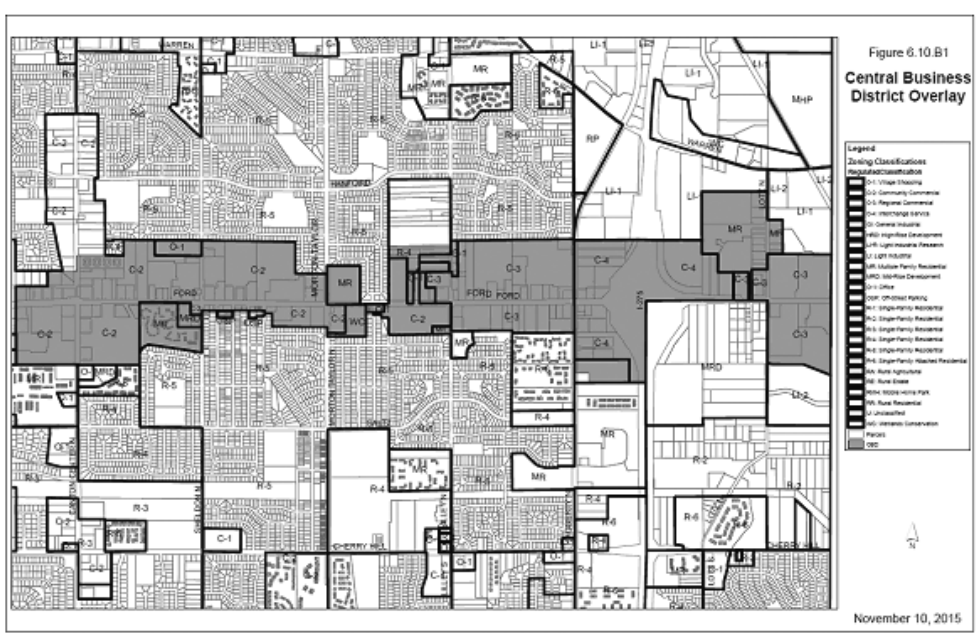
Charter Township of Canton Board Proceedings – November 10, 2015

A regular meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, November 10, 2015 at 1150 Canton Center S., Canton, Michigan. Supervisor LaJoy called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance to the Flag. **Roll Call** Members Present: Anthony, Bennett, LaJoy, Sneideman, Williams, Yack Members Absent: McLaughlin Staff Present: Director Bilbrey-Honsowetz, Director Faas, Director Mutchler, Director Trumbull, Kristin Kolb Staff Absent: Kristen Thomas **Adoption of Agenda** Motion by Yack, supported by Anthony to approve the agenda as presented. Motion carried by all members present. **Approval of Minutes** Motion by Bennett, supported by Williams to approve the Board Minutes of October 27, 2015 as presented. Motion carried by all members present. **Citizen's Non-Agenda Item Comments:** George Miller, 1946 Briarfield, asked when he would receive the records he requested on the 16th and asked for a grievance form for Public Safety. Supervisor LaJoy agreed to check on these items for Mr. Miller. Mr. Miller asked if the township has a policy to not respond to repeated anonymous calls for ordinance complaints regarding grass clippings or barking dogs. Director Mutchler stated Canton responds to all complaints. Mr. Miller asked to consider changing the policy/ordinance. **Payment of Bills** Motion by Bennett, supported by Williams to approve payment of the bills as presented. Motion carried by all members present. **PUBLIC HEARING: PH-1: Public Hearing for Chipotle Mexican Grill, for a New Class C License with Sunday Sales Permit (AM & PM), Located at 42404 Ford Road, Canton, Michigan, 48187, Canton Township, Wayne County. (Clerk)** Motion by Bennett, supported by Williams to open the Public Hearing at 7:05 p.m. to consider the request for a new class C license to be located at 42404 Ford Road, Canton, Michigan, 48187, Canton Township, Wayne County, for Chipotle Mexican Grill. Motion carried by all members present. Trustee Yack asked if Chipotle owns the location. Mr. Fifarek representing Chipotle explained to the board they have a 10 year lease on the location with four 5-year options to renew. They expect to open in March/April in 2016. Trustee Sneideman asked what alcoholic beverages they would be serving. Fifarek replied Chipotle limits their menu to beer and margaritas, it would not be a full scale bar. Trustee Anthony asked if this was a franchise. Fifarek explained they are all company owned stores. Trustee Williams asked why the driveway has not been repaired. Director Faas explained the developer is moving slowly. Williams asked if there are any Public Safety issues. Faas replied they are all private issues between the property owner/developer and the tenants. Bob Parker, resident at 6806 Wethersfield Way, commented positively regarding Chipotle's addition to the community and was glad the parking lot would get repaired Motion by Bennett, supported by Williams close the Public Hearing at 7:12 p.m. to consider the request for a new class C license to be located at 42404 Ford Road, Canton, Michigan, 48187, Canton Township, Wayne County, for Chipotle Mexican Grill. Motion carried by all members present. Motion by Bennett, supported by Williams to approve the request for a new Class C License with Sunday Sales Permit (AM & PM)to be located at 42404 Ford Road, Canton, Michigan, 48187, Canton Township, Wayne County, for Chipotle Mexican Grill "above all others". Motion carried by all members present. **PH-2: Public Hearing and Adoption of Fiscal Year 2016 Budget. (FBD)** Motion by Bennett, supported by Williams to open the Public Hearing at 7:13 p.m. on the Adoption of the Fiscal Year 2016 Budget. Motion carried by all members present. There were no public comments Motion by Bennett, supported by Williams close the Public Hearing at 7:16 p.m. on the Adoption of the Fiscal Year 2016 Budget. Motion carried by all members present. Motion by Bennett, supported by Sneideman to adopt the following resolution. Motion carried by all members present. **RESOLUTION OF BOARD OF TRUSTEES CHARTER TOWNSHIP OF CANTON Adoption of Fiscal Year 2016 Budget WHEREAS,** Act 359 of 1947, The Charter Township Act, requires that the annual budget be adopted by resolution and; **WHEREAS,** pursuant to MCLA 141.412 and .413, notice of a public hearing on the proposed 2016 budget was published in a newspaper of general circulation on October 29, 2015 and a public hearing on the proposed budgets was held on November 10, 2015. **NOW THEREFORE BE IT RESOLVED,** that estimated total revenues and expenditures for the 2016 fiscal year are hereby appropriated on a fund level basis. Totals by fund are as follows:

Fund #	Fund Description	2016 Proposed Budget
101	General Fund	25,090,139
206	Fire Fund	13,150,700
207	Police Fund	19,080,645
208	Community Center Fund	3,431,573
219	Street Lighting	344,171
230	Cable TV	1,746,500
246	Community Improvement	2,397,800
261	911 Service	773,465
266	WWN Forfeiture	437,000
274	CDBG	330,500
276	NSP	150,000
301	Energy Project Debt Service	353,760
403	Capital Projects - Roads	135,338
555	Solid Waste	3,871,055
584	Golf Course	3,875,689
592	Water and Sewer	38,719,920
661	Fleet Maintenance	1,972,585
736	Post-Employment Benefits	3,712,435
852	Special Assessment Debt Service	334,932

BE IT FURTHER RESOLVED that the Township Supervisor has the authority to approve budget adjustments within a department based upon recommendation by the appropriate Department Director and the Finance and Budget Director in accordance with adopted policies. **BE IT FURTHER RESOLVED,** that the Charter Township of Canton Board adopts the 2016 budget for the various funds on a fund level. Township officials responsible for the expenditures authorized in the budget may expend Township funds up to, but not to exceed, the total appropriation authorized for each fund. **BE IT FURTHER RESOLVED** that there shall not be any new positions created that shall result in an increase in employee headcount within a department or division without prior Township Board approval. **BE IT FURTHER RESOLVED** that the Township Supervisor has the authority to fill existing vacant and budgeted positions and reclassified positions based upon the recommendation by the appropriate Department Director and the Finance and Budget Director. **AND BE IT FURTHER RESOLVED,** that claims against the Township shall be approved by the Charter Township of Canton Board prior to being paid. The Township Clerk and the Township Treasurer may authorize payment of certain claims prior to approval by the Township Board to avoid late penalties, service charges and interest, for example utilities and payroll, in accordance with approved salaries and hourly rates adopted by the Township Board. The Township Board shall receive a list of claims paid prior to approval for approval at the next Board meeting. **CONSENT CALENDAR: Item C-1. Consider 2016 Meeting Dates for the Commission for Culture, Arts & Heritage. (CLS)** Motion by Bennett, supported by Williams to establish the 2016 Canton Commission for Culture, Arts & Heritage meeting schedule at 7:00 p.m. in the Lower Level Meeting Room E of the Administration Building, 1150 S. Canton Center Road, quarterly on the designated Monday of the established months. Meeting Dates: February 8, 2016, May 9, 2016, August 8, 2016, and November 14, 2016. Motion carried by all members present. **Item C-2. Consider Second Reading for Amendments to Appendix A- Zoning of the Code of Ordinances Relative to the Boundaries of the Corporate Park and Central Business District Overlay Boundaries. (MSD)** Motion by Bennett, supported by Williams to remove from the table, adopt, and publish the second reading of an ordinance amending Sections 6.08 and 6.10 of Appendix A – Zoning of the Code of Ordinances of the Charter Township of Canton regarding boundaries of the Corporate Park and Central Business District Overlay Guidelines. Motion carried by all members present. **STATE OF MICHIGAN COUNTY OF WAYNE CHARTER TOWNSHIP OF CANTON ORDINANCE NO. _____ AN ORDINANCE AMENDING APPENDIX A – ZONING, OF THE CODE OF ORDINANCES OF THE CHARTER TOWNSHIP OF CANTON, MICHIGAN, BY AMENDING ARTICLE 6.00 - SITE DEVELOPMENT STANDARDS APPLICABLE TO SPECIFIC USES, SPECIFICALLY SECTION 6.08, SITE DEVELOPMENT STANDARDS FOR THE CORPORATE PARK OVERLAY DISTRICT; TO AMEND THE APPLICABLE AREA. THE CHARTER TOWNSHIP OF CANTON ORDAINS: PART I. ARTICLE 6.00 – SITE DEVELOPMENT STANDARDS APPLICABLE TO SPECIFIC USES * * * Sec. 6.08. – Site development standards for the corporate park overlay district.** A. [Unchanged.] *Applicable area.* The proposed Canton Corporate Park overlay district encompasses the area east of I-275, west of the township line, ~~south of the industrial zoning south of Warren Road,~~ and north of the ITC power lines, just north of Cherry Hill Road~~,~~ as illustrated in figure 6.08B.1. C. – G. [Unchanged.] * * * Corporate Park and CBD Overlay Zoning Change **Sec. 6.10. – Site Development Standards for the central business district overlay.** [Unchanged.] *Applicable area.* The proposed central business district overall encompasses the area east and west of I-275, as illustrated in Figure 6.10B.1. All parcels located within the central business district overlay are also located within the Canton Township Downtown Development District. Said properties are subject to the following regulations in this section, in addition to the regulations found in section 6.07, and other applicable regulations as stated in the Charter township of Canton Zoning Ordinance. – E. [Unchanged.] * * * **PART II. Severability.** Should any section, subdivision, clause, or phrase of this Ordinance be declared by the courts to be invalid, the validity of the Ordinance as a whole, or in part, shall not be affected other than the part invalidated. **PART III. Savings Clause.** The amendment of the Canton Code of Ordinances set forth in this Ordinance does not affect or impair any act done, offense committed, or right accruing, accrued, or acquired, or liability, penalty, forfeiture or punishment, pending or incurred prior to the amendment of the Canton Code of Ordinances set forth in this Ordinance. **PART IV. Repealer.** All other Ordinances or part of Ordinances in conflict herewith are hereby repealed only to the extent to give this Ordinance full force and effect. **PART V. Publication.** The Clerk for the Charter Township of Canton shall cause the ordinance to be published in the manner required by law. Corporate Park and CBD Overlay Zoning Change **PART VI. Effective Date.** A public hearing having been held hereon pursuant to the provisions of Section 103 of Act 110 of the Public Acts of 2006, as amended, the provisions of this Ordinance shall be published within fifteen (15) days of its adoption of publications of a notice in a newspaper circulated in Canton Township stating the date of enactment and effective date, a brief statement as to its regulatory effect and that a complete copy of the Ordinance is available for public purchase, use and inspection at the office of the Township Clerk during the hours of 8:30 AM to 4:30 PM, Local Time. The provision of this Ordinance shall become effective seven (7) days after its publication. **CERTIFICATION** The foregoing Ordinance was duly adopted by the Township Board of Trustees of the Charter Township of Canton at its regular meeting called and held on the 10th day of November, 2015 and was ordered to be given publication in the manner required by law. Terry Bennett, Clerk Introduced: October 27, 2015 Adopted: November 10, 2015 Published: November 26, 2015 Effective: December 3, 2015 A zoning ordinance regulating the development and use of land has been adopted by the legislative body of the Charter Township of Canton. Copies of the complete text of this Ordinance are available at the Clerk's Office of the Charter Township of Canton, 1150 S. Canton Center Road, Canton, MI., 48188, during regular business hours. A complete copy of the Ordinances for Canton Township is available at www.canton-mi.org.



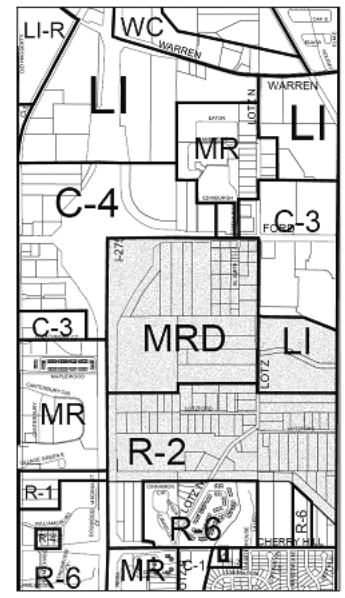


FIGURE 6.08.B.1

CANTON CORPORATE PARK OVERLAY

CREATED BY:
CANTON TWP. PLANNING SERVICES
1150 S. CANTON CENTER ROAD
CANTON, MI 48188
(734) 394-5170
November 10, 2015

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Item C-3. Consider Approval of 2016 Zoning Board of Appeals Meeting Dates. (MSD) Motion by Bennett, supported by Williams to establish the Canton Township Zoning Board of Appeals meeting schedule for the year 2016 as follows: Second Thursday of each month: January 14, February 11, March 10, April 14, May 12, June 9, July 14, August 11, September 8, October 13, November 10, December 8, 2016 at 7:00 p.m. to be held at the Charter Township of Canton Administration Building, 1150 S. Canton Center Road. Motion carried by all members present. **Item C-4. Consider Approval of 2016 Building Board of Appeals Meeting Dates. (MSD)** Motion by Bennett, supported by Williams to establish the Canton Township's Building Board of Appeal's meeting schedule for the year 2016. Meetings will be scheduled as needed and will be held at the Charter Township of Canton Administration Building, 1150 S. Canton Center Road. Motion carried by all members present. **Item C-5. Consider Approval of 2016 Planning Commission Meeting Dates. (MSD)** Motion by Bennett, supported by Williams to set the 2016 Planning Commission Meeting schedule at 7:00 p.m. in the First Floor Meeting Room of the Administration Building, 1150 S. Canton Center Road as follows: January 11, February 1, March 14, April 4, May 9, June 6, July 11, August 8, September 12, October 3, November 14, December 5. Motion carried by all members present. **Item C-6. Consider Reappointments of Edmond Robert and Ron Pennington to the Building Board of Appeals. (MSD)** Motion by Bennett, supported by Williams to reappoint Mr. Edmond Robert and Mr. Ron Pennington to the Building Board of Appeals (terms expiring 12/31/2017). Motion carried by all members present. **Item C-7. Consider Reappointments to the Planning Commission & Zoning Board of Appeals. (MSD)** Motion by Bennett, supported by Williams to re-appoint Ms. Dawn Zuber to the Planning Commission, Mr. Craig Engel to the Planning Commission and Zoning Board of Appeals, Mr. Alan Okon to the Zoning Board of Appeals and Mr. Greg Demopoulos as an alternate to the Zoning Board of Appeals (terms to expire December 31, 2018). Motion carried by all members present. **Item C-8. Consider Approval of Payment of Canton's Public Water Supply Annual Fee to the State of Michigan. (MSD)** Motion by Bennett, supported by Williams to authorize payment of Canton's Public Water Supply Annual Fee to the State of Michigan in the amount of $16,462.26. Motion carried by all members present. **GENERAL CALENDAR: Item G-1. Consider Approval of a Purchase Order Contract to Interstate Security Incorporated for the Installation of a Fire Alarm System in the Shared-Use Cold Storage Building at Public Works. (MSD)** Motion by Bennett, supported by Sneideman to award a purchase order contract for the installation of a fire alarm system in the Public Works Cold Storage building to Interstate Security Incorporated for $11,000, plus a contingency, for a total amount not-to-exceed $12,000.Motion carried by all members present. **Item G-2. Consider Approval of an Agreement with Wayne County to Provide Winter Maintenance on 5.90 Miles (10.12 Lane Miles) of County Roads. (MSD)** Motion by Bennett, supported by Sneideman to approve the agreement with Wayne County to provide additional winter maintenance for 5.90 miles (10.12 lane miles) of County local roads and authorize the payment of $13,337.15 from Account #101-447-03.801_0050 (Engineering ROW Maintenance - Professional & Contractual Services) and authorize the Township Clerk to sign the agreement resolution on behalf of Canton. Motion carried by all members present. **Item G-3. Consider Approval of Contracts and Contract Amendments with Several Homeowner Associations to Provide Matching Funds for the Wayne County Township Roads Initiative. (MSD)** Motion by Bennett, supported by Sneideman to approve the contracts with the seven remaining Home Owners Associations to participate in the 2016 Wayne County Township Residential Road Initiative. Motion carried by all members present. Motion by Bennett, supported by Sneideman to approve contract amendments with seventeen Homeowner Associations to increase the funding amounts for their projects submitted under the 2016 Wayne County Township Residential Road Initiative. Motion carried by all members present.

Funding Summary List for 20 HOA Projects

Lottery Order	HOA Name	FY 2015 Awarded at Lottery	FY 2016 Awarded to remaining HOA projects	FY 2016 Additional Funds Request	Total HOA Project Cost
1	Forest Brook	$75,000		$15,000	$90,000
2	Meadow Brook	$200,000		$81,250	$281,250
3	Century Farms	$200,000		$0	$200,000
4	Oakvale / Stonegate	$200,000		$81,250	$281,250
5	Fairways West	$200,000		$106,250	$306,250
6	Willow Homes (Willowbrook Subs 1-3)	$50,000		$15,000	$65,000
7	Newland Estates	$200,000		$0	$200,000
8	Canton Country Acres	$50,000		$12,500	$62,500
9	Huntington Place #1	$200,000		$84,375	$284,375
10	River Woods	$200,000		$30,000	$230,000
11	Salem Manor	$75,000		$0	$75,000
12	Royal Point	$53,070		$12,500	$65,570
13	Glengarry #1	$171,930	$28,070	$106,305	$306,305
14	Windsor Park		$100,000	$50,000	$150,000
15	Glengarry #2		$75,000	$75,000	$150,000
16	Glengarry #3		$50,000	$75,000	$125,000
17	Brookside #5		$200,000	$81,250	$281,250
18	Glengarry 4,5 &6		$50,000	$25,000	$75,000
19	Meadow Villages		$200,000	$106,250	$306,250
20	Sunflower		$140,000	$75,000	$215,000
		$1,975,000	$943,070	$1,031,930	$3,750,000

Item G-4. Consider Approval of Roofing Consultant Services for Summit on the Park. (CLS) Motion by Bennett, supported by Williams to approve the following budget amendment: 246-750.970_0020 Capital Outlay Buildings & Improvements Reduce $18,500 246-750.801_0050 Professional & Contractual Services Increase $18,500. Motion carried by all members present. Motion by Bennett, supported by Williams to approve the proposal for roofing consulting services for the repair of the Summit Aquatic Center Roof by Roofing Consulting Associates, LTD, 38031 Schoolcraft, Livonia, MI 48150, in the amount of $18,500 from Account # 246-750.801_0050 Community Improvement Fund CLS Administration Contracted Services. Motion carried by all members present. **Item G-5. Approve IT Services – Emergency Server Purchase. (FBD)** Motion by Bennett, supported by Williams to approve the emergency purchase of Dell Computers server hardware in an amount not to exceed $5,968.76 for the purpose of re-establishing recordings of the Administration building security cameras. Motion carried by all members present. **Item G-6. Consider Increase of Part-Time Wage Scale. (CLS)** Motion by Bennett, supported by Sneideman to approve the increase to the part-time/seasonal wage scale as presented. Motion carried by all members present. **ADDITIONAL PUBLIC COMMENT:** None **OTHER:** Trustee Anthony wished the United State Marine Corps "Happy 240th Birthday". Trustee Yack commented the as the community continues to build out the large track areas of Canton, he would like the Planning Commission to be equipped to handle the smaller tracks. He would like to see a specific "Open Space Requirement" incorporated in The Subdivision Control Ordinance. Supervisor LaJoy stated he would not be seeking reelection for the office of Township Supervisor in 2016 – Although there will be a Press Release issued, he wanted to state his intentions to the board. Trustee Yack thanked Supervisor LaJoy for his commitment. Trustee Anthony also voiced his respect for LaJoy for his service. November 10, 2015, Canton, MI – After prolonged and thoughtful consideration, as well as discussion with family, friends and co-workers, Phil LaJoy has decided not to seek re-election as Supervisor to the Canton Township Board of Trustees in order to turn his sights on more personal time for himself and his family. LaJoy plans to keep busy after his term ends. "I don't have firm plans yet, but more golf will certainly be in the picture. I'll be around." Elected in 2008, LaJoy immediately faced budget challenges resulting from the economic downturn that began in 2007. Maintaining a vibrant community was the guiding force behind his decisions as Supervisor. Armed with the motto, "Let's Keep Canton Canton," he first focused efforts on economic development, determined to continue Canton's growth. He created a full-time economic development position, and worked to fill up vacant facilities and storefronts. LaJoy then instituted a multi-year budgeting process that allowed the organization to carefully project, plan and prioritize funds. It also showed potential shortfalls before they happened, and gave Canton the opportunity to make necessary adjustments in a very difficult economic time. Additionally, as part of the budget process, $1 million is now set aside annually to reduce retirement debt. Other internal changes early on in LaJoy's tenure included the creation of an in-house counsel position, as well as a change in the structure of the Human Resources office. He also implemented management training, and goal setting throughout the organization. One goal he still has his sights on is having all Canton Township departments accredited by the end of 2016. LaJoy, a 40-year Canton resident, was a member of the first Board of Directors of the Canton Soccer Club and started the Canton Cup Memorial Day Soccer Tournament. He was active in the Club until the mid-90's. Also during that time, he served on Canton's Merit Commission (1978-1989). LaJoy then went on to serve as a Canton Trustee from 1989-2002, where he began the Leadership Canton program. In 2003, he began the first of three terms as a State Representative. While in office, he began the Senior Summit that he continued as Canton Supervisor. Other notable achievements as State Representative include: establishing the Efficiency Commission and the Local Government Mandate Commission. It was LaJoy's connections and Lansing know-how that recently secured $5 million for the Lotz Road paving project. Throughout his career with Canton, LaJoy has been relentless in his efforts to improve the Ford Road/I-275 corridor. He spearheaded seven TIGER grant applications in the hopes of receiving federal dollars for a complete Ford Road overhaul. And although Canton did not receive the funding, LaJoy will not stop looking for a solution. As Supervisor, LaJoy also built on collaborations with Westland and Northville. Additionally, seeing the need for the Michigan Township Association (MTA) to focus on the special needs of the larger townships in the state, he worked with the MTA to establish the Big 10 Townships. That group has now grown to 20 member communities. Similarly, within the Conference of Western Wayne, LaJoy got the four largest communities together to form the Big 4 (Canton, Livonia, Dearborn and Westland). LaJoy also serves on many boards, including: MMRMA, MERS, CWW and SEMCOG. "I would like to thank all of the people in the community who gave me the opportunity to be Supervisor of Canton Township," says LaJoy. "I would also like to thank all of the township employees and Board members for their support and hard work over the years." As for the coming year, LaJoy says, "It's business as usual. There are a lot of things we're still working on and we have an opportunity to make Canton even better. We're going to have a great year." **ADJOURN:** Motion by Sneideman, supported by Williams to adjourn at 7:52 p.m. Motion carried by all members present.

Terry G. Bennett, Clerk

Copies of the complete text of the Board Minutes are available at the Clerk's office of the Charter Township of Canton, 1150 S. Canton Center Rd, Canton, MI 48188, 734-394-5120, during regular business hours and can also be accessed through our web site www.canton-mi.org after Board Approval. Published: November 25, 2015

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