

### Charter Township of Canton Board Proceedings – November 28, 2017

A regular meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, November 28, 2017 at 1150 Canton Center S., Canton, Michigan. Supervisor Williams called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance to the Flag. **Roll Call** Members Present: Anthony, Foster, Graham-Hudak, Siegrist, Slavens, Sneiderman, Williams Members Absent: None Staff Present: Director Hohenberger, Director Faas, Director Meier, Director Trumbull, Deputy Director - Police Baugh, Deputy Police Chief Wilshire, Lt. Harrison, Lt. Sullivan, Sgt. Traylor, Assistant/Communications Specialist Caruso, Police Officer Kuznicki, Deputy Director – Fire Stoecklein, **Adoption of Agenda** Motion by Siegrist, supported by Anthony to approve the agenda as presented. Motion carried unanimously. **Approval of Minutes** Motion by Foster, supported by Slavens to approve the Board Meeting Minutes of November 14, 2017 as presented. Motion carried unanimously. **RECOGNITION: Retirement – Police Lieutenant – Scott Hughesdon** Motion by Slavens, supported by Siegrist to enter the following resolution into the public record. Motion carried unanimously. **Retirement Recognition – Police Lt. Scott Hughesdon** Scott Hughesdon hired on to the Canton Police Department in 1990; he was promoted to the rank of Sergeant in 2006, and to Lieutenant in 2013. Scott's dedication to providing a quality Police service to the Canton community has been evident throughout his 28-year career. Over the years, Scott has served in several prominent special assignments within the department, including that of Detective, Motor Officer, Range Instructor and Field Training Officer. In his role as Lieutenant, Scott successfully managed, trained and mentored his Platoon consisting of Sergeants, Patrol Officers and PSSO's. Due to his compassion, knowledge, leadership and commitment to excellence, Scott retires leaving an exceptional Police Department in place. **NOW, THEREFORE, BE IT RESOLVED**, that the Board of Trustees of the Charter Township of Canton upon recommendation of the Director of Public Safety, does hereby recognize Scott Hughesdon for his commendable contribution to the Canton community and to the Canton Public Safety Department. **Citizen's Non-Agenda Item Comments:** George Miller, 1946 Briarfield, inquired about watermain, drainage, and road repairs within the township. Mike Schultz inquired about panhandling along Michigan Avenue as well as at the intersection of Geddes and Sheldon Road. Mr. Williams instructed the resident to contact our police department to report this whenever he sees it happening. Treasurer Slavens requested the Board of Trustees recognize Gallimore Elementary School as a National Blue Ribbon School. Motion by Anthony, supported by Sneiderman to enter the following resolution into the Public Record. Motion carried unanimously. **Canton Township Resolution Recognizing Gallimore Elementary School** Whereas, the National Blue Ribbon Schools Program recognizes public and private elementary, middle and high schools where students perform at exceptional levels or where significant improvements are made in that academic achievement of students; and Whereas, National Blue Ribbon Schools designation by the United States Department of Education has become a symbol of excellence and quality recognized and revered in communities across the country; and Whereas, since its establishment Gallimore Elementary has held high expectations of academic excellence and provided support to help all students achieve; and Whereas, this commitment and focus has produced outstanding results, including an overall school top ranking of schools on the statewide assessment; and Whereas, Gallimore Elementary is one of 13 Michigan schools and 342 schools in the nation named a 2017 National Blue Ribbon School; **NOW, THEREFORE, BE IT RESOLVED**, the Canton Township Board of Trustees does hereby commend the Plymouth Canton Community School Board of Education; Monica Merritt, Superintendent; Aimee Bell, Principal; the faculty; staff; students; and the parents of Gallimore Elementary School on the occasion of Gallimore Elementary School recognition as a Blue Ribbon School. **Payment of the Bills:** Motion by Slavens, supported by Siegrist to approve payment of the bills as presented. Motion carried unanimously. **PRESENTATION: College for Creative Studies Satellite Program** Mr. Don Soenan, President of PARC in Plymouth, gave a presentation outlining the background, goals, and benefits of this program. October 2017 CCS opened a satellite office in the Plymouth Arts and Recreation Complex (PARC). Ms. Jane Stewart, Director of Pre-College and Continuing Studies for CCS, gave an overview of the program(s) available at their satellite location in Plymouth and how this program will benefit the community. Ms. Stewart explained various types of classes that will be available at the Plymouth location, as well as, the scholarships available to students. Trustee Sneiderman inquired about prerequisites for the classes and the application process. Ms. Stewart explained some of the classes do have prerequisites. More information is available on their website at [www.collegeforcreativestudies.edu](http://www.collegeforcreativestudies.edu). **PUBLIC HEARING: PH-1: Public Hearing and Adoption of Fiscal Year 2018 Budget. (FBD)** Motion by Siegrist, supported by Foster to open the Public Hearing at 7:26 p.m. on the Adoption of the Fiscal Year 2018 Budget. Motion carried unanimously. There was no public comment. Motion by Siegrist, supported by Anthony close the Public Hearing at 7:28 p.m. on the Adoption of the Fiscal Year 2018 Budget. Motion carried unanimously. Motion by Siegrist, supported by Sneiderman to adopt the following resolution. Motion carried unanimously. **RESOLUTION OF BOARD OF TRUSTEES CHARTER TOWNSHIP OF CANTON Adoption of Fiscal Year 2018 Budget** WHEREAS, Act 359 of 1947, The Charter Township Act, requires that the annual budget be adopted by resolution and; WHEREAS, pursuant to MCL 141.412 and 413, notice of a public hearing on the proposed 2018 budget was published in a newspaper of general circulation on November 16, 2017 and a Public Hearing on the proposed budget was held on November 28, 2017. **NOW THEREFORE BE IT RESOLVED**, that estimated total revenues and expenditures for the 2018 fiscal year are hereby appropriated on a fund level basis. Totals by fund are as follows:

Fund #	Fund Description	2018 Proposed Budget
101	General Fund	\$28,107,006
206	Fire Fund	15,044,000
207	Police Fund	20,106,665
208	Community Center Fund	3,719,816
219	Street Lighting	335,814
230	Cable TV	1,875,500
246	Community Improvement	3,125,950
248	Downtown Development Auth.	2,245,906
261	911 Service	455,000
266	WWN Forfeiture	549,500
274	CDBG	322,000
301	Energy Project Debt Service	384,612
403	Capital Projects - Roads	172,500
455	Solid Waste	4,262,000
584	Golf Course	3,930,029
592	Water and Sewer	40,345,667
661	Fleet Maintenance	2,158,256
736	Post-Employment Benefits	3,523,485
852	Special Assessment Debt Service	444,297

**BE IT FURTHER RESOLVED** that the Township Supervisor has the authority to approve budget adjustments between departments based upon recommendation by the appropriate Department Director and the Finance and Budget Director in accordance with adopted policies. **BE IT FURTHER RESOLVED**, that the Charter Township of Canton Board adopts the 2018 budget for the various funds on a fund level. Township officials responsible for the expenditures authorized in the budget may expend Township funds up to, but not to exceed, the total appropriation authorized for each fund. **BE IT FURTHER RESOLVED** that there shall not be any new positions created that shall result in an increase in employee headcount within a department or division without prior Township Board approval. **BE IT FURTHER RESOLVED** that the Township Supervisor has the authority to fill existing vacant and budgeted positions and reclassified positions based upon the recommendation by the appropriate Department Director and the Finance and Budget Director. **AND BE IT FURTHER RESOLVED** that claims against the Township shall be approved by the Charter Township of Canton Board prior to being paid. The Township Clerk and the Township Treasurer may authorize payment of certain claims prior to approval by the Township Board to avoid late penalties, service charges and interest, for example utilities and payroll, in accordance with approved salaries and hourly rates adopted by the Township Board. The Township Board shall receive a list of those claims paid prior to approval, for approval at the next Board meeting. **CONSENT CALENDAR: Item C-1. Consider Second Reading of an Ordinance Amending Chapter 90 Of The Canton Code of Ordinances, Sec. 90-93, the Cherry Hill Historic District, by Clarifying the Parcel Identification Number of Properties Identified as "Contributing" To The District And To Attach A Map Of The District As Referenced In The Ordinance (Legal).** (CLS) Motion by Siegrist, supported by Sneiderman to remove from the table and hold the second hearing of an Ordinance Amending Chapter 90 Of The Canton Code of Ordinances, Sec. 90-93, the Cherry Hill Historic District, by Clarifying the Parcel Identification Number of properties identified as "Contributing" to the District and to attach a map of the District as referenced in the Ordinance. Motion carried unanimously. Motion by Siegrist, supported by Sneiderman to adopt and publish the Ordinance Amending Chapter 90 Of The Canton Code of Ordinances, Sec. 90-93, the Cherry Hill Historic District, by Clarifying the Parcel Identification Number of properties identified as "Contributing" to the District and to attach a map of the District as referenced in the Ordinance to be published and effective on December 7, 2017. Motion carried unanimously. **STATE OF MICHIGAN COUNTY OF WAYNE CHARTER TOWNSHIP OF CANTON CHAPTER 90 AN ORDINANCE TO AMEND CHAPTER 90, ARTICLE III, DIVISION 2, OF THE CANTON CODE OF ORDINANCES ENTITLED "CHERRY HILL HISTORIC DISTRICT" TO REVISE SECTION 90-93 TO BRING IT INTO COMPLIANCE WITH THE PUBLIC ACT NO. 169 OF 1970. THE CHARTER TOWNSHIP OF CANTON ORDAINS: SECTION 1. AMENDMENT TO CODE.** Chapter 90 of the Charter Township of Canton Code Ordinance,

Article III, entitled "Historic Districts," Division 2, entitled "Specific Districts," Section 90-93 is hereby amended to read as follows: **Sec. 90-93. - Cherry Hill historic district.** (a) - (b) [Unchanged.] (c) *Establishment.* (1) - (3) [Unchanged.] (d) *Boundaries.* The boundaries of the Cherry Hill historic district are hereby established as illustrated by the map attached to this ordinance. This map, together with all notations, information and references appearing thereon, shall be incorporated in this section and made a part of this section by this reference. (e) Identification of certain properties within district. The Cherry Hill historic district shall consist of the following described properties in the township. The attached map of the boundaries of the Cherry Hill district further identifies these properties. The following descriptions include, for further identification of the properties, the street address where applicable, and sidwell numbers. (1) Historic sites. a. [Unchanged.] (2) Contributing buildings and sites. a. - o. [Unchanged.] p. Easton/Jorgensen House, 51160 Cherry Hill Road, and Knudt Jorgensen House, 51252 Cherry Hill Road. C 21 71-071-99-0002-702 q. Loebstaal House. 170 North Ridge Road C 21 71 072 99 0016 000 r. North Ridge Road. 425 North Ridge Road C 21 71 072 99 0011 000 s. Plant Dormitory. South Ridge Road C 21 71 074 99 0006 000 t. Church Parsonage. 341 South Ridge Road C 21 71 074 99 0008 004 u. Elliott/West House. 703 South Ridge Road C 21 71 074 99 0009 000 v. Henry Hawk House. 831 South Ridge Road C 21 71 074 99 0010 000 w. Hawk Farm Buildings. South Ridge Road (3) [Unchanged.] (f) - (h) [Unchanged.] **SECTION 2. SEVERABILITY** If any clause, sentence, section, paragraph or part of this Ordinance, or the application of thereof to any person, firm, corporation, legal entity or circumstances, shall be for any reason adjudged by a court of competent jurisdiction to be unconstitutional or invalid, said judgment shall not affect, impair or invalidate the remainder of this Ordinance. It is hereby declared to the legislative intent of this body that the Ordinance is severable, and that the Ordinance would have been adopted had such invalid or unconstitutional provisions not have been included in this ordinance. **SECTION 3. REPEAL OF CONFLICTING ORDINANCES** All Ordinance or parts of Ordinance in conflict herewith is hereby repealed only to the extent necessary to give this Ordinance full force and effect. **SECTION 4. SAVINGS CLAUSE** All rights and duties which have matured penalties which have been incurred, proceedings which have begun and prosecution for violations of law occurring before the effective date of this Ordinance are not affected or abated by this Ordinance. **SECTION 5. PUBLICATION** The Clerk for the Charter Township of Canton shall cause this Ordinance to be published in the manner required by law. **SECTION 6. EFFECTIVE DATE** This Ordinance, as amended, shall be effective upon publication as required by law. **CERTIFICATION** The foregoing Ordinance was duly adopted by the Township Board of Trustees of the Charter Township of Canton at its regular meeting called and held on the 28<sup>th</sup> day of November 2017, and was ordered to be given publication in the manner required by law. Michael Siegrist, Clerk Introduced: November 14, 2017 Adopted: November 28, 2017 Published: December 7, 2017 Effective: December 7, 2017 Copies of the complete text of this Ordinance are available at the Clerk's Office of the Charter Township of Canton, 1150 S. Canton Center Road, Canton, MI., 48188, during regular business hours. A complete copy of the Ordinances for Canton Township is available at [www.canton-mi.org](http://www.canton-mi.org). **Item C-2. Consider 2018 Meeting Dates for the Commission for Culture, Arts & Heritage (CLS)** Motion by Siegrist, supported by Sneiderman to establish the 2018 Canton Commission for Culture, Arts & Heritage meeting schedule at 7:00 p.m. in the Lower Level Meeting Room E of the Administration Building, 1150 S. Canton Center Road, quarterly on the designated Thursday of the established months. Meeting Dates: February 8, May 10, August 9, and November 8 of 2018. Motion carried unanimously. **Item C-3. Consider 2018 Meeting Dates for the Historic District Commission. (CLS)** Motion by Siegrist, supported by Sneiderman to establish the 2018 Canton Historic District Commission meeting schedule at 7:00 p.m. at the Cherry Hill School, 50440 Cherry Hill Road, Canton, Michigan on the designated dates of January 3, April 4, August 1, and October 3 of 2018. Motion carried unanimously. **Item C-4. Reappointment to the Building Board of Appeals. (Supv.)** Motion by Siegrist, supported by Sneiderman that the Canton Board of Trustees approve the reappointment of Ron Pennington to the Building Board of Appeals for a two-year term to expire on 12/31/19. Motion carried unanimously. **Item C-5. Planning Commission Reappointments. (Supv.)** Motion by Siegrist, supported by Sneiderman to reappoint Julia Perkins and Alan Okon to the Canton Township Planning Commission, terms to expire December 31, 2020. Motion carried unanimously. **Item C-6. Planning Commission Appointment. (Supv.)** Motion by Siegrist, supported by Sneiderman to appoint Laura Bennett to the Canton Township Planning Commission, term to expire December 31, 2020. Motion carried unanimously. **Item C-7. Planning Commission Alternate Appointment. (Supv.)** Motion by Siegrist, supported by Sneiderman to appoint Nancy Eggenberger to an alternate position on the Canton Township Planning Commission, term to expire December 31, 2020. Motion carried unanimously. **Item C-8. Consider 2018 Planning Commission Meeting Dates. (MSD)** Motion by Siegrist, supported by Sneiderman to set the 2018 Planning Commission Meeting schedule at 7:00 p.m. in the First Floor Meeting Room of the Administration Building, 1150 S. Canton Center Road as follows: 01/08/18, 02/05/18, 03/05/18, 04/09/18, 05/07/18, 06/04/18, 07/09/18, 08/13/18, 09/10/18, 10/08/18, 11/19/18, 12/03/18. Motion carried unanimously. **GENERAL CALENDAR: Item G-1. Consider Approval of the Preliminary Planned Development for Bickford of Canton Senior Living Facility. (MSD)** Motion by Siegrist, supported by Sneiderman to adopt the following resolution. Motion carried unanimously. **RESOLUTION OF BOARD OF TRUSTEES CHARTER TOWNSHIP OF CANTON, MICHIGAN Approval of the Preliminary Planned Development for Bickford of Canton Senior Living Facility** WHEREAS, the Project Sponsor has requested approval of a Preliminary Planned Development for the Bickford of Canton Senior Living Facility, located on the west side of Canton Center Road between Ford and Hanford Roads; and, WHEREAS, the Planning Commission reviewed the conceptual development plan and draft development agreement made a recommendation to approve the request as it meets the criteria for a planned development, fulfills an identified need and results in definite benefits to the community; **NOW THEREFORE BE IT RESOLVED**, the Board of Trustees of the Charter Township of Canton, Michigan does hereby approve the request for a Preliminary Planned Development for the Bickford of Canton Senior Living Facility, proposed on the north 3.67 acres a tax parcel #036-99-0006-717, subject to any and all applicable state and local development regulations. Project Representative, Mr. Eby presented the board with copies of the PowerPoint presentation with pictures of the proposed development. **Item G-2. Consider Approval of the Preliminary Planned Development for Wellington on the Willow. (MSD)** Motion by Siegrist, supported by Sneiderman to pass the following resolution. Motion carried unanimously. **RESOLUTION OF BOARD OF TRUSTEES CHARTER TOWNSHIP OF CANTON, MICHIGAN Approval of the Preliminary Planned Development for Wellington on the Willow** WHEREAS, the Project Sponsor has requested approval of a Preliminary Planned Development for Wellington on The Willow, located on the east side of Lotz Road and south of Ford Road; and, WHEREAS, the Planning Commission reviewed the conceptual development plan and draft development agreement made a recommendation to approve the request as it meets the criteria for a planned development, fulfills an identified need and results in definite benefits to the community; **WHEREAS**, the Preliminary Planned Development is also consistent with the Statement of Conditions and conceptual plan approved as part of the Conditional Rezoning of the property to R-6, Single-Family Attached Residential in November, 2016; **NOW THEREFORE BE IT RESOLVED**, the Board of Trustees of the Charter Township of Canton, Michigan does hereby approve the request for a Preliminary Planned Development for Wellington on the Willow, proposed on tax parcel #s 049-99-0001-712, 049-99-0001-713, and 049-99-0001-714, as proposed, subject to any and all applicable state and local development regulations. **Item G-3. Consider Approval of Bid Award for Pump Replacement at Summit on the Park. (CLS)** Motion by Siegrist, supported by Sneiderman to award the bid for the Pump Replacement at the Summit on the Park to JETT Pump & Valve, 4770 Pontiac Lake Road, Waterford, MI 48328 in the amount of \$32,147 to be paid from Account # 246-750-970 0020, Community Improvement Fund, Capital Outlay Buildings and Improvements. Motion carried unanimously. **Item G-4. Consider Request to Increase Blanket Purchase Order for Police Department. (PSD)** Motion by Siegrist, supported by Anthony to approve increasing the blanket purchase order issued to North Eastern Uniforms by \$8,000 to accommodate the Police Department's uniform purchases through the remainder of 2017. Motion carried unanimously. **Item G-5. Consider the Purchase of Thermal Image Cameras. (PSD)** Motion by Siegrist, supported by Slavens to approve the purchase of three complete FLIR-K65 thermal image camera packages, and four vehicle mounted chargers, in the amount of \$19,667, from Madison Electric Company, Warren, MI. Clerk Siegrist withdrew his original motion. Motion by Siegrist, supported by Slavens to approve the purchase of as many as possible complete FLIR-K65 thermal image camera packages, and four vehicle mounted chargers, in the amount of \$19,667, from Madison Electric Company, Warren, MI. Motion carried unanimously. **Item G-6. Consider Purchasing One-Year Service Agreement for Motorola Dispatch Console. (PSD)** Motion by Siegrist, supported by Sneiderman to approve the 2018 purchase of Motorola Solutions one year service agreement for the 800 mHz dispatch radio and E911 console equipment in the amount of \$55,000. Motion carried unanimously. **ADDITIONAL PUBLIC COMMENT:** None **OTHER:** Trustee Graham-Hudak asked if Director Meier could give an update on the CSX railroad crossing blockages. Director Meier stated a result of a meeting today with CSX and other municipalities experiencing similar problems, the township was notified that CSX has installed equipment at Koppernick and Haggerty Koppernick and Joy allowing the trains to be disconnected at the crossings and therefore not block the crossings for extended period of times. Supervisor Williams explained that the efforts and negotiations with CSX will continue in the future. Trustee Graham-Hudak commented after years of service, Sue Dodson will be stepping down from the Planning Commission. Supervisor Williams stated Sue would be recognized at the next regular board meeting. Director Meier stated Safe Home.org recently released its comparison of communities across the nation with 50,000 or more residents and Canton scored #7 in the state, ranking it in the top 25% of the safest homes in the nation. The Canton Township Tree Lighting Celebration will be December 6<sup>th</sup> at the Summit on the Park. Supervisor Williams requested the Board members each take one of the 5 goals they had worked on individually in a previous study session, and review it with the rest of the board during next week's study session. **ADJOURN:** Motion by Anthony, supported by Siegrist to adjourn at 8:07 p.m. Motion carried unanimously. **Michael A. Siegrist, Clerk** **Pat Williams, Supervisor**

Copies of the complete text of the Board Minutes are available at the Clerk's office of the Charter Township of Canton, 1150 S. Canton Center Rd, Canton, MI 48188, 734-394-5120, during regular business hours or be accessed through our web site [www.canton-mi.org](http://www.canton-mi.org) after Board Approval.