

## Charter Township of Canton Board Proceedings – June 12, 2018

A special study session in conjunction with a regular meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, June 12, 2018 at 1150 Canton Center S., Canton, Michigan. Supervisor Williams called the meeting to order at 6:04 p.m. and led the Pledge of Allegiance to the Flag. **SPECIAL STUDY SESSION Roll Call** Members Present: Anthony (Arrived at 6:23 p.m.), Foster, Graham-Hudak, Siegrist, Slavens, Williams Members Absent: Sneiderman, Staff Present: Director Faas, Director Meier, Director Trumbull, Carolyn Cox, Sarah Clay Staff Absent: Director Hohenberger **Adoption of Agenda** Motion by Graham-Hudak, supported by Foster to approve the agenda as presented. Motion carried by all members present. **PRESENTATION 1: AUDIT PRESENTATION** The Township's Auditing Firm, Plante & Moran, has completed the 2017 Annual Financial Audit for the fiscal year ended December 31, 2017 and presented the final results to the board. A complete copy of the PowerPoint presentation is available through the Township Clerk's Office, 1150 S. Canton Center Road, Canton MI 48188 during regular business hours or by calling 734-394-5120 **PRESENTATION 2: ROADS IMPROVEMENT PLAN UPDATE** The Board was provided a presentation outlining the details of the proposed Road Improvement Program in advance of the public information meetings on the August millage. A complete copy of the PowerPoint presentation is available through the Township Clerk's Office, 1150 S. Canton Center Road, Canton MI 48188 during regular business hours or by calling 734-394-5120 Director Trumbull gave an overview of how the funds would be allocated if the millage passes. Director Faas gave an overview of the repairs/replacements targeted with the potential millage funds. **PUBLIC COMMENT** None **ADJOURN:** Motion by Anthony, supported by Slavens to adjourn at 6:59 p.m. Motion carried by all members present. Supervisor Williams called the meeting to order at 7:04 p.m. and led the Pledge of Allegiance to the Flag. **REGULAR SESSION Roll Call** Members Present: Anthony, Foster, Graham-Hudak, Siegrist, Slavens, Williams Members Absent: Sneiderman Staff Present: Director Hohenberger, Director Faas, Director Hohenberger, Director Meier, Director Trumbull, Carolyn Cox, Sarah Clay Staff Absent: None **Adoption of Agenda** Motion by Siegrist, supported by Anthony to approve the agenda as presented. Motion carried by all members present. **Approval of Minutes** Motion by Foster, supported by Anthony to approve the Amended Board Meeting Minutes of May 8, 2018 as presented. Motion carried by all members present. Motion by Foster, supported by Anthony to approve the Board Study Session Minutes of May 22, 2018 as presented. Motion carried by all members present. **Citizen's Non-Agenda Item Comments:** George Miller, 1946 Briarfield, commented on damage claims from potholes, conditions of local roads, road taxes, and township bonds. **Payment of the Bills:** Motion by Slavens, supported by Siegrist to approve payment of the bills as presented. Motion carried by all members present. **PRESENTATION: Legislative Update by Kandler, Reed, Khoury & Muchmore** (KRKM). Stephanie Johnson, Partner of Kandler Reed Khoury and Muchmore gave a legislative update to the board. Motion by Siegrist, supported by Graham-Hudak to accept the presentation into the public record. Motion carried by all members present. **CONSENT CALENDAR: Item C-1. Consider Authorizing the Purchase of Property Adjacent to Flodin Park and Approval of a Budget Adjustment.** (CLS) Motion by Siegrist, supported by Slavens to authorize the Township Supervisor to sign any documents necessary to complete the sale of an approximately 5 acre parcel adjacent to Flodin Park. Motion carried by all members present. Motion by Siegrist, supported by Slavens to approve the following budget amendments: **Increase Revenues:** 246-000.695 Fund Balance Appropriation \$18,600 **Increase Expenses:** 246-200.970\_0070 Capital Outlay-Land \$18,600 Motion carried by all members present. **Item C-2. Consider Second Reading of Code of Ordinance Amendments to Chapter 106 Entitled "Stormwater Management", Articles I & II, Sections 106-32, 106-34, and 106-70.** (MSD) Motion by Siegrist, supported by Slavens to remove from the table, adopt and publish the Second Reading of the Code of Ordinance amendments to Chapter 106 Entitled "Stormwater Management", Articles I & II, Sections 106-32, 106-34, and 106-70 with publication on June 21, 2018 and effective date of July 1, 2018. Motion carried by all members present. A copy of the complete text of this Ordinance is available at the Clerk's Office of the Charter Township of Canton, 1150 S. Canton Center Road, Canton, MI., 48188, during regular business hours. The approved text of the Amendment will be published in the Canton Eagle/Associated Newspaper within the meeting minute's synopsis of the date of approval. A complete copy of the Ordinances for Canton Township is available at [www.canton-mi.org](http://www.canton-mi.org). **Item C-3. Consider Approval of MCACA Grant Application and Acceptance of Grant Funds up to \$100,000.** (CLS) Motion by Siegrist, supported by Slavens to authorize the application to the Michigan Council for Arts and Cultural Affairs (MCACA) grant in the amount of \$100,000 towards the Village Theater Video Wall purchase, and to accept the funds if approved. Motion carried by all members present. **GENERAL CALENDAR: Item G-1. Consider Site Plan Approval for Primrose School of Canton Child Care Center and Private Road.** (MSD) Motion by Siegrist, supported by Slavens to adopt the following resolution. Motion carried by all members present. **RESOLUTION OF BOARD OF TRUSTEES CHARTER TOWNSHIP OF CANTON, MICHIGAN Approval of the Site Plan for a Child Care Facility for Primrose School of Canton** WHEREAS, the Project Sponsor has requested site plan approval for Primrose School of Canton, located on the east side of Canton Center Road south of Cherry Hill Road; and, WHEREAS, the Planning Commission reviewed the conceptual development plan and special lands use criteria and voted 8-0 to recommend approval of the request: **NOW THEREFORE BE IT RESOLVED**, the Board of Trustees of the Charter Township of Canton, Michigan does hereby approve the site plan for Primrose School of Canton on part of tax parcel no. 086-99-0002-701, subject to any and all applicable state and local development regulations. **Item G-2. Consider Award of a Purchase Order Contract to Value Carpet & More for Removal and Replacement of Carpet at the Canton Public Works Facility.** (MSD) Motion by Siegrist, supported by Slavens to award a purchase order contract to Value Carpet & More in an amount not to exceed \$24,567.16. Motion carried by all members present. **Item G-3. Consider Award of a Purchase Order Contract to Suburban Calcium Chloride Sales for the 2018 Dust Control Program for Local Gravel Roads.** (MSD) Motion by Siegrist, supported by Slavens to award a purchase order contract to Suburban Calcium Chloride Sales of Taylor, Michigan to provide Canton's 2018 Dust Control Program on local gravel roads for an amount not-to-exceed \$16,000. Motion carried by all members present. **Item G-4. Consider Approval of a Budget Amendment & Award of a Contract to Hutch Paving for the 2018 Township Parking Lot Paving Program.** (MSD) Motion by Siegrist, supported by Slavens to award a contract to Hutch Paving in the amount not-to-exceed \$785,582.33 for the 2018 Canton Township Parking Lot Paving Program. Motion carried by all members present. Motion by Siegrist, supported by Slavens to approve the following budget amendment: **Community Improvement Fund: Increase Expense:** 246-441.970\_0050 Capital Outlay Infrastructure 187,298 **Increase Revenue** 246-000.699\_2060 Transfers In Fire 21,598 **246-000.699\_2070 Transfers In Police** 80,190 **246-000.695 Fund Balance Appropriation** 85,510 **Community Center Fund Decrease Expense** 208-757-50.970\_0020 Capital Outlay Buildings and Equipment 30,000 **208-757-50.945 Lease Payments** 8,000 **Decrease Revenue** 208-000.699\_1010 Transfers In General 38,000 **General Fund Decrease Expense** 101-969.999\_2080 Transfers Out Community Center 38,000 **Decrease Revenue** 101-000.695 Fund Balance Appropriation 38,000 **Fire Fund Increase Expense** 206-336-50.999\_2460 Transfers Out Community Improvement 21,598 **Decrease Expense** 206-336-50.990 Transfer to Fund Balance 21,598 **Police Fund Increase Expense** 207-301-50.999\_2460 Transfers Out Community Improvement 80,190 **Increase Revenue** 207-000.695 Fund Balance Appropriation 80,190 Motion carried by all members present. **Item G-5. Consideration of First Reading of an Ordinance to Amend Chapter 54, Article II of the Canton Code of Ordinances to Exempt Certain Peddlers and Solicitors from the Licensing Requirement, if Participating in a Township- Sponsored Event.** Motion by Siegrist, supported by Slavens to introduce for first reading an ordinance which amends Chapter 54, Article II of the Canton Code of Ordinances. Motion carried by all members present. Motion by Siegrist, supported by Slavens to table for consideration the proposed text amendment to the Code of Ordinances, and to schedule a second reading for June 26, 2018. A copy of the complete text of this Ordinance is available at the Clerk's Office of the Charter Township of Canton, 1150 S. Canton Center Road, Canton, MI., 48188, during regular business hours. The approved text of the Amendment will be published in the Canton Eagle/Associated Newspaper within the meeting minute's synopsis of the date of approval. A complete copy of the Ordinances for Canton Township is available at [www.canton-mi.org](http://www.canton-mi.org). **Item G-6. Consider Approval for the Emergency Replacement of Roof Top Unit at the Administration/Public Safety Building and Budget Amendment.** (CLS) Motion by Siegrist, supported by Slavens to approve the following 2018 Fire Budget amendments: **Increase Expenditures:** Capital Outlay Buildings #206-336-50.970\_0020 \$23,289 **Decrease Expenditures:** Transfer to Fund Balance #206-336-50.990 \$23,289 Motion carried by all members present. Motion by Siegrist, supported by Slavens to approve an emergency purchase order for the replacement of the Mechanical Roof Top Unit #12 on the Canton Township Administration/Public Safety Building to Goyette Mechanical, 3842 Gorey Ave., PO Box 33 Flint, MI 48501 in the amount of \$23,289 to be paid from Account #206-336-50.970\_0020 / Capital Outlay Buildings. Motion carried by all members present. **Item G-7. Consider Approval of Proposal for Engineering of Patriot Park.** (CLS) Motion by Siegrist, supported by Slavens to approve the following budget amendments: **Increase Revenues:** 101-270-99.580 Contributions from Local Unit \$112,377 **Decrease Revenues:** 101-000-695 Fund Balance Appropriation \$ 52,430 **Increase Expenses:** 101-270-99.970\_0080 Capital Outlay Land Improvements \$ 59,947 Motion carried by all members present. Motion by Siegrist, supported by Slavens to approve the proposal for professional services for the development of Patriot Park from Michael L Priest & Associates, Inc., 40655 Koppnick Road, Canton, MI 48187 in the amount of \$30,000 to be paid from Account # 101-270-99.970\_0080 Capital Outlay Land Improvements. Motion carried by all members present. **Item G-8. Consider Acceptance of Masco Corporation \$10,000 Sponsorship for Lead #LikeAGirl and Approval of Budget Amendment for this Block Program.** (CLS) Motion by Siegrist, supported by Slavens to accept the sponsorship from the Masco Corporation for the B.L.O.C.K. Youth and Teen Center for the 2018-2019 school year to implement the leadership initiative, Lead #LikeAGirl, in the amount of \$10,000, with \$3,500 to be taken from Account #101-691-62.539/Sponsorships and moved to Account #101-691-62.740/Operating Supplies for the 2018 budget. Motion carried by all members present. Motion by Siegrist, supported by Anthony to approve the following 2018 budget amendments. **Increase Revenues:** 101-691-62.539 Sponsorships \$3,500 **Increase Expenses:** 101-691-62.740 Operating Supplies \$3,500 Motion carried by all members present. **Item G-9. Consider Approval of Proposals for Summit Aquatic Center Roof Improvements.** (CLS) Motion by Siegrist, supported by Slavens to approve the purchase order for Schena Roofing, 28299 Kehrige Drive, Chesterfield, MI 48047 in the amount of \$21,522 for the Summit Aquatic Center Roof Improvements with funds to be paid from Account #246-750.970\_0020, Capital Outlay Buildings and Improvements. Motion carried by all members present. Motion by Siegrist, supported by Slavens to approve the purchase order for Roofing Technologies Associates, 38031 Schoolcraft, Livonia, MI 48150 in the amount of \$4,000 for the Summit Aquatic Center Roof Improvements with funds to be paid from Account #246-750.970\_0020, Capital Outlay Buildings and Improvements. Motion carried by all members present. **Item G-10. Consider Approval of Contract for Tree and Vegetation Services.** (CLS) Motion by Siegrist, supported by Slavens to authorize the Supervisor to sign a contract with Wildtype Native Plants Ecological Services, Ltd., 900 N. Every Road, Mason, MI 48854 for Tree and Vegetation Services for a 3-year agreement with an option for a three year renewal. Costs will be determined on a project-by-project basis, based on fee schedule provided in the agreement. Motion carried by all members present. **Item G-11. Consider Approval of Payment of Annual Western Wayne County Mutual Aid Association Dues.** (PSD) Motion by Siegrist, supported by Slavens to approve payment of the 2018 Western Wayne County Mutual Aid Association dues in the amount of \$11,919.03. Motion carried by all members present. **Item G-12. Consider the Purchase of a One-Year Extended Warranty for 800 MHz Radios.** (PSD) Motion by Siegrist, supported by Slavens to approve purchase of a Motorola one-year extended warranty for 226 mobile and portable 800 MHz radios in the amount of \$15,810, from ComSource Inc., 41271 Concept Drive, Plymouth, Michigan. Motion carried by all members present. Motion by Siegrist, supported by Slavens to approve the below 2018 E-911 Budget Amendment: **Decrease Expenses:** Transfer to Fund Balance #261-346-50.990 \$20,000 **Increase Expenses:** Professional & Contracted Services #261-346-50.801\_0050 \$20,000 Motion carried by all members present. **Item G-13. Consider Request to Purchase One Fire Engine and a 2018 Budget Amendment.** (PSD) Motion by Siegrist, supported by Slavens to approve the purchase of one 2018 Pierce Enforcer Fire Engine in the amount of \$571,849, from Halt Fire, Inc. 50168 W. Pontiac Trail, Unit 5, Wixom, MI 48393. Motion carried by all members present. Motion by Siegrist, supported by Slavens to approve the following budget amendment to the 2018 Fire Budget: **Increase Appropriations:** Capital Outlay Vehicles #206-336-50.970\_0040 \$571,849 **Decrease Appropriations:** Transfer to Fund Balance #206-336-50.990 \$571,849 Motion carried by all members present. **Item G-14. Consider Request to Accept the Township's 2017 Comprehensive Annual Financial Report.** (FBD) Motion by Siegrist, supported by Slavens to receive and place on file the 2017 Township's Comprehensive Annual Financial Report. Motion carried by all members present. **Item G-15. Award C.D.B.G. Housing Rehabilitation Contracts.** (FBD) Motion by Siegrist, supported by Slavens to award the contract for a housing rehabilitation at xxxx Fernwood to Stratton Home Improvement in the amount of \$24,900. Motion carried by all members present. Motion by Siegrist, supported by Slavens to award the contract for a housing rehabilitation at xxxx N Sheldon to Stratton Home Improvement in the amount of \$24,500. Motion carried by all members present. **ADDITIONAL PUBLIC COMMENT:** None **OTHER:** Liberty Fest is this weekend. Canton Lions Club Pancake Breakfast is this Saturday morning. The first public forum on the roads millage will be held June 13 from 4:00 p.m. to 7:00 p.m. Coffee with the Trustees will be this Saturday June 16 at Biggy's Coffee on Ford Road at 9:00 a.m. Firefighters Charity Foundation will have a fundraising barbecue truck from 11:00 a.m. and goes all day or until they run out. Canton Rotary will be providing adult beverages for sale at the Liberty Fest. **ADJOURN:** Motion by Anthony, supported by Foster to adjourn at 8:24 p.m. Motion carried by all members present. **Michael A. Siegrist, Clerk** **Pat Williams, Supervisor**

Copies of the complete text of the Board Minutes are available at the Clerk's office of the Charter Township of Canton, 1150 S. Canton Center Rd, Canton, MI 48188, 734-394- 5120, during regular business hours or be accessed through our web site [www.canton-mi.org](http://www.canton-mi.org) after Board Approval.