

Charter Township of Canton Board Proceedings – September 27, 2016

At 6:15 p.m. the following members of the Board of Trustees and Township Staff met to tour the construction site of the new water storage and pump station: Members Present: Anthony, Bennett, LaJoy, McLaughlin, Williams Members Absent: Sneiderman, Yack Staff: Director Faas, Director Trumbull A regular meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, September 27, 2016 at 1150 Canton Center S., Canton, Michigan. Supervisor LaJoy called the meeting to order at 7:00 p.m. and lead the Pledge of Allegiance to the Flag. **Roll Call** Members Present: Anthony, Bennett, LaJoy, McLaughlin, Williams Members Absent: Sneiderman, Yack Staff Present: Director Faas, Director Meier, Director Trumbull, Carolyn Cox, Greg Hohenberger Staff Absent: Director Bilbrey-Honsowetz **Adoption of Agenda** Motion by Bennett, supported by Williams to approve the agenda as presented. Motion carried by all members present. **Approval of Minutes** Motion by Bennett, supported by McLaughlin to approve the Board Minutes of September 13, 2016 as presented. Motion carried by all members present. **Citizen's Non-Agenda Item Comments:** None **Payment of Bills** Motion by Bennett, supported by Williams to approve payment of the bills as presented. Motion carried by all members present. **PUBLIC HEARING: PH-1: Public Hearing and Approval of Millage Rates for December 1, 2016 Tax Levy. (Clerk)** Motion by LaJoy, supported by Bennett to open the Public Hearing at 7:01 p.m. to approve the Millage Rates for December 1, 2016 Tax Levy. Motion carried by all members present. There were no public comments. Motion by Bennett, supported by Williams close the Public Hearing at 7:07 p.m. to approve the Millage Rates for December 1, 2016 Tax Levy. Motion carried by all members present. Motion by Bennett, supported by Williams that the millage rates to be levied by Canton Township on December 1, 2016 be set as follows: Charter Mills (General Fund) 1.3660 Fire Protection Special Assessment 3.8580 Police Protection Special Assessment 5.6760 Total 10.9000 Motion carried by all members present. **PH-2: Public Hearing and Adoption of Fiscal Year 2017 Budget (FBD)** Motion by LaJoy, supported by Bennett to open the Public Hearing at 7:08 p.m. on the Adoption of the Fiscal Year 2017 Budget. Motion carried by all members present. Supervisor LaJoy stated the budget approved for 2017 requires some adjustments. Once the new board is sworn in after the November 2016 election, there may be additional adjustments they would like to make. As for the 2018 budget, that will be brought before the board in January of 2018. There were no public comments. Motion by Bennett, supported by Anthony close the Public Hearing at 7:20 p.m. on the Adoption of the Fiscal Year 2017 Budget. Motion carried by all members present. Motion by Bennett, supported by McLaughlin to adopt the following resolution. Motion carried by all members present. **RESOLUTION OF BOARD OF TRUSTEES CHARTER TOWNSHIP OF CANTON Adoption of Fiscal Year 2017 Budget WHEREAS**, Act 359 of 1947, The Charter Township Act, requires that the annual budget be adopted by resolution and; **WHEREAS**, pursuant to MCLA 141.412 and .413, notice of a public hearing on the proposed 2017 budget was published in a newspaper of general circulation on September 15, 2016 and a public hearing on the proposed budget was held on September 27, 2016. **NOW THEREFORE BE IT RESOLVED**, that estimated total revenues and expenditures for the 2017 fiscal year are hereby appropriated on a fund level basis. Totals by fund are as follows:

Fund #	Fund Description	2017 Proposed Budget
101	General Fund	\$ 27,268,427
206	Fire Fund	15,137,100
207	Police Fund	19,623,639
208	Community Center Fund	3,850,770
219	Street Lighting	344,171
230	Cable TV	1,875,500
246	Community Improvement	2,744,050
261	911 Service	719,125
266	WWN Forfeiture	518,500
274	CDBG	330,000
276	NSP	150,000
301	Energy Project Debt Service	376,939
401	Capital Projects	100
403	Capital Projects - Roads	125,150
555	Solid Waste	4,530,573
584	Golf Course	3,701,898
592	Water and Sewer	40,905,245
661	Fleet Maintenance	1,934,072
736	Post-Employment Benefits	3,654,951
852	Special Assessment Debt Service	457,305

BE IT FURTHER RESOLVED that the Township Supervisor has the authority to approve budget adjustments within a department based upon recommendation by the appropriate Department Director and the Finance and Budget Director in accordance with adopted policies. **BE IT FURTHER RESOLVED**, that the Charter Township of Canton Board adopts the 2017 budget for the various funds on a fund level. Township officials responsible for the expenditures authorized in the budget may expend Township funds up to, but not to exceed, the total appropriation authorized for each fund. **BE IT FURTHER RESOLVED**, that there shall not be any new positions created that shall result in an increase in employee headcount within a department or division without Township Board approval. **BE IT FURTHER RESOLVED** that the Township Supervisor has the authority to fill existing vacant and budgeted positions and reclassified positions based upon the recommendation by the appropriate Department Director and the Finance and Budget Director. **AND BE IT FURTHER RESOLVED** that claims against the Township shall be approved by the Charter Township of Canton Board prior to being paid. The Township Clerk and the Township Treasurer may authorize payment of certain claims prior to approval by the Township Board to avoid late penalties, service charges and interest, for example utilities and payroll, in accordance with approved salaries and hourly rates adopted by the Township Board. The Township Board shall receive a list of claims paid prior to approval for approval at the next Board meeting. **CONSENT CAL-**

ENDAR: Item C-1. Consider Approval of Budget Adjustment For B.L.O.C.K. Programs. (CLS) Motion by Bennett, supported by McLaughlin to award a contract with Plante Moran for the performance of an IT Assessment and Strategic Plan outlined in the attached proposal for an amount not to exceed \$49,200. Motion carried by all members present. **GENERAL CAL-**

ENDAR: Item G-1. Approve IT Services – Assessment & Strategic Plan. (FBD) Motion by Bennett, supported by Williams to award a contract with Plante Moran for the performance of an IT Assessment and Strategic Plan outlined in the attached proposal for an amount not to exceed \$49,200. Motion carried by all members present. **Item G-2. Consider Approval of the Site Plan for Art Van Furniture. (MSD)** Motion by Bennett, supported by McLaughlin to adopt the following resolution. Motion carried by all members present. **RESOLUTION OF BOARD OF TRUSTEES CHARTER TOWNSHIP OF CANTON Site Plan Approval for Art Van Furniture WHEREAS**, the Project Sponsor has requested approval of the site plan for Art Van Furniture, located on the south side of Ford road between Haggerty and Lilley Roads, identified as tax parcel no. 053-99-0004-001; and, **WHEREAS**, the Planning Commission reviewed the site plan and made a recommendation to approve the request for site plan approval, including the requests for parking and building material modifications. **NOW THEREFORE BE IT RESOLVED**, the Board of Trustees of the Charter Township of Canton, Michigan does hereby approve the request of the petitioner, Canton Township, to approve the site plan for Art Van Furniture on parcel no. 053-99-0004-001, including the parking and building material modifications as presented, subject to any and all applicable state and local development regulations. **Item G-3. Consider Approval of the Site Plan for Family Fun Center. (MSD)** Motion by Bennett, supported by McLaughlin to adopt the following resolution. Motion carried by all members present. **RESOLUTION OF BOARD OF TRUSTEES CHARTER TOWNSHIP OF CANTON Site Plan for Family Fun Center WHEREAS**, the Project Sponsor, Mr. Hyder Hassan, has requested site plan approval for the Family Fun Center to be located on Michigan Avenue between Morton Taylor and Haggerty Roads, identified as tax EDP #138-99-0006-701; and, **WHEREAS**, the Planning Commission reviewed the site plan and made a recommendation to approve the request to grant site plan approval, including modifications and conditions as summarized in the attached written analysis and recommendation. **NOW THEREFORE BE IT RESOLVED**, the Board of Trustees of the Charter Township of Canton, Michigan does hereby approve the request of the petitioner, Mr. Hyder Hassan, to approve the site plan for the proposed Family Fun Center subject to any and all state and local development regulations and further subject to any conditions recommended by the Planning Commission and staff, as described in the analysis and recommendation attached hereto and made a part hereof. **Item G-4. Consider Approval of the Site Plan for the Zahr Retail Plaza. (MSD)** Motion by Bennett, supported by McLaughlin to adopt the following resolution. Motion carried by all members present. **RESOLUTION OF BOARD OF TRUSTEES CHARTER TOWNSHIP OF Canton Township Site Plan Approval for the Zahr Retail Plaza WHEREAS**, the Project Sponsor has requested approval of the site plan for the Zahr Retail Plaza, located on the south side of Cherry Hill Road and east of Roosevelt Street in Cherry Hill Village, identified as tax parcel no. 073-99-0005-703; and, **WHEREAS**, the Planning Commission reviewed the site plan and voted to recommend approval of the request for site plan approval, subject to minor corrections to the landscape plan. **NOW THEREFORE BE IT RESOLVED**, the Board of Trustees of the Charter Township of Canton, Michigan does hereby approve the request of the petitioner, Canton Township, to approve the site plan for Zahr Retail Plaza on parcel no. 073-99-0005-703, subject to minor corrections to the landscape plan, and further subject to any and all applicable state and local development regulations. **Item G-5. Consider First Reading of an Amendment to Appendix A-Zoning of the Code of Ordinances for the Northstar Development Conditional Rezoning. (MSD)** Motion by Bennett, supported by McLaughlin to introduce and hold the first reading of the proposed conditional zoning amendment to Appendix A-Zoning of the Code of Ordinances of the Charter Township of Canton as provided in the attached ordinance. Motion carried by all members present. Motion by Bennett, supported by McLaughlin to table consideration of the proposed conditional zoning amendment to Appendix A-Zoning of the Code of Ordinances of the Charter Township of Canton and hold a second reading on October 11, 2016. Motion carried by all members present. A copy of the complete text of this Proposed Ordinance Amendment is available at the Clerk's Office of the Charter Township of Canton, 1150 S. Canton Center Road, Canton, MI., 48188, during regular business hours. The approved text of the Amendment will be published in the Canton Eagle/Associated Newspaper within the meeting minute's synopsis of the date of approval. A complete copy of the Ordinances for Canton Township is available at www.canton-mi.org. **Item G-6. Consider Approval of a Budget Amendment to Purchase Uniforms, Office Equipment, Office Furniture and a Portable Radio for the Fifth Ordinance Officer. (MSD)** Motion by Bennett, supported by McLaughlin to approve a budget amendment to the General Fund in the Building & Inspection Services Division in the Municipal Services Department: **Increase Revenues:** 101-000-477 BIS Revenue (Permits –Building) \$12,000

Increase Expenses:

101-371.730	BIS Furniture Non-Capital	\$ 3,056
101-371.722	BIS Uniforms	\$ 1,873
101-371.970_0010	BIS Capital Equip Computers	\$ 7,071

Motion carried by all members present. **ADDITIONAL PUBLIC COMMENT:** None **OTHER: ADJOURN:** Motion by Anthony, supported by Williams to adjourn at 7:41 p.m. Motion carried by all members present. **Terry G. Bennett, Clerk**

Copies of the complete text of the Board Minutes are available at the Clerk's office of the Charter Township of Canton, 1150 S. Canton Center Rd, Canton, MI 48188, 734-394-5120, during regular business hours and can also be accessed through our web site www.canton-mi.org after Board Approval.