

Charter Township of Canton Board Proceedings –November 24, 2015

A regular study session meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, November 24, 2015 at 1150 Canton Center S., Canton, Michigan. Supervisor LaJoy called the meeting to order at 6:15 p.m. and led the Pledge of Allegiance to the Flag. **Roll Call** Members Present: Anthony, LaJoy, McLaughlin, Sneideman, Williams, Yack Members Absent: Bennett Staff Present: Director Bilbrey-Honsowetz, Director Faas, Director Trumbull, Carolyn Cox, Mike Sheppard

Adoption of Agenda Motion by McLaughlin, supported by Williams to approve the agenda as presented. Motion carried by all members present. **STUDY SESSION: Item 1. Revised Purchasing Policy** Director Trumbull presented the Proposed Revised Purchasing Policy – The goals of the Revised Purchasing Policy: Clean up the language in the current purchasing policy; Increase the amount requiring Board approval from \$5,000 to \$10,000. Define and list Unlawful Expenditures. List Exemptions not requiring formal Board approval; Increase limit on Blanket Purchase Orders to \$30,000 with a single purchase order within a blanket to \$1,000. Blanket Purchase Orders for less than \$10,000 will not require Board Approval. Eliminate the Vendor Protest Policy – This is not required by law. The Conflict of Interest Policy has been included in the purchasing policy. Procurement Rules - acknowledgement of federal requirements. Canton will adhere to our own more restrictive policy. This will be presented to the Board for approval at the December 8, 2015 Board Meeting so the new policy would be effective date of January 16, 2016. **ADDITIONAL PUBLIC COMMENT:** None **OTHER:** None **ADJOURN:** Motion by McLaughlin, supported by Anthony to adjourn at 6:45 p.m. Motion carried by all members present. - **Terry G. Bennett, Clerk**

Copies of the complete text of the Board Minutes are available at the Clerk's office of the Charter Township of Canton, 1150 S. Canton Center Rd, Canton, MI 48188, 734-394-5120, during regular business hours and can also be accessed through our web site www.canton-mi.org after Board Approval.