

## Charter Township of Canton Board Proceedings-May 14, 2013

A regular meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, May 14, 2013 at 1150 Canton Center S., Canton, Michigan. Supervisor LaJoy called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance to the Flag. **Roll Call** Members Present: Anthony, Bennett, LaJoy, Sneiderman, Williams, Yack Members Absent: McLaughlin Staff Present: Director Bilbrey-Honsowetz, Director Trumbull, Director Faas, Director Mutchler, Kristin Kolb **Adoption of Agenda** Motion by Bennett, supported by Anthony to approve the agenda as presented. Motion carried by all members present. **Approval of Minutes** Motion by Bennett, supported by Williams to approve the Board Minutes of April 23, 2013 as presented. Motion carried by all members present. **Payment of Bills** Motion by Bennett, supported by Williams to approve payment of the bills as presented. Motion carried by all members present. **PUBLIC HEARING: ITEM 1. CONSIDER HOLDING THE PUBLIC HEARING ON THE PROPOSED PLANS AND COST ESTIMATES, AND CONSIDER ADOPTION OF RESOLUTION NO. 4, CONFIRMING PLANS AND COST ESTIMATES, DIRECTING THE PREPARATION OF THE ASSESSMENT ROLL, AND SCHEDULING THE PUBLIC HEARING ON THE ROLL FOR THE LEXINGTON SQUARE SUBDIVISION (SAD #2012-1).** (MSD) Motion by Bennett, supported by Williams to open the public hearing at 7:03 p.m. to hear the proposed construction plans and cost estimates for the proposed improvements in the Lexington Square Subdivision SAD #2012-1 on June 18, 2013. Motion carried by all members present. Frank Cupler, 330 Harvard and Judy Nothnagel, 41429 Bobcat Court had questions regarding the SAD. Motion by Bennett, supported by Williams to close the public hearing at 7:10 p.m. to hear the proposed construction plans and cost estimates for the proposed improvements in the Lexington Square Subdivision SAD #2012-1 on June 18, 2013. Motion carried by all members present. Motion by Bennett, supported by Sneiderman to adopt Resolution No. 4, confirming the plans and cost estimates for the improvements, directing the preparation of the assessment roll, and scheduling the public hearing on the roll for the Lexington Square Subdivision SAD #2012-1 on June 18, 2013. Motion carried by all members present. **ITEM 2. CONSIDER HOLDING THE PUBLIC HEARING ON THE PROPOSED PLANS AND COST ESTIMATES, AND CONSIDER ADOPTION OF RESOLUTION NO. 4, CONFIRMING PLANS AND COST ESTIMATES, DIRECTING THE PREPARATION OF THE ASSESSMENT ROLL, AND SCHEDULING THE PUBLIC HEARING ON THE ROLL FOR THE WETHERSFIELD CONDOMINIUM (SAD #2012-2).** (MSD) Motion by Bennett, supported by LaJoy to open the public hearing at 7:12 p.m. on the proposed construction plans and cost estimates for the proposed improvements in the Wethersfield Condominium SAD #2012-2 on June 18, 2013. Motion carried by all members present. Dave Voglewede, 44005 Dartmouth had questions regarding the SAD. Motion by Bennett, supported by Sneiderman to close the public hearing at 7:17 p.m. on the proposed construction plans and cost estimates for the proposed improvements in the Wethersfield Condominium SAD #2012-2 on June 18, 2013. Motion carried by all members present. Motion by Bennett, supported by Sneiderman to adopt Resolution No. 4, confirming the plans and cost estimates for the improvements, directing the preparation of the assessment roll, and scheduling the public hearing on the roll for the Wethersfield Condominium SAD #2012-2 on June 18, 2013. Motion carried by all members present. **CONSENT CALENDAR: Item 1. REQUEST FOR RESOLUTION OF LOCAL BODY OF GOVERNMENT TO RECOGNIZE "DODSON ELEMENTARY PTO", 205 BECK ROAD, CANTON, MICHIGAN 48187 AS A NONPROFIT IN THE COMMUNITY FOR PURPOSES OF MAKING APPLICATION FOR A "CHARITABLE GAMING LICENSE" TO THE BUREAU OF STATE LOTTERY (CLERK)** Motion by Bennett, supported by Williams to approve the request from the "Dodson Elementary PTO", 205 Beck Road, Canton, Michigan 48187, to be recognized as an organization exempt from Federal income tax under section 501 (c) (3) of the Internal Revenue Code for the purpose of obtaining a charitable gaming license. Motion carried by all members present. **Item 2. REAPPOINTMENTS TO DOWNTOWN DEVELOPMENT AUTHORITY BOARD. (SUPERVISOR)** Motion by Bennett, supported by Williams to reappoint Lisa Grasso and Chuck Jones to the Canton Downtown Development Authority for a term of four years to expire on May 14, 2017. Motion carried by all members present. **ITEM 3. CONSIDER AUTHORIZATION OF A SPONSORSHIP AGREEMENT WITH COMMUNITY FINANCIAL CREDIT UNION. (CLS)** Motion by Bennett, supported by Williams to authorize the 2013 Sponsorship and Advertising Proposal with Community Financial Credit Union, 500 S. Harvey, Plymouth, MI 48170 in the amount of \$9,990. Motion carried by all members present. **ITEM 4. CONSIDER APPROVAL OF LEISURE SERVICES DEPARTMENT RISK MANAGEMENT POLICY. (CLS)** Motion by Bennett, supported by Williams to approve the revised Leisure Services Risk Management Policy – CLS: 036 which outlines the purpose and procedures of risk management for Leisure Services. Motion carried by all members present. **ITEM 5. CONSIDER APPROVAL OF LEASE AGREEMENT WITH CHERRY HILL VILLAGE HOMEOWNERS ASSOCIATION. (CLS)** Motion by Bennett, supported by Williams to approve the lease agreement with the Cherry Hill Village Homeowners Association and to authorize the Township Supervisor and Clerk to sign the agreement. Motion carried by all members present. **GENERAL CALENDAR: Item 1. CONSIDER AWARD OF A CONTRACT FOR CONSTRUCTION OF THE WARREN/LOTZ LIFT STATION IMPROVEMENTS TO BRENCAL CONTRACTORS, INC. AND TO INCREASE THE PURCHASE ORDER FOR STANTEC CONSULTING, INC. TO PERFORM CONSTRUCTION ENGINEERING AND INSPECTIONS. (MSD)** Motion by Bennett, supported by Williams to authorize that the contingency funds for P.O. No. 2012-00001419 be used and increased by \$1,260.00 for a total P.O. amount of \$58,900.00 in order to fund the expanded scope of service with Stantec Consulting. Motion carried by all members present. Motion by Bennett, supported by Williams to award a contract for construction services for the Warren/Lotz Lift Station Improvements to Brencal Contractors, Inc., and to create a Purchase Order in the amount of \$577,718.00 plus a 10% contingency for a total of \$635,490.00 and authorize the Township Supervisor and Clerk to sign the contract on behalf of the Township. Motion carried by all members present. **Item 2. CONSIDER APPROVAL OF A TOWER LEASE AGREEMENT WITH NEW PAR D/B/A VERIZON WIRELESS. (MSD)** Motion by Bennett, supported by Williams to approve the tower lease agreement between New Par and Canton Township as presented; and, further authorize the Township Supervisor to execute the agreement on behalf of Canton. Motion carried by all members present. **Item 3. CONSIDER APPROVAL OF BUDGET AMENDMENT FOR FELLOWS CREEK GOLF CLUB BUDGET. (CLS)** Motion by Bennett, supported by Sneiderman to approve the budget amendment for Fellows Creek Golf Club as presented below: REVENUES 584-756.50-695.0001 Fund Balance Appropriation 107,377.00, 584-697-77-601 Green Fee & Cart Rental 1,016,877.00, 584-697-77-649.0002 Sales Pro Shop 50,035.00, 584-697-77-649.0003 Sales Food and Beverage 212,725.00, 584-697-77-649.0010 Sales Alcohol 156,358.00 **TOTAL REVENUES \$1,543,372.00 EXPENDITURES** 584-697-77-705.0010 Salaries & Wages Full-Time Civilian 541,650.00, 584-697-77-720.0010 Fringe Benefits FICA 59,582.00, 584-697-77-720.0025 Fringe Benefits Medical 16,618.00, 584-697-77-720.0065 Fringe Benefits Workers Comp 16,250.00, 584-697-77-726.0001 Supplies for Resale 32,523.00, 584-697-77-740.0001 Operating Supplies 67,831.00, 584-697-77-741.0001 Food & Beverage 168,035.00, 84-697-77-930.0070 Maintenance & Repair Grounds 252,778.00, 584-697-77-885.0001 Marketing & Advertising 15,363.00, 586-697-77-886.0001 Administration Expense 170,742.00, 586-697-77-911.0001 Liability Insurance 10,000.00, 586-697-77-970.0010 Capital Outlay Computers & Equipment 60,000.00, 586-697-77-970.0030 Capital Outlay Machinery & Equipment 132,000.00 **TOTAL FELLOWS CREEK BILLY CASPER \$1,543,372.00** Motion carried by all members present. **Item 4. CONSIDER APPROVAL OF 2013 BUDGET ADJUSTMENT FOR CABLE TELEVISION FUND. (CLS)** Motion by Bennett, supported by Sneiderman to approve the budget adjustment to the Cable Television Fund in the amount as follows: **Increase Revenue:** Royalties – PEG Fees Comcast 230-000.668.0005 \$400,000 **Increase Expenditures:** Capital Outlay- Computers and Equipment 230-250-070.0010 \$175,245 Capital Outlay - Vehicles 230-250-970.0040 \$ 24,755 Transfer to Fund Balance 230-250.990 \$200,000 Motion carried by all members present. **Item 5. CONSIDER PURCHASE OF ONE PASSENGER VAN FOR CABLE TELEVISION. (CLS)** Motion by Bennett, supported by Sneiderman contingent upon receipt of PEG fees from Comcast pursuant to a revised Uniform Video Services Local Franchise Agreement, I move to approve the purchase of one 2013 GMC Savana Passenger van from Red Holman GMC, 35300 Ford Rd., Westland, MI in the amount of \$24,755. Motion carried by all members present. **Item 6. CONSIDER APPROVAL OF ANNUAL SERVICE AGREEMENT FOR LIFEPAK 12 DEFIBRILLATOR/MONITORS. (PSD)** Motion by Bennett, supported by Williams to approve the annual service agreement for (6) LIFEPAK 12 defibrillator/monitors from Physio-Control, Inc., in the amount of \$6,480, utilizing fund budgeted in Fire's Professional and Contracted Services Account #206-336-50.801.0050. Motion carried by all members present. **Item 7. CONSIDER PURCHASE OF INTERCOM SYSTEM FOR JAIL AND OUTSIDE ACCESS DOORS. (PSD)** Motion by Bennett, supported by Sneiderman to approve the purchase of an intercom system for the jail and outside access doors in the police department from Interstate Security in the amount of \$21,520, from the Police Account #207-301-50.743.0003 Program Expenses, Drug Forfeiture/Enforcement Program. I further move to approve the following budget amendment to the 2013 Police Fund: **Increase Revenues:** Police Fund Balance – Forfeiture Drug Enforcement: #207-000.655.0001 \$21,520.00 **Increase Appropriations:** Program Exp – Drug Enforcement/Forfeiture: #207-301-50.743.0003 \$21,520.00. Motion carried by all members present. **Item 8. CONSIDER PURCHASING A MULTI-FUNCTIONAL RICOH COPIER/FAX/SCANNER/PRINTER. (PSD)** Motion by Bennett, supported by Williams to approve the purchase of a Ricoh MP5002SP copier from Applied Imaging, 46620 Ryan Court, Novi, Michigan, in the amount of \$5,176, utilizing funds budgeted in the Police Program Expenses JAG 2010. Motion carried by all members present. **Item 9. APPROVE CONTRACT FOR TOWNSHIP SIMPLE TELEPHONE CARRIER SERVICES WITH AT&T. (FBD)** Motion by Bennett, supported by Sneiderman to approve the purchase of telecommunications services from AT&T for a three year period from the date of contract signing. Motion carried by all members present. **Item 10. AWARD 6 HOUSING REHABILITATION CONTRACTS. (FBD)** Motion by Bennett, supported by Williams to award the contract for a housing rehabilitation at 7057 Chadwick Drive to Stratton Home Improvement. Construction in the amount of \$17,264.00 plus a contingency of \$1,726.40 for a purchase order total of \$18,990.40. Motion carried by all members present. Motion by Bennett, supported by Anthony to award the contract for a housing rehabilitation at 1644 Ranier to Stratton Home Improvement in the amount of \$5,038.00 plus a contingency of \$503.80 for a purchase order total of \$5,541.80. Motion carried by all members present. Motion by Bennett, supported by Sneiderman to award the contract for a housing rehabilitation at 375 E Hickory to Cross Renovation in the amount of \$4,770.00 plus a contingency of \$477.00 for a purchase order total of \$5,247.00. Motion carried by all members present. Motion by Bennett, supported by Sneiderman to award the contract for a housing rehabilitation on 178 W Fern to Stratton Home Improvement in the amount of \$3,800.00 plus a contingency of \$380.00 for a purchase order total of \$4,180.00. Motion carried by all members present. Motion by Bennett, supported by Williams to award the contract for a housing rehabilitation at 325 E Fern to Stratton Home Improvement in the amount of \$3,188.00 plus a contingency of \$318.80 for a purchase order total of \$3,506.80. Motion carried by all members present. Motion by Bennett, supported by Anthony to award the contract for a housing rehabilitation at 248 E Fern to Stratton Home Improvement in the amount of \$1,017.60 plus a contingency of \$1,017.60 for a purchase order total of \$11,193.60. Motion carried by all members present. – Philip LaJoy, Supervisor – Terry G. Bennett, Clerk –

Copies of the complete text of the Board Minutes are available at the Clerk's office of the Charter Township of Canton, 1150 S. Canton Center Rd, Canton, MI 48188, during regular business hours and can also be accessed through our web site [www.canton-mi.org](http://www.canton-mi.org) after Board Approval. Publish: May 23, 2013

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