

**Charter Township of Canton Board Proceedings – April 26, 2016**

A regular meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, April 26, 2016 at 1150 Canton Center S., Canton, Michigan. Supervisor LaJoy called the meeting to order at 7:01 p.m. and led the Pledge of Allegiance to the Flag. **Roll Call** Members Present: Anthony, Bennett, LaJoy, McLaughlin, Sneiderman, Williams Members Absent: Yack Staff Present: Director Bilbrey-Honsowetz, Director Faas, Director Mutchler, Director Trumbull, Kerreen Conley, Kristin Kolb, Fire Chief Meier, Deputy Chief Stocklein, and Canton Public Safety Command Staff. Staff Absent: Kristen Thomas **Adoption of Agenda** Motion by Anthony, supported by Williams to amend the agenda to add item G-9. Consider Approval of Wages for Elected Officials for the Term Beginning November 20, 2016. Motion carried by all members present. **Approval of Minutes:** Motion by Bennett, supported by Sneiderman to approve the Board Minutes of April 12, 2016 as presented. Motion carried by all members present. **Citizen's Non-Agenda Item Comments:** George Miller, 1946 Briarfield, asked when body cameras and voice recorders will start being worn by public safety personnel. Director Mutchler replied this summer. Miller asked if public safety is able to trace incoming calls to the police department. Director Mutchler replied some phone lines are capable of recording. Mr. Miller commented on a July letter to him from Canton Public Safety regarding his dogs. **Payment of Bills** Motion by McLaughlin, supported by Williams to approve payment of the bills as presented. Motion carried by all members present.

**RECOGNITION: Retirement Recognition – Public Safety Director Todd Mutchler** Motion by Bennett, supported by McLaughlin to adopt the following resolution in the public record. Motion carried by all members present. **RESOLUTION OF BOARD OF TRUSTEES CHARTER TOWNSHIP OF CANTON WHEREAS,** Todd Mutchler hired on to the Canton Police Department as a Patrol Officer in 1988, was promoted to the rank of Sergeant in 1998, Lieutenant in 2006, and was named Director of Public Safety in 2013; and **WHEREAS,** Todd's dedication to providing quality public safety service to the Canton community has been evident throughout his 28-year career; and **WHEREAS,** in his role as Director, Todd successfully headed the Departments of Police and Fire with innovative concepts, strategic planning and meticulous budgeting to address the accustomed and unprecedented circumstances presented under his leadership; and **WHEREAS,** in 2014, Todd successfully completed the FBI's National Academy, Session #257 enhancing his executive leadership skills; and **WHEREAS,** due to his determination on configuring an exemplary Public Safety Department, Todd retires leaving an exceptional organization in place for residents, employees, and elected officials; and **NOW, THEREFORE, BE IT RESOLVED,** that the Board of Trustees of the Charter Township of Canton does hereby recognize Todd L. Mutchler for his commendable contribution to the Canton community and to the Canton Public Safety Department. Trustee Anthony congratulated and complimented Director Mutchler on his service to the community as well as his accomplishment of completing the FBI Academy program. Director Mutchler stated he had 28 years of service with Canton Township Public Safety on April 21, 2016. He read a statement of thanks and reflections of his years of service. A complete copy of his statement will be entered into the meeting minutes. **CONSENT CALENDAR: Item C-1. Consider Second Reading of Code of Ordinance Amendments to Part I, Chapter 74 Entitled "Utilities", Article II, Division 1, Adding Section 74-38 Entitled "Water and Sewer Lead Ownership"; and Division 2, Subdivision II Entitled "Schedule of Rates and Charges", Revising Section 74-83 (MSD)** Motion by Bennett, supported by McLaughlin to remove from the table and hold the second Reading of the Code of Ordinance, Part I, Chapter 74 Entitled "UTILITIES", Article II, Division 1, adding Section 74-38 entitled "WATER AND SEWER LEAD OWNERSHIP", and Division 2, Subdivision II entitled "SCHEDULE OF RATES AND CHARGES", Section 74-83 with a publication date of May 5, 2016 and effective date of May 5, 2016. Motion carried by all members present. Motion by Bennett, supported by McLaughlin to adopt and publish the second Reading of the Code of Ordinance, Part I, Chapter 74 Entitled "UTILITIES", Article II, Division 1, adding Section 74-38 entitled "WATER AND SEWER LEAD OWNERSHIP", and Division 2, Subdivision II entitled "SCHEDULE OF RATES AND CHARGES", Section 74-83 with a publication date of May 5, 2016 and effective date of May 5, 2016. Motion carried by all members present. **STATE OF MICHIGAN COUNTY OF WAYNE CHARTER TOWNSHIP OF CANTON AMENDMENT TO CODE OF ORDINANCES CHAPTER 74 UTILITIES ORDINANCE, PART I AN ORDINANCE AMENDING THE CHARTER TOWNSHIP OF CANTON CODE OF ORDINANCES PART I, CHAPTER 74 ENTITLED "UTILITIES"; ARTICLE II, DIVISION 1, TO ADD SECTION 74-38 ENTITLED "WATER AND SEWER LEAD OWNERSHIP"; AND DIVISION 2, SUBDIVISION II ENTITLED "RATES AND CHARGES", SECTION 74-83. THE AMENDMENTS TO SECTION (a) PROVIDE CLARIFICATION ON PRIVATE WATER AND SEWER LEAD OWNERSHIP (b) PROVIDE FOR REVISED WATER RATES AND CHARGES AND SECTION (c) PROVIDE FOR REVISED SEWER RATES AND CHARGES. THE CHARTER TOWNSHIP OF CANTON ORDAINS: SECTION 1. AMENDMENT TO DIVISION 1, GENERALLY.** This Ordinance is hereby adopted to amend Code of Ordinance, Part I, Chapter 74, Article II, Division 1, Generally to add section 74-38 as follows: **Section 74-38. Water and Sewer Lead Ownership** Water and Sewer Leads shall be defined as the privately owned service connection from the public water main, or sewer main, to the building. (b) Ownership and Maintenance responsibility for the private water or sewer lead shall remain with the building owner from the point of connection at the public main to the building. **SECTION 2. AMENDMENT TO SUB-DIVISION II RATES AND CHARGES.** This Ordinance is hereby adopted to amend Code of Ordinances, Part I, Chapter 74, Article II, Division 2, Subdivision II, Rates and Charges to read as follows: **Sec. 74-83. Schedule of rates and charges.** (a) *Water rates and charges.* Water rates and charges shall be as follows: (1) Consumption rate: \$5.67 per 1,000 gallons. a. In addition to the consumption charge, there shall be a water cost of service charge per reading cycle, or portion thereof, based on meter size: TABLE INSET:

Meter Size	Bi-Monthly Customers	Quarterly Customers
1" meter or less	\$5.50	\$8.25
1.5	12.38	18.57
2.0	22.00	33.00
3.0	49.50	74.25
4.0	88.00	132.00
6.0	197.98	296.97
8.0	351.98	527.97
10.0	549.96	824.94

- (2) a) [UNCHANGED]  
 b) *Water System Equity Charge.* The water system equity charge is based on meter size. The charge for unusual or other conditions shall be determined by the township board.

TABLE INSET:

Meter Size	Ratio Factor**	Water System Equity
1" meter or less	1.00	\$995
2.0	4.00	3,981
3.0	9.00	8,957
4.0	16.00	15,924
6.0	36.00	35,829
8.0	64.00	63,696
10.0	100.00	99,525

\*\*Ratio factor is the ratio of the flow areas of the water meter to the flow area of the 1" meter.  
 c) [UNCHANGED]  
 d) [UNCHANGED]  
 e) [UNCHANGED]

(b) *Sewer rates and charges.* Sewer rates and charges shall be as follows: (1) Sewage treatment rate: \$6.82 per 1,000 gallons of the water used or per 1,000 gallons of metered sewage flow.

- a. In addition to the consumption charge, for customers connected to the sanitary sewer system there shall be a waste water cost of service charge per reading cycle, or portion thereof, based on meter size:

TABLE INSET:

Meter Size	Bi-Monthly Customers	Quarterly Customers
1" meter or less without FD*	\$5.66	\$8.49
1" meter or less with FD*	14.96	22.44
1.5	12.74	19.11
2.0 meter without FD*	22.64	33.96
2.0 meter with FD* 3	1.94	47.91
3.0	50.94	76.41
4.0	90.56	135.84
6.0	203.78	305.67
8.0	362.26	543.39
10.0	566.04	849.06

\*FD means Footing Drains connected to the sanitary sewer system (no sump pump).

- (2) Minimum sewage bill:  
 a. Minimum sewage disposal bill if not connected to the township water system, per quarterly reading cycle: \$255.75 plus applicable fixed charges, based on the County minimum volume of 12,500 gallons per month.  
 b. Minimum sewage disposal bill if not connected to the township water system, per bi-monthly reading cycle: \$170.50 plus applicable fixed charges, based on the County minimum volume of 12,500 gallons per month.  
 c. If a customer has a township supplied water meter, installed per Township specifications for their non-township water source, then readings from that meter shall be used for sewer charges in lieu of the minimum sewage disposal charge.  
 (3) [UNCHANGED]  
 (4) Sewer Connection: The sanitary sewer connection charge shall be based on the water meter size:

TABLE INSET:

Meter Size	Ratio Factor*	Connection Charge
1" meter or less	1.00	\$3,136
2.0	4.00	12,545
3.0	9.00	28,227
4.0	16.00	50,182
6.0	36.00	112,909
8.0	64.00	200,726
10.0	100.00	313,635

\*Ratio factor is the ratio of the flow area of the water meter to the flow area of a 1" meter. For new wastewater customers not connected to a public water system, the connection charge shall be based on an equivalent water meter size for comparable users.

- (5) [UNCHANGED]  
 (6) Industrial waste charge (IWC) rates: The following IWC charges are billed as a pass through to the users and become effective on July 1 each year.

TABLE INSET:

METER SIZE (INCHES)	RATES (\$/MONTH)
5 / 8	\$ 5.65
3 / 4	8.48
1	14.13
1 1 / 2	31.08
2	45.20
3	81.93
4	113.00
6	169.50
8	282.50
10	395.50
12	452.00
14	565.00
16	678.00
18	791.00
20	904.00
24	1,017.00
30	1,130.00
36	1,243.00
48	1,356.00

- (7) *Industrial surcharge rates.* The following industrial surcharges will be charged when billed to the township by the Detroit Water and Sewerage Department and become effective on July 1 each year:  
 a. Biochemical oxygen demand (BOD) in excess of 275 mg/l . . . \$0.491/lb  
 b. Total Suspended Solids (TSS) in excess of 350 mg/l . . . \$0.498/lb  
 c. Phosphorus (P) in excess of 12 mg/l . . . \$7.346/lb  
 d. Fats, oils and grease (FOG) in excess of 100 mg/l . . . \$0.473/lb

**SECTION 3. SEVERABILITY.** If any clause, sentence, section, paragraph or part of this Ordinance, or application thereof to any person, firm, corporation, legal entity or circumstances, shall be for any reason adjudged by a Court of competent jurisdiction to be unconstitutional or invalid, said judgment shall not affect, impair or invalidate the remainder of this Ordinance. **SECTION 4. REPEAL.** All Ordinances, or part of the Ordinances, in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect. **SECTION 5. SAVINGS CLAUSE.** All rights and duties which have been matter, penalties which have been incurred, proceedings which have begun and prosecution for violations of law occurring before the effective date of this Ordinance are not affected or abated by this Ordinance. **SECTION 6. PUBLICATION.** The Clerk for the Charter Township of Canton shall cause this Ordinance to be published in the manner required by law. **SECTION 7. EFFECTIVE DATE.** The Ordinance becomes effective on the 5<sup>th</sup> day of May, 2016 after publication of the second reading. This Ordinance was duly adopted and/or considered by the Township Board of Trustees of the Charter Township of Canton at its regular Board meeting called on the 26<sup>th</sup> day of April, 2016 and was ordered given publication in the manner required by law. **CHARTER TOWNSHIP OF CANTON BY: TERRY BENNETT** Its: Clerk Introduced: April 12, 2016 Published: April 21, 2016 Adopted: April 26, 2016 Effective upon Publication: May 5, 2016. A copy of the complete text of this Ordinance is available at the Clerk's Office of the Charter Township of Canton, 1150 S. Canton Center Road, Canton, MI, 48188, during regular business hours. The approved text of the Amendment will be published in the Canton Eagle/Associated Newspaper within the meeting minute's synopsis of the date of approval. A complete copy of the Ordinances for Canton Township is available at [www.canton-mi.org](http://www.canton-mi.org). **Item C-2. Consider Approval of an Easement Agreement for DTE Energy, Inc. to Relocate Overhead Lines on Township-Owned Parcel # 71-097-99-0001-003 (MSD)** Motion by Bennett, supported by McLaughlin to grant approval of the

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easement to DTE Energy and authorize the Township Supervisor and Clerk to sign the document on behalf of Canton Township. Motion carried by all members present. **Item C-3. Consider Award of a Contract to Suburban Calcium Chloride Sales for the 2016 Dust Control Program for Local Gravel Roads (MSD)** Motion by Bennett, supported by McLaughlin to award a contract to Suburban Calcium Chloride Sales of Taylor, Michigan to provide Canton's 2016 Dust Control Program on Local Gravel Roads for an amount not to exceed \$16,000. Motion carried by all members present. **Item C-4. Consider Approval of Sign License Agreement (CLS)** Motion by Bennett, supported by McLaughlin to authorize the Sign License Agreement with Toll MI V Limited Partnership pending the Township Attorney's approval of final contract language. Motion carried by all members present. **GENERAL CALENDAR: Item G-1. Consider First Reading of an Amendment to Appendix A- Zoning of the Code of Ordinances for the McClumpha Rezoning (MSD)** Motion by Bennett, supported by McLaughlin to introduce and hold the first reading of the proposed amendment to Appendix A-Zoning of the Code of Ordinances for the McClumpha Rezoning of the Charter Township of Canton as provided in the attached ordinance synopsis. Motion carried by all members present. Motion by Bennett, supported by Anthony to table consideration of the amendment to Appendix A-Zoning of the Code of Ordinances for the McClumpha Rezoning of the Charter Township of Canton and hold a second reading on May 10, 2016. Motion carried by all members present. A copy of the complete text of this Proposed Ordinance Amendment is available at the Clerk's Office of the Charter Township of Canton, 1150 S. Canton Center Road, Canton, MI, 48188, during regular business hours. The approved text of the Amendment will be published in the Canton Eagle/Associated Newspaper within the meeting minute's synopsis of the date of approval. A complete copy of the Ordinances for Canton Township is available at [www.canton-mi.org](http://www.canton-mi.org). **Item G-2. Consider First Reading of an Amendment to Appendix A- Zoning of the Code of Ordinances for the Iliades Rezoning (MSD)** Motion by Bennett, supported by McLaughlin to introduce and hold the first reading of the proposed amendment to Appendix A-Zoning of the Code of Ordinances for the Iliades Rezoning of the Charter Township of Canton as provided in the attached map. Motion carried by all members present. Motion by Bennett, supported by McLaughlin to table consideration of the amendment to Appendix A-Zoning of the Code of Ordinances for the Iliades Rezoning of the Charter Township of Canton and hold a second reading on May 10, 2016. Motion carried by all members present. A copy of the complete text of this Proposed Ordinance Amendment is available at the Clerk's Office of the Charter Township of Canton, 1150 S. Canton Center Road, Canton, MI, 48188, during regular business hours. The approved text of the Amendment will be published in the Canton Eagle/Associated Newspaper within the meeting minute's synopsis of the date of approval. A complete copy of the Ordinances for Canton Township is available at [www.canton-mi.org](http://www.canton-mi.org). **Item G-3. Consider Approval of a Budget Amendment & Award of Professional Services Contract to the Mannik and Smith Group for Survey Services of the Township-Owned Cemeteries (MSD)** Motion by Bennett, supported by McLaughlin to approve the following budget amendment for the Township-owned cemetery survey services project: Increase Expenditures: 101-276.801\_0050 (Professional Services) \$25,708 Increase Revenue: 101-692.000 (Fund Balance Appropriation) \$25,708 Motion carried by all members present. Motion by Bennett, supported by Sneiderman to award a contract for professional survey and management services for the Township-Owned Cemetery Survey Project to the Mannik and Smith Group in the amount of \$25,708. Motion carried by all members present. **Item G-4. Consider Adoption of a Resolution for Approval of Application for additional MERS Service Credit by three employees (FBD)** Motion by Bennett, supported by Sneiderman adopt the Resolutions allowing the purchase of additional service credit by Margaret Green, Mark Price and Andrew Colthurst. Motion carried by all members present. **Item G-5. Consider Authorization of the Purchase of a Mower and Tractor for the Park Division. (CLS)** Motion by Bennett, supported by McLaughlin to authorize the purchase of a Kubota Cab Tractor and Grooming Mower in the amount of \$37,196.14 from Wolverine Rental and Supply, 5475 South State St., Ann Arbor, MI 48108 with funds coming from Account 101-270-50.970\_0030 Capital Outlay Machinery and Equipment. Motion carried by all members present. **Item G-6. Consider Approval to Create Recreation Specialist - Adult Services Position. (CLS)** Motion by Bennett, supported by McLaughlin to authorize the creation of a Recreation Specialist - Adult Services position for the Leisure Services Department. Motion carried by all members present. **Item G-7. Confirm the appointment of Joshua Meier to Public Safety Director Effective April 30, 2016. (Supv.)** Motion by Bennett, supported by Anthony to approve the appointment of Joshua Meier to the position of Public Safety Director, effective April 30, 2016. Motion carried by all members present. **Item G-8. Approve Annual Maintenance - Logos System. (FBD)** Motion by Bennett, supported by McLaughlin to approve and authorize the Finance Director to sign the Software Maintenance Agreement with Tyler Technologies for annual maintenance for the Logos Financial Management System, subject to legal review, for the 5 year period beginning 5/1/2016 and ending 4/30/2021. Motion carried by all members present. **Item G-9. Consider Approval of Wages for Elected Officials for the Term Beginning November 20, 2016** Motion by Bennett, supported by Sneiderman to rescind the Board resolution of April 12, 2016, approving a 5% wage decrease for the Township Supervisor, Clerk, Treasurer and Trustees effective November 20, 2017. Motion carried by all members present. Motion by Bennett, supported by Williams to approve a 5% wage decrease for the Canton Township Supervisor, Clerk, Treasurer and Trustees to be effective November 20, 2016. Motion carried by all members present. **ADDITIONAL PUBLIC COMMENT:** None **OTHER:** Chief Meier informed the board of a new 911 program. On April 22, 2016 the Conference of Western Wayne implemented the "Text to 911 Program". This program allows persons to text an emergency to the 911 operations centers in cases where the caller is unable to communicate verbally either because of physical handicap or circumstances. The 4 major carriers, Verizon, AT&T, Sprint, and T-Mobile are participating. **ADJOURN:** Motion by Anthony, supported by Williams to adjourn at 7:48 p.m. Motion carried by all members present. **Terry G. Bennett, Clerk**

Copies of the complete text of the Board Minutes are available at the Clerk's office of the Charter Township of Canton, 1150 S. Canton Center Rd, Canton, MI 48188, 734-394-5120, during regular business hours and can also be accessed through our web site [www.canton-mi.org](http://www.canton-mi.org) after Board Approval.  
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