

## Charter Township of Canton Special Board Proceedings – October 15, 2015

A Special Study Meeting for the 2016 & 2017 Budget by the Board of Trustees of the Charter Township of Canton was held Thursday, October 15, 2015 at 1150 Canton Center S., Canton, Michigan. Supervisor LaJoy called the meeting to order at 6:02 p.m. and led the Pledge of Allegiance to the Flag. **Roll Call** Members Present: Anthony, Bennett, LaJoy, McLaughlin, Sneiderman, Williams, Yack Members Absent: None Staff Present: Director Billbrey-Honsowetz, Director Faas, Director Mutchler, Director Trumbull, Fire Chief Meier, Deputy Fire Chief Stoecklein, Deputy Chief Hilden, Barb Caruso, Carolyn Cox, Jeff Goulet, Greg Hohenberger, Jon LaFever, Brad Sharp, Peg Stephens Guest: General Manager-Fellows Creek Jeff LeBlanc

**Adoption of Agenda** Motion by Bennett, supported by Anthony to amend the agenda to add one General Calendar Item G-1: Ground Lessor's Subordination Agreement on Arctic Edge Ice Arena. Motion carried unanimously **GENERAL CALENDAR: Item G-1. Ground Lessor's Subordination Agreement on Arctic Edge Ice Arena.** (CLMS) Motion by Bennett, supported by McLaughlin to approve the attached Ground Lessor's Subordination Agreement for Arctic Edge Ice Arena and further authorize the Clerk and Supervisor to execute the necessary documents. Motion carried unanimously. Motion by Bennett, supported by Williams to move to the Study Session. Motion carried unanimously. **STUDY SESSION:** Finance Director, Wendy Trumbull explained to the board she would be going the 2016 budget and then cover the 2017 Proposed Budget. The 2016 Budget will be before the board on November 10, 2016 for adoption. Trumbull presented the following power point presentation of 2016 Budget Changes as well as the 2017 Proposed Budget: **2016 Budget Adjustments:** Budget Adjustments – General Fund by GL Account Number Budget Adjustments – Fire Fund Budget Adjustments – Police Fund Budget Adjustments – Community Center Fund Budget Adjustments – Cable Budget Adjustments – Golf Budget Adjustments – Water/Sewer Budget Adjustments – Community Improvement and Service Fund Budget Adjustments – Capital Projects – Roads and Solid Waste Budget Adjustments – Post Employment Benefits **2016 Budget Final Review:** General Fund, Fire Fund, Police Fund, Community Center Fund, Street Lighting and Cable TV Funds, Public Improvement and Community Improvement Funds, 911 Service and WWN Forfeiture Funds, CDBG, NSP, and Energy Project Debt Services Funds, Capital Projects and Water & Sewer Capital Projects Funds, Capital Projects – Roads and Solid Waste Funds, Golf Course Fund, Water and Sewer Fund, Fleet Maintenance Fund, Post Employment Benefits and Special Assessment Debt Service Funds and Grand Totals. Information **2017 Preliminary Budget Summary of Accounts 2017 Preliminary Budget – Detail by Account Classification** Director Faas presented the following power point presentation of the 2017 MSD Budget: Full-Time Staffing 2017 MSD Budget Summary 2017 Highlights: Building & Inspection Services 2017 Highlights: Residential Rental Inspections 2017 Highlights: Planning Services 2017 Highlights: Engineering Services 2017 Highlights: Community Improvement Fund Independence Park – 60% of the Parking Lot 2017 Highlights: Stormwater Drains 2017 Highlights: Water Distribution System 2017 Highlights: Sanitary Sewer Collection System 2017 Highlights: Fleet Services Accreditation Update MSD Strategic Plan – Five Year Plan Director Mutchler presented the following power point presentation of the 2017 PSD Budget: Director's Introductions Public Safety Department – Budget Process Fire Comparative Analysis as of January, 2015 Police Comparative Analysis as of January, 2015 Sworn Police Officers – Staffing Levels per 1000 Residents Public Safety Department – Alternate Funding Sources Utilized Since 2011 Public Safety Department – Alternate Funding Future Considerations Fire Department – Future Considerations Fire Department – Five-Year Strategic Plan Focus Fire Department – Run Volume & Staffing Fire Department – Ems Cost Recovery Fire Department – 2015 Vehicle Replacement Schedule – 5 Year Strategic Plan Fire Department – Prevention & Inspection Division Fire Department – fire Maintenance Inspections Fire Department – Preparing for the Future Fire Department – Community Relations/Public Education Fire Department – 2017 Expenditure Increases over \$10,000.00 Fire Department – 2017 Capital Items Emergency Management – 2017 Budget E911 Budget 2017 E/911 Budget - Budget and Capital Items Police Department - 2017 Police Budget Police Department – Patrol Division – Strategic Plan Staffing Update Police Department – Patrol Division Crime Reduction Police Department – Staff Operations Division – Digital Forensic Examiner & Lab Police Department – Staff Operations Division – Crime Suppression Unit Police Department – 2017 Expenditure Increases over \$10,000.00 Police Department – 2017 Capital Items Public Safety Department – Future Challenges Public Safety Department – Closing Remarks Director Billbrey-Honsowetz presented the following power point presentation of the 2017 Canton Leisure Services Budget: Canton Leisure Services Budget Overview – CLS Vision and CLS Goals Canton Leisure Services Budget Overview – General Canton Leisure Services Budget Overview – Facilities Maintenance and Parks Canton Leisure Services Budget Overview – Cemetery and Social Services Canton Leisure Services Budget Overview – Senior Services Canton Leisure Services Budget Overview – Recreation Canton Leisure Services Budget Overview – Administration and Sports Center Canton Leisure Services Budget Overview – Performing Arts Center and Historic District Commission Canton Leisure Services Budget Overview – Summit Community Center Canton Leisure Services Budget Overview – Cable Canton Leisure Services Budget Overview – Fellows Creek Golf Club Canton Leisure Services Budget Overview – Pheasant Run Golf Club Canton Leisure Services 2016 Capital Projects **OTHER:** None

**ADJOURN:** Motion by Bennett, supported by Anthony to adjourn at 7:57 p.m. Motion carried by all members present.

**Terry G. Bennett, Clerk**