

## Charter Township of Canton - Board Proceedings -January 12, 2016

A regular meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, January 12, 2016 at 1150 Canton Center S., Canton, Michigan. Supervisor LaJoy called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance to the Flag. **Roll Call** Members Present: Anthony, Bennett, LaJoy, Sneiderman, Williams, Yack Members Absent: McLaughlin Staff Present: Director Bilbrey-Honsowetz, Director Faas, Director Mutchler, Director Trumbull, Kristin Kolb **Adoption of Agenda** Motion by Bennett, supported by Anthony to approve the agenda as presented. Motion carried by all members present. **Approval of Minutes** Motion by Bennett, supported by Williams to approve the Board Minutes of December 8, 2015 as presented. Motion carried by all members present. **Citizen's Non-Agenda Item Comments:** George Miller, 1946 Briarfield, asked about a citation issued to him regarding a "barking dog". Supervisor LaJoy explained to Mr. Miller this matter is being handled by Mr. Miller's attorney. **Payment of Bills** Motion by Bennett, supported by Williams to approve payment of the bills as presented. Motion carried by all members present. **CONSENT CALENDAR: Item C-1. Establishment and Use of "Receiving Boards" in the 2016 Elections. (Clerk)** Motion by Bennett, supported by Sneiderman to adopt the following resolution establishing the use of one or more "Receiving Boards" to administer any 2016 elections scheduled in the Charter Township of Canton. Motion carried by all members present. **RESOLUTION OF BOARD OF TRUSTEES CHARTER TOWNSHIP OF CANTON RESOLUTION APPROVING USE OF "RECEIVING BOARDS" IN THE CHARTER TOWNSHIP OF CANTON** WHEREAS, MCL 168.679(a) provides the legislative body of a city, township, or village may, by resolution, provide that at an election at which the ballots are counted and certified at the precinct, 1 or more additional boards of election inspectors be appointed to serve as receiving boards. WHEREAS, For a precinct having receiving boards, the board of election commissioners shall appoint a receiving board consisting of 2 or more election inspectors, with an equal number from each major political party, and shall appoint an equal number of election inspectors from each major political party, and not less than 2 election inspectors in a precinct, representing each of the major political parties, shall deliver to the receiving board for that precinct a sealed ballot container containing the voted ballots in a separate sealed envelope; the poll book and statement of returns. WHEREAS The poll book and statement of returns may be enclosed in a single sealed envelope and the receiving board shall open the sealed envelope and review the poll book and statement of returns to determine both of the following: (a) That the ballot container is properly sealed and the seal number is properly recorded in the poll book and the statement of returns. If the ballot container is not properly sealed or there is a discrepancy with the seal number recorded in the poll book or the statement of returns, the election inspectors who delivered the ballot container and the receiving board shall together take the necessary steps to correct the discrepancy. The election inspectors and the receiving board shall note the discrepancy and note the corrective action in the remarks section of the poll book and all shall sign the notation. (b) That the number of individuals voting recorded in the poll book equals the number of ballots issued to electors, as shown by the statement of returns. If the number of individuals voting as shown by the poll book does not equal the number of ballots counted as shown by the statement of returns, and if an explanation of the discrepancy has not been noted in the poll book, the receiving board shall ask the election inspectors about the discrepancy, note the explanation in the poll book, and all shall sign the notation. WHEREAS, if the poll book or statement of returns has been erroneously sealed in the ballot container, the election inspectors may open the ballot container and remove the poll book or statement of returns. The elections inspectors and receiving board shall note the corrective action in the remarks section of the poll book and all shall sign the notation before placing the poll book or statement of returns in a separate sealed envelope. If the statement of returns was sealed in the ballot container and the poll book was sealed in an envelope, the poll book shall be removed from the sealed envelope for the notation of corrective action to be recorded before placing the poll book and statement of returns in a sealed envelope. The receiving board shall notify the clerk of the board of canvassers responsible for canvassing all or a portion of the election of the corrective action taken. WHEREAS, when the receiving board has completed the review under subsection (3), the receiving board shall place the poll book and statement of returns in the appropriate envelope, sealed with a red paper seal and initialed by the receiving board. **NOW, THEREFORE, BE IT RESOLVED** that the Charter Township of Canton elects to use "receiving board in all elections scheduled in 2016 as provided in MCL 168.679(a). **Item C-2. Set Public Hearing for Consideration of a "Class C" Liquor License for Busch's, Inc., 225 S. Canton Center Road, Canton, Michigan, 48188, Canton Township, Wayne County. (CLERK)** Motion by Bennett, supported by Sneiderman to set the Public Hearing date for February 23, 2016 to consider a "Class C" Liquor License for Busch's, Inc., 225 S. Canton Center Road, Canton, Michigan, 48188, Canton Township, Wayne County.. Motion carried by all members present. **Item C-3. Authorization to Pay Bills when no regular Board Meeting is scheduled. (FBD)** Motion by Bennett, supported by Sneiderman to authorize the payment of the Township's bills as normally scheduled, subject to prior review by the Clerk and Treasurer, when no regular Board Meeting is scheduled. Motion carried by all members present. **Item C-4. Approve CDBG Housing Rehab Change Order. (FBD)** Motion by Bennett, supported by Sneiderman to approve the change order for Stratton Home Improvement in the amount of \$3,580 for a housing rehabilitation at Cather Dr. Motion carried by all members present. **Item C-5. Re-appointments to the Commission for Culture, Arts & Heritage. (CLS)** Motion by Bennett, supported by Sneiderman to approve the re-appointments of Darian Moore, Herb Scott and Donald Soenen to the Commission for Culture, Arts & Heritage for a three-year term to expire December 31, 2018. Motion carried by all members present. **Item C-6. Consider Authorizing the Township Clerk to Sign the Annual MDOT Permit for 2016. (MSD)** Motion by Bennett, supported by Sneiderman to approve the Township Clerk as the designated officer to execute the 2016 Annual Permit for Underground Utility Operations within the Michigan Department of Transportation right-of way. Motion carried by all members present. **Item C-7. Consider Approving the Resolutions for Three (3) Annual Permits and Authorizing the Township Clerk's Signature for Work within the Wayne County Right-of-Way during 2016. (MSD)** Motion carried by all members present. Motion by Bennett, supported by Sneiderman to approve Resolution 1; Permit A-16038 allowing for routine maintenance of sanitary sewers and water mains including inspection and repair, along with dust palliative applications, sidewalk repair and replacement, to authorize the Township Clerk as the designated officer to sign the 2016 Annual Permit for Wayne County Department of Public Services once received from Wayne County. Motion carried by all members present. Motion by Bennett, supported by Sneiderman to approve Resolution 2; Permit A-16093 allowing the township to occupy the right-of-way for pavement repair and restoration in 2016, and authorize the Township Clerk as the designated officer to sign the 2016 Annual Permit for Wayne County Department of Public Services once received from Wayne County. Motion carried by all members present. Motion by Bennett, supported by Sneiderman to approve resolution 3; Permit A-16081 allowing the township to perform Special Events which temporarily occupy the Wayne County Road right-of-way in 2016, and authorize the Township Clerk as the designated officer to sign the 2016 Annual Permit for Wayne County Department of Public Services once received from Wayne County. Motion carried by all members present. **Item C-8. Consider Purchase of Water Meters and Metering Control Devices for 2016. (MSD)** Motion by Bennett, supported by Sneiderman to accept the quote from Etna Supply Company and approve a purchase order not to exceed \$604,172.00 and authorize the Public Works Division to purchase the necessary meter equipment and supplies. I further move to waive the Finance Purchasing Policy requiring formal bids, as these items are supplied under a sole-source contract through Etna Supply Company. Motion carried by all members present. **GENERAL CALENDAR: Item G-1. Consider Appointment of Members to Canton Township Building Authority. (Supv)** Motion by Bennett, supported by Williams to approve the Supervisor's recommendations and appoint Rich Keenan, Joe Sheridan and Brian Berndt to the Canton Township Building Authority to terms as follows: Brian Berndt: 1 year term expiring 12/31/2016 Rich Keenan: 2 year term expiring 12/31/2017 Joe Sheridan: 3 year term expiring 12/31/2018 Upon reappointment, all terms will run for three (3) years per the Bylaws. Motion carried by all members present. **Item G-2. Consider Site Plan Approval for Fresh Thyme Market. (MSD)** Motion by Bennett, supported by Sneiderman to approve the following resolution. Motion carried by all members present. **RESOLUTION OF BOARD OF TRUSTEES CHARTER TOWNSHIP OF CANTON Site Plan for Fresh Thyme Market** WHEREAS, the Project Sponsor, Mr. Dan Uebelhor, has requested site plan approval for Fresh Thyme Market to be located on Morton Taylor Road between Ford and Hanford Roads, identified as tax EDP # 040-99-0006-710; and, WHEREAS, the Planning Commission reviewed the site plan and made a recommendation to approve the request to grant site plan approval with conditions, as summarized in the attached written analysis and recommendation **NOW THEREFORE BE IT RESOLVED** the Board of Trustees of the Charter Township of Canton, Michigan does hereby approve the request of the petitioner, Mr. Dan Uebelhor, to approve the site plan for the proposed Fresh Thyme Market subject to any and all state and local development regulations and further subject to any conditions recommended by the Planning Commission and staff, as described in the analysis and recommendation attached hereto and made a part hereof. **Item G-3. Consider Payment of CityView Annual Software Maintenance Fees. (MSD)** Motion by Bennett, supported by Sneiderman to authorize the payment to Harris Computer Systems for the CityView annual software maintenance fees, for a total cost not-to-exceed of \$49,551.17. Funds are available in the 2016 Budget in the accounts specified. Motion carried by all members present. **Item G-4. Consider Award of a Contract for the Lower Rouge River Trail Pedestrian Bridge Coating Project to Artrex Painting Company Incorporated. (MSD)** Motion by Bennett, supported by Sneiderman to award the contract for the Lower Rouge River Trail Pedestrian Bridge Coating Project to Artrex Painting Company Incorporated of Northville, Michigan for an amount not-to-exceed \$20,200. Motion carried by all members present. **Item G-5. Consider Approval of a Budget Amendment to Cover the Costs of Water Main Installation During the Wayne County Paving Project on Lotz Road. (MSD)** Motion by Bennett, supported by Williams to approve a budget amendment and approve a purchase order to Wayne County in the amount of \$631,918 for the water main installation along Lotz Road as follows: Increase Fund Balance Appropriation: #592-000.695 (Fund Balance Appropriation) by \$631,918; and Increase Expenditure: #592-536.970\_0050 (Capital Outlay - Infrastructure) by \$631,918. Motion carried by all members present. **Item G-6. Consider Approval of Purchase of Vehicles for 2016. (MSD)** Motion by Bennett, supported by Sneiderman to approve the purchase of twenty three vehicles totaling \$588,176 as budgeted in the 2016 fiscal year. Motion carried by all members present. **Item G-7. Consider Bid Award for Fuel for Parks and Golf Maintenance. (CLS)** Motion by Bennett, supported by Sneiderman to authorize the Agreement of Sale of Petroleum Products between Canton Township and RKA Petroleum Companies for the purchase of unleaded gas and diesel fuel for Parks and Golf Maintenance from RKA Petroleum Companies 28340 Wick Road, Romulus, MI 48174 in the amount not to exceed \$110,000 with funds to be paid from the Parks Budget Account #101-270-50.860/Transportation and the Pheasant Run Golf Club Budget Account #584-756-75.860/Transportation. Motion carried by all members present. **ADDITIONAL PUBLIC COMMENT:** None **OTHER:** Clerk Bennett read a prepared statement regarding her decision not to seek re-election in 2016. Supervisor LaJoy thanked Clerk Bennett for her dedication to service, her outstanding performance, and many accomplishments over the past 22 plus years. Trustee Yack added his compliments to Clerk Bennett for her exemplary work and the positive influence on the township. Trustee Sneiderman stated Clerk Bennett is one of the most professional people he has ever worked with. Trustee Anthony added his support and gratitude as well. Trustee Williams stated Canton sets the bench mark for Township Clerk's because of Clerk Bennett. **ADJOURN:** Motion by Anthony, supported by Sneiderman to adjourn at 7:45 p.m. Motion carried by all members present. **Terry G. Bennett, Clerk**