

## Charter Township of Canton Board Proceedings – August 21, 2018

A regular study session meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, August 21, 2018 at 1150 Canton Center S., Canton, Michigan. Supervisor Williams called the meeting to order at 6:02 p.m. and led the Pledge of Allegiance to the Flag. **Roll Call** Members Present: Anthony, Foster, Graham-Hudak, Siegrist, Slavens, Sneiderman, Williams Members Absent: None Staff Present: Director Meier, Deputy Director-Police Baugh, Deputy Director-Fire Stoecklein, Deputy Police Chief Wilsher, **Adoption of Agenda** Motion by Siegrist, supported by Foster to approve the agenda as presented. Motion carried unanimously. **STUDY SESSION; TOPIC 1: Public Safety Department Strategic Plan** Director Meier presented a PowerPoint to the board covering the Five Year Strategic Plan 2019 – 2023. A copy of the PowerPoint presentation may be obtained by contacting the Secretary to the Clerk of the Charter Township of Canton, 1150 S. Canton Center Rd, Canton, MI 48188, during regular business hours at 734-394-5120. Director Meier thanked his staff and all the PSD employees for their assistance in preparing this plan. The entire plan was done in-house. This plan incorporates both internal and external stake holders. These external stake holders included representation of the township businesses and the Plymouth-Canton Public Schools – 15 of which are within the townships jurisdiction gave input as to their needs with regard to Public Safety. Internal stake holders gave input regarding the needs and wants of the department. Public Safety will return to the board in November for their approval of this Strategic Plan. Goals were set in 3 categories: Police Department Goals Fire Department Goals Public Safety Goals – covering the entire organization. **Police Department:** Staffing: recommendations range from 1 per 1,000 to 2.4 per 1,000. Deputy Director Baugh covered Part One Crime Larceny and Retail Fraud compile a large portion of the crimes in Canton. These types of crimes take a large amount of hours and manpower to investigate and prosecute. Deputy Chief Wilsher explained how this effects response time in a negative way. He also covered how the department has reallocated resources in an attempt to reduce response time. Wilsher covered the various tasks of the Dispatchers. Canton is also very involved with domestic violence victims and the First Step Program to aid/rehabilitate these victims. Recommendations for Staffing: Add 4 Police Officers in 2019 Add one Command Officer in the future Establish Part-Time Public Safety Aid (PSA) position in 2019 Director Meier covered the projected financial impact on the township from 2019 – 2023 Deputy Director Baugh covered technological improvements and enhancements in investigation and how advancements in technology can aid in reducing costs to the department. With the technology comes the problem of how to accommodate all the equipment necessary in the Dispatch area. Real-time video access is something they are looking into. They are consulting with architects for the optimal usage of space and equipment usage for the best use of their dispatch center space. **Fire Department:** Deputy Director-Fire Stoecklein covered the Fire Department portion of this presentation. Staffing analysis based on NFPA 1710 and community growth/demand. The minimum daily staffing of firefighters is 16 dropping down to 15 after 8 p.m. The NFPA recommends an average of 1.43 Firefighters per 1000. The township suppression staff is currently at 63, if you include administrative and support staff it is 68. They are proposing bringing that number up to 74. 139 would be at the 1.43 per 1000. There is still the problem of acquiring and keeping qualified individuals. They are projecting approximately 8103 runs in 2018. Canton also participates in Mutual Aid where we assist neighboring communities. Canton's firefighters are also trained paramedics so they are able to man ambulances if the need arises. With the increase in calls requiring medical assistance, the goal is to increase staffing to keep the response times down. They are looking at changes in the way the department is staffed utilizing non-traditional shifts. Canton was awarded a SAFER Grant which will help reduce the costs of the 6 additional firefighters for the first three years. Assisted Living facilities are increasing in Canton and PSD is aware this type of facility increases the number of requests for service on the department. They are involved in the Community Paramedic Program by following up on residents that have been transported to local hospitals to possibly reduce the number of recurring runs to a hospital for the same resident. Technology is also assisting in decreasing the response time based on GIS services rather than utilizing traditional maps. The Fire Stations are also in need of some updates and repairs. AED's are also coming up on the end of their useful life. Fleet needs are being evaluated based on the addition of Fire Station #4. Grants are always being investigated and utilized in replacing the very expensive Fire Fighting equipment. Station #2 will be rebuilt, and Fire Station #4, potentially located on the south-eastern portion of Canton along Michigan Avenue, is the goal for the future for the best coverage of Canton Township. Work Place Environment: Address Mental, Physical Health, & Wellness of Employees Evaluate Current Programs Evaluate Future Needs PSD Peer Support Group to assist the employees in coping with critical incidents Diversity in the Workplace Diversify Workforce Through Training Enhance Outreach Efforts in Community Emergency Management: Enhance School Safety & Security Reactivate Community Emergency Response Team (CERT) Conduct Emergency Operation Center Assessment Director Meier explained Public Safety will be presenting this to the Board for approval at a Regular Board Meeting in November. **ADDITIONAL PUBLIC COMMENT:** None **OTHER:** None **ADJOURN:** Motion by Siegrist, supported by Sneiderman to adjourn at 7:48 p.m. Motion carried by all members present. \_\_\_\_\_ **Michael A. Siegrist, Clerk** \_\_\_\_\_ **Pat Williams, Supervisor**

Copies of the complete text of the Board Minutes are available at the Clerk's office of the Charter Township of Canton, 1150 S. Canton Center Rd, Canton, MI 48188, 734-394- 5120, during regular business hours or be accessed through our web site [www.canton-mi.org](http://www.canton-mi.org) after Board Approval.