

**Charter Township of Canton Board Proceedings – March 13, 2018**

A regular meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, March 13, 2018 at 1150 Canton Center S., Canton, Michigan. Supervisor Williams called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance to the Flag. **Appointment of Temporary Clerk** Motion by Foster, supported by Anthony to appoint Dian Slavens as Temporary Clerk for this meeting only. Motion carried by all members present. **Roll Call** Members Present: Anthony, Foster, Graham-Hudak, Slavens, Sneiderman, Williams Members Absent: Siegrist Staff Present: Director Hohenberger, Director Faas, Director Meier, Director Trumbull Kristin Kolb, Laura Mortier Guests: Rep. Kristy Pagan - 21 District **Adoption of Agenda** Motion by Anthony, supported by Foster to amend the agenda to add Consent Calendar Item C-4 Planning Commission Appointments. Motion carried by all members present. **Approval of Minutes** Motion by Sneiderman, supported by Anthony to approve the Board Meeting Minutes of January 27, 2018 as presented. Motion carried by all members present. **Citizen's Non-Agenda Item Comments:** Marco Bisbikis, addressed the board regarding licensing a local business – Cloudz Hookah Lounge. William Asper, addressed the board regarding responsibility for payment of sidewalk replacement and the sidewalk replacement program. Emma Parker, addressed the board regarding a sidewalk along Haggerty Road. **Payment of the Bills:** Motion by Slavens, supported by Graham-Hudak to approve payment of the bills as presented. Motion carried by all members present. **PRESENTATION:** mPARKS State Elected Official Award to State Representative Kristy Pagan Laura Mortier, Youth Specialist Canton Leisure Services, presented Representative Kristy Pagan with the mPARKS State Elected Official Award. Ms. Pagan thanked the board. Motion by Slavens, supported by Foster to enter the award into the public record. Motion carried by all members present. A copy of the award is available through the Township Clerk's Office, 1150 S. Canton Center Road, Canton MI 48188 during regular business hours or by calling 734-394-5120. **CONSENT CALENDAR: Item C-1. Request to Alter Part-Time Wages for Election Inspectors. (Clerk)** Motion by Slavens, supported by Sneiderman to accept and concur with the Board of Election Commissioners for the Charter Township of Canton's resolution approving the elimination of the \$20 cellphone stipend, increase in part-time wages for election inspectors of \$5, and the creation of a "Greeter" position for \$150. Motion carried by all members present. **Item C-2. Consider Approval of Application for MLCC Special Liquor Licenses. (CLS)** Motion by Slavens, supported by Sneiderman to authorize the sale and consumption of alcohol at the 27th Annual Liberty Festival on June 14-16, 2018, and furthermore; that the following resolution be adopted: That the Canton Rotary, through its duly elected officers, make application to the MLCC for a Special License for the sale of alcohol for consumption on the premises to be in effect on June 14-16, 2018 during Liberty Festival at Heritage Park located at 1010 Canton Center Rd, Canton, Michigan, County of Wayne. Motion carried by all members present. Motion by Slavens, supported by Sneiderman to authorize the sale and consumption of alcohol at The Rally on Ridge event on Saturday, July 21, 2018; and furthermore; I move that the following resolution be adopted: That the Charter Township of Canton, through its duly elected officers, make application to the MLCC for a Special License for the sale of alcohol for consumption on the premises to be in effect on Saturday, July 21, 2018 at Preservation Park located at 500 N. Ridge Road in Canton, Michigan, County of Wayne and that the Township Supervisor and Clerk be authorized to sign and submit this application. Motion carried by all members present. Motion by Slavens, supported by Sneiderman to authorize the sale and consumption of alcohol at The Canton Historical Society's "Brew, Brats & Bands at the Barn" fundraiser on Saturday, September 8, 2018; and furthermore; I move that the following resolution be adopted: That the Charter Township of Canton, through its duly elected officers, make application to the MLCC for a Special License for the sale of alcohol for consumption on the premises to be in effect on Saturday, September 8, 2018 at the Cady-Boyer Barn in Preservation Park located at 500 N. Ridge Road in Canton, Michigan, County of Wayne and that the Township Supervisor and Clerk be authorized to sign and submit this application. Motion carried by all members present. **Item C-3. Resolution Declaring the Month of April Fair Housing Month. (Supv.)** Motion by Slavens, supported by Sneiderman to adopt the following resolution. Motion carried by all members present. **RESOLUTION OF BOARD OF TRUSTEES CHARTER TOWNSHIP OF CANTON WHEREAS,** the year 2018 marks the 50th anniversary of the passage of the Federal Fair Housing Act: Title VIII of the Civil Rights Act of 1968, as amended; and **WHEREAS,** this law guarantees that housing throughout the United States should be made available to all citizens without regard to race, color, religion, sex, family status, disability or national origin; and **WHEREAS,** equality of opportunity for all is a fundamental policy of this nation, state and township; and **WHEREAS,** barriers which diminish the rights and limit the options of any citizen will ultimately diminish the rights of all citizens. **NOW THEREFORE BE IT RESOLVED** that the Charter Township of Canton Board of Trustees designates the month of April 2018 as "Fair Housing Month" in Canton Township. We encourage the residents of our community to join in this observance. Date: March 13, 2018 Pat Williams, Canton Supervisor **Item C-4. Planning Commission Appointments. (Supv.)** Motion by Slavens, supported by Sneiderman to appoint Nancy Eggenberger and Chandru Acharya to the Canton Township Planning Commission with Terms to expire December 31, 2021. Motion carried by all members present. **GENERAL CALENDAR: Item G-1. Consider Approval of the Final Site Plan for Westridge Estates of Canton (Phase 3) Site Condominium. (MSD)** Motion by Slavens, supported by Foster to adopt the following resolution. Motion carried by all members present. **RESOLUTION OF BOARD OF TRUSTEES CHARTER TOWNSHIP OF CANTON Approval of the Final Site Plan for Phase 3 of Westridge Estates Site Condominium WHEREAS,** the Project Sponsor has requested final site plan approval for Phase 3 of Westridge Estates Site Condominium, located on the south side of Ford Road between ridge and Napier Roads; and, **WHEREAS,** the Planning Commission reviewed the final site plan and voted 7-0 to recommend approval of the request, subject to provision of financial guarantees prior to review and approval by the township Board; **NOW THEREFORE BE IT RESOLVED,** the Board of Trustees of the Charter Township of Canton, Michigan does hereby approve the request for final site plan for Phase 3 of Westridge Estates Site Condominium on tax parcel nos. 069-99-0010-702 and 069-99-0010-703, subject to any and all applicable state and local development regulations. **Item G-2. Consider Approval of a Budget Amendment & Award of a Purchase Order Contract to the Mannik & Smith Group for Additional Design and Construction Engineering Services for the Historic Ford Factory Pathway Project. (MSD)** Motion by Slavens, supported by Foster to approve a purchase order contract with the Mannik & Smith Group for the construction engineering for the Historic Ford Factory Pathway project in an amount not-to-exceed \$42,649 under the existing Master Services Agreement. Motion carried by all members present. Motion by Slavens, supported by Sneiderman to approve a budget amendment to fund the construction engineering expenses as follows: **Increase Expense: #246-441.970\_0050 Community Improvement – Capital Outlay Infrastructure \$42,649 Increase Revenue: #246-000.695 Fund Balance Appropriation \$42,649** Motion carried by all members present. **Item G-3. Consider Approval of an Extension of the Contract with ARC Document Solutions for Phase 2 of the Building & Inspection Services Division Document Scanning Project. (MSD)** Motion by Slavens, supported by Anthony to approve an extension of the professional services contract with ARC Document Solutions for Phase 2 of the Building Services Document Scanning Project in an amount not-to-exceed \$40,000. Motion carried by all members present. **Item G-4. Consider Payment of Annual GIS software Maintenance Fees to ESRI (Environmental Systems Research Institute, Inc. (MSD)** Motion by Slavens, supported by Anthony to authorize the payment to ESRI for Maintenance and Support from March 2018 to March 2019, for a total cost not-to-exceed of \$30,600. Motion carried by all members present. **Item G-5. Consider Award of Contract for a 2018 Tree Maintenance Project to Frank's Landscaping & Supplies. (MSD)** Motion by Slavens, supported by Sneiderman to award a contract for a 2018 Tree Maintenance Projects to Frank's Landscaping for a total amount not-to-exceed \$18,500, and to renew a contract for a second and third year at the same price. Motion carried by all members present. **Item G-6. Consider Award of a Purchase Order Contract to Core and Main for the Purchase of 23,000 Feet of Type K Copper Tubing, Brass Fittings, Curb Stop Boxes and Rods. (MSD)** Motion by Slavens, supported by Sneiderman to award a purchase order contract to Core and Main for the purchase of 23,000 feet of Type K copper tubing, and brass fittings for an amount not-to-exceed \$150,841.50. Motion carried by all members present. **Item G-7. Consider Award of Contract for a 2018 Street Tree Planting Program to Reliable Landscaping. (MSD)** Motion by Slavens, supported by Sneiderman to award a contract for a 2018 Street Tree Planting Program to Reliable Landscaping, Inc. for a total amount not-to-exceed \$20,000. Motion carried by all members present. **Item G-8. Consider Award of a Purchase Order Contract to the Northwest Consultants, Inc. for Construction Engineering, Inspection, and Testing Services for the 2018 Township Parking Lot Paving Program. (MSD)** Motion by Slavens, supported by Sneiderman to approve a purchase order contract with Northwest Consultants, Inc. for bidding, construction engineering, and testing for the 2017 Township Parking Lot paving program in an amount not-to-exceed \$51,715 under the existing Master Services Agreement. Motion carried by all members present. **Item G-9. Consider Change of Award and Authorization of Projects for Pond Bank Stabilization. (CLS)** Motion by Slavens, supported by Sneiderman to authorize the Supervisor to sign the contract for the Summit and Pheasant Run Hole #10 Pond Bank Reconstruction with Reliable Landscaping, Inc., 8285 Lilley Rd, Canton MI 48187 in the amount of \$125,500. Funds to be paid from Account#101-270-50.970\_0080 Parks Capital Outlay Land Improvement (\$79,338) and Account #584- 756-50.970\_0030 Pheasant Run Capital Outlay Machinery and Equipment (\$46,162). Motion carried by all members present. Motion by Slavens, supported by Sneiderman to close Purchase Order #3650 for JSS-Macomb, LLC. Motion carried by all members present. **Item G-10. Consider Approval of Underground Utility Easement Agreement with Verizon Wireless at Victory Park. (CLS)** Motion by Slavens, supported by Sneiderman to approve the Underground Utility Easement Agreement with Verizon Wireless for installation of underground conduits at Victory Park and to authorize the Supervisor to sign. Motion carried by all members present. **Item G-11. Consider the Purchase of Four In-Car Camera/DVR Systems and Accompanying 2018 Budget Amendment to the Police Fund. (PSD)** Motion by Slavens, supported by Anthony to approve the purchase four Flashback 3 In-Car Camera/DVR systems from L3 Mobile Vision in the amount of \$23,002.40. Motion carried by all members present. Motion by Slavens, supported by Sneiderman to waive the bidding process and approve the specified budget amendment to utilize Drug Forfeiture funds for this purchase. **Increase Appropriations: Program Expense Drug Forfeiture: #207-301-50.743.0003 \$23,000 Decrease Appropriations: Transfer to Fund Balance: #207-301-50.990 \$23,000** Motion carried by all members present. **Item G-12. Consider Approving the Purchase of Replacement Server for the NICE Recording Logger, along with the Accompanying 2018 Budget Amendment to the E/911 Fund. (PSD)** Motion by Slavens, supported by Sneiderman approve the purchase of a replacement server for the NICE recording system from Van Belkum, in the amount of \$19,669.98. Motion carried by all members present. Motion by Slavens, supported by Anthony to waive the bidding process and approve the specified budget amendment to the 2018 E/911 Fund. Motion carried by all members present. **Increase Appropriations: Capital Outlay Computers and Equipment: #261-346-50.970.0010 \$4670 Decrease Appropriations: Transfer to Fund Balance: #261-346-50.990 \$4670** Motion carried by all members present. **Item G-13. Consider Upgrading the Control Equipment for Outdoor Warning Siren System and Accompanying Budget Amendment to General Fund. (PSD)** Motion by Slavens, supported by Anthony to approve upgrading the control equipment for Canton's Outdoor Warning Siren System with Services, Inc., in the amount of \$99,380. Motion carried by all members present. Motion by Slavens, supported by Foster to waive the bidding process, and approve the proposed 2018 budget amendment to the General Fund. **Increase Appropriations: Capital Outlay Land Improvements: #101-426-970.0080 \$99,380 Increase Revenue: Fund Balance Appropriations: #101-000.695 \$99,380** Motion carried by all members present. **ADDITIONAL PUBLIC COMMENT:** None **OTHER:** Director Faas stated the Study Session on March 20, 2018 will cover one action item from Leisure Services, Township Owned Properties – Phase 2, and the 2018 Water Sewer Rates with a tentative start time of 5:00 p.m. Trustee Graham-Hudak questioned the board holding township coffee sessions at local shops with no more than 2 board members attending. With the board's approval, she will set up a schedule and work through Kristen Thomas for community notification. Treasurer Slavens reminded the board of the 2018 Township Water and Sewer Rate Town Hall meeting on Wednesday March 21 put on by Directors Faas and Trumbull. **ADJOURN:** Motion by Sneiderman, supported by Anthony to adjourn at 7:55 p.m. Motion carried by all members present. **Michael A. Slavens, Clerk** **Pat Williams, Supervisor**