Flag. **Roll Call** Members Present: Anthony, Foster, Siegrist, Slavens, Sneedman, Williams Members Absent: Graham-Hudak Staff Present: Director Hohenberger, Director Faas, Director Trumbull, IT Manager Joe Kocinski, Budget, Benefits & Internal Audit Manager Carolyn Cox Staff Absent: Director Meier. **Adoption of Agenda** Motion by Siegrist, supported by Foster to amend the agenda by moving Item G-6 Request to award the Township Telecommunications System upgrade to CDWg to the beginning of the meeting as Item G-0A and move Item G-7 2018 Budget Adjustments to Item G-0B. Motion carried by all members present. **Approval of Minutes** Motion by Anthony, supported by Siegrist to approve the Dangerous Buildings Hearing Meeting Minutes of August 14, 2018 as presented. Motion carried by all members present. Motion by Anthony, supported by Siegrist to approve the Board of Trustees Meeting Minutes of August 14, 2018 as presented. Motion carried by all members present. Motion by Anthony, supported by Foster to approve the Board Study Session Minutes of August 21, 2018 as presented. Motion carried by all members present. **Citizen's Non-Agenda Item Comments:** George Miller, 1946 Briarfield, commented on the sidewalks at the Summit on the Park, Senior Citizens emergency shelter issues, certification of the wording of the millage on the August 7, 2018 ballot, and on the new Road Repair Program. **Payment of the Bills:** Motion by Slavens, supported by Foster to approve payment of the bills as presented. Motion carried by all members present. **CONSENT CALENDAR; Item C-1. Consider Renewal of Lease for Canton Human Services Building with Growth Works Inc. (CLS)** Motion by Siegrist supported by Foster to authorize the Township Supervisor to sign the lease with Growth Works, Inc. for the operation of the Human Services Center for a three year term beginning September 4, 2018 and ending September 5, 2021. Motion carried by all members present. **GENERAL CALENDAR; Item G-0A Request to award the Township Telecommunications System upgrade to CDWg. (FBD)** Motion by Siegrist, supported by Slavens to approve a purchase order in the amount of \$297,591.65 to CDW Government to cover the costs of new phone equipment and implementation services of their proposed Telecommunications VoIP Replacement system. Motion by Sneedman, supported by Slavens to amend the motion and add a 10% contingency in the amount of \$29,759 to the initial motion, Siegrist agreed to the friendly amendment. Motion carried by all members present. **Item G-0B. 2018 Budget Adjustments. (FBD)** Motion by Siegrist, supported by Slavens to approve the listing of budget adjustments in the board packet to the 2018 budget. Motion carried by all members present. A complete copy of the listed adjustments may be obtained by contacting the Secretary to the Clerk at 734-394-5120 during regular business hours. Director Trumbull covered some of the major adjustments and how funds are being reallocated. **Item G-1. Consider Approval of a Letter of Understanding with the Michigan Department of Transportation on the Ford Road (M-153) Boulevard Project. (MSD)** Motion by Siegrist, supported by Foster to approve a letter of understanding with the Michigan Department of Transportation on the Ford Road (M-153) Boulevard Project. Motion carried by all members present. **Item G-2. Consider Approval of Extensions of Professional Services Agreements with Seven (7) Consultants. (MSD)** Motion by Siegrist, supported by Slavens to approve the extension of the professional services agreements with Orchard, Hiltz & McCliment, Stantec, Wade Trim, Mannik & Smith Group, Northwest Consultants Incorporated, Spalding DeDecker Associates and Soils & Materials Engineers for a period not-to-exceed five years. Motion carried by all members present. **Item G-3. Consider Approval of Two Additional Absent Voter Counting Boards with Scanners and Workstations. (Clerk)** Motion by Siegrist, supported by Sneedman to approve the following budget amendment: Decrease Expenditure: 101-191.970.0060 Capital Outlay Office Equipment Furniture: \$28,650 Increase Revenue: 101-191.970.0010 Capital Outlay Computers and Equipment: \$28,650 Motion carried by all members present. Motion by Siegrist, supported by Anthony to waive the purchasing policy and award a purchase order to Dominion Voting for an amount not to exceed \$18,050 for two workstations and ICC Software packages. Motion carried by all members present. Motion by Siegrist, supported by Anthony to waive the purchasing policy and award a purchase order to Canon Solutions America, Inc. for \$10,600 for two Canon DRG1130 scanners. Motion carried by all members present. **Item G-4. Consider Approval for the Emergency Replacement of Roof Top Unit 3 Compressor at the Administration Building and Budget Amendment. (CLS)** Motion by Siegrist, supported by Slavens to approve the following amendment to the 2018 Budget: Increase Expenditures: Maintenance and Repair of Equipment #101-265.930.0030 \$10,823 Decrease Expenditures: Capital Outlay Buildings and Improvements #246-750.970.0020 \$10,823 Decrease Revenues: Transfers in General #246-000.699.1010 \$10,823 Decrease Expenditures: Transfers Out Community Improvement #101-969.999.2460 \$10,823 Motion carried by all members present. Motion by Siegrist, supported by Slavens to approve emergency purchase order for the replacement of the roof top unit #3 compressor for the Canton Township Administration Building to Goyette Mechanical, 3842 Gorey Ave., PO Box 33, Flint, MI 48501 in the amount of \$6,268 to be paid from Account #101-265.930.0030 Maintenance and Repair of Equipment. Motion carried by all members present. Motion by Siegrist, supported by Slavens to approve an emergency purchase order for the purchase of the compressor for roof top unit #3 for the Canton Township Administration Building from Remacon Compressors, 7939 McGraw Ave., Detroit, MI 48210 in the amount of 4,555 to be paid from Account #101-265.930.0030 Maintenance and Repair of Equipment Account. Motion carried by all members present. **Item G-5. Consider Approval for the Emergency Replacement of Roof Top Chiller Coil at the Village Theater and Budget Amendment. (CLS)** Motion by Siegrist, supported by Foster to approve the following budget amendment to the 2018 Theater Budget: Increase Expenditures: Maintenance and Repair Equipment #101-760-56.930.0030 \$12,000 Decrease Expenditures: Utilities Gas #101-760-50.920.0020 \$1,000 Furniture and Equipment #101-760-50.730 \$8,000 Overtime #101-760-55.708.0015 \$3,000 Motion carried by all members present. Motion by Siegrist, supported by Sneedman to approve an emergency purchase order for the replacement of the Chiller Coil Replacement at the Village Theater to Thermalnetics Service Inc., 3955 Pinnacle Court, Suite 200, Auburn Hills, MI 48326 in the amount of \$11,973 to be paid from Account #101-760-56.930.0030 Maintenance and Repair of Equipment. Motion carried by all members present. **Item G-6. Moved by amendment to the agenda to Item G-0A Item G-7. Moved by amendment to the agenda to Item G-0B Item G-8. Request to Approve Purchase Order to Election Source for Preparation and Testing of Election Equipment for the August 7, 2018 State Primary Election. (Clerk)** Motion by Siegrist, supported by Anthony to approve payment to Election Source, 4615 Danvers Drive SE, Grand Rapids, MI 49512, for preparation and testing of the Election equipment for the August 7, 2018 State Primary Election in the amount of \$11,360.00 from account 101-191.801.0050. Motion carried by all members present. Motion by Siegrist, supported by Foster to authorize the Clerk's Department to enter a purchase order to Election Source, a sole source provider, for the preparation and testing of election equipment for the necessary amount for preparation for the November 6, 2018 election. Motion carried by all members present. **ADDITIONAL PUBLIC COMMENT:** Bob Parker, 6806 Weathersfield, commented on replacing only one of the chiller coils. **OTHER:** Clerk Siegrist attended the MCWS – Muslim Community of Western Suburbs open house on Saturday. Treasurer Slavens attended the Back to School Bash on Saturday August 25 at Heritage Park **ADJOURN:** Motion by Sneedman, supported by Anthony to adjourn at 7:38 p.m. Motion carried by all members present. _____ **Michael A. Siegrist, Clerk** _____ **Pat Williams, Supervisor**

Copies of the complete text of the Board Minutes are available at the Clerk's office of the Charter Township of Canton, 1150 S. Canton Center Rd, Canton, MI 48188, 734-394- 5120, during regular business hours or be accessed through our web site www.canton-mi.org after Board Approval.