

Charter Township of Canton Board Proceedings-March 27, 2012

A regular meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, March 27, 2012 at 1150 Canton Center S., Canton, Michigan. Supervisor LaJoy called the meeting to order at 7:02 p.m. and led the Pledge of Allegiance to the Flag. **Roll Call** Members Present: Demopoulos, LaJoy, McLaughlin, Taj, Williams Members Absent: Anthony, Bennett Staff Present: Director Bilbrey-Honsowetz, Director Eva, Director Faas, Director Nemecek, Kristin Kolb, Lt. Todd Mutchler **Adoption of Agenda** Motion by Demopoulos, supported by Williams to approve the agenda as presented. Motion carried by all members present. **Approval of Minutes** Motion by McLaughlin, supported by Taj to approve the Board Minutes of March 13, 2012. Motion carried by all members present. **Citizen's Non-Agenda Item Comments:** Jenny Yee, 41600 Metaline, stated she was issued a violation from Ordinance for owning 4 dogs. Ms. Yee is requesting consideration to amend the current ordinance. Supervisor LaJoy stated staff will look into Ms. Yee's request. George Miller, 1946 Briarfield, stated there are sidewalks behind the Township Hall and a man hole at the Library entrance that needs repairs. Supervisor LaJoy stated staff will investigate these areas. Mr. Miller also inquired about deer crossing signs on Sheldon Road. Supervisor LaJoy stated Wayne County has been contacted for a review on the deer crossing signs. **Payment of Bills** Motion by McLaughlin, supported by Demopoulos to approve payment of the bills as presented. Motion carried by all members present. **GENERAL CALENDAR; Item 1. PENDING LITIGATION – LEGENZOFF VS. CANTON. (SUPERVISOR)** Motion by McLaughlin supported by Williams to hereby authorize litigation counsel to make an offer of judgment in the amount proposed in closed session on March 13, 2012 as related to Legenzoff v. Canton. Motion carried by all members present. **Item 2. CONSIDER ASSIGNING THE CONTRACTS TO PRESERVE MEDICAL BENEFIT CONTRIBUTIONS AND CO-PAYS FROM THE PREVIOUS FINANCE DIRECTOR TO THE NEW FINANCE DIRECTOR; AND FROM THE PREVIOUS HR MANAGER TO THE NEW HR MANAGER. (SUPERVISOR)** Motion by McLaughlin, supported by Williams that the contract to preserve medical benefit and copy contributions between Canton Township and Dave Medley be assigned to Gwyn Belcher. Further, I move that the contract to preserve medical benefit and copy contributions between Canton Township and Richard Eva be assigned to Wendy Trumbull. Motion carried by all members present. **Item 3. APPROVE DONATION OF LEAN-TO SHED AT PRESERVATION PARK AND LICENSE AGREEMENT PERMITTING USE OF LEAN-TO SHED. (CLS)** Motion by McLaughlin supported by Williams to approve the agreement to accept the donation by the Canton Historical Society of the Lean-To Shed at Preservation Park to The Charter Township of Canton and license agreement permitting use of the Lean-To and further; that the Township Clerk be authorized to sign the agreement on behalf of the Township. Motion carried by all members present. **Item 4. AUTHORIZE THE 2012 LEASE YEAR MODIFICATION AGREEMENT FOR FELLOWS CREEK. (CLS)** Motion by McLaughlin, supported by Williams to authorize the 2012 Lease Year Modification for Fellows Creek. Motion carried by all members present. **GENERAL CALENDAR; Item 1. CONSIDER SITE PLAN APPROVAL FOR NIKKI PLAZA. (MSD)** Motion by McLaughlin, supported by Williams to adopt the resolution to approve the site plan for Nikki Plaza. Motion carried by all members present. **Item 2. CONSIDER APPROVAL OF REVISED BUILDING PERMIT FEE SCHEDULE. (MSD)** Motion by McLaughlin, supported by Taj to approve the revised building permit fee schedule to be effective on March 28, 2012. Motion carried by all members present. **Item 3. CONSIDER AUTHORIZING PAYMENT TO DTE FOR EDISON EQUIPMENT UPGRADES TO SERVICE THE HAMPTON ESTATES PUMP STATION. (MSD)** Motion by McLaughlin, supported by Williams to authorize Finance and Budget to create a Purchase Order in the amount of \$5,667.19 to provide payment to The Detroit Edison Company to pay for upgrades to the Edison facility that will serve The Hamptons/Hampton Estates storm sewer pump station. Motion carried by all members present. **Item 4. CONSIDER AUTHORIZING AWARD OF A CONTRACT FOR THE CONDEMNATION QUALITY APPRAISALS-PUBLIC WATER MAIN EASEMENT TO BURGOYNE APPRAISAL COMPANY, LLC. (MSD)** Motion by McLaughlin, supported by Williams to authorize the Township Board to award the Condemnation Quality Appraisals – Public Water Main Easement, and to direct Finance and Budget to create a Purchase Order in the amount of \$56,250.00 (Water Maintenance Fund, Account Number 592-536.930_0050), to Burgoyne Appraisal Company, LLC. Motion carried by all members present. **Item 5. CONSIDER APPROVAL OF ANNUAL MAINTENANCE AND TECHNICAL SUPPORT FOR CITWORKS ASSET MANAGEMENT SOFTWARE. (MSD)** Motion by McLaughlin, supported by Demopoulos to approve the Annual Software Maintenance and Technical Support Agreement for CityWorks from Azteca Systems, Inc., 11075 South State St., Suite 24, and Sandy, UT 84070 and approve a purchase order for a not-to-exceed amount of \$40,000. Motion carried by all members present. **Item 6. PURCHASE OF NEOPOST FOLDING/INSERTING MACHINE FOR THE MAILROOM. (CLERK)** Motion by McLaughlin, supported by Taj to purchase a Neopost DS- 62 2 0 Flex Feeder and PF 60 Folder from Neopost USA in the amount of \$9,680.00. The purchase is budgeted in account 110.215.970_0060 (Capital Outlay/ Clerk's Department) for 2012. Further I move to approve the payment of the annual maintenance contract of \$1,356.00 from account 101.215.930_0035 (Maintenance/ Repair Mailroom). Motion carried by all members present. **Item 7. AWARD BID FOR 2012 BUS TRANSPORTATION. (CLS)** Motion by McLaughlin, supported by Williams to award the 2012 Transportation Services to Trinity Transportation, 4624 13th Street, Wyandotte MI 48192 in the amount of \$15,778 from the following accounts: 101-691-61.801_0050 \$5,164 101-691-63.860 \$10,614. Motion carried by all members present. **Item 8. AWARD BID FOR RENTAL OF TENTS, TABLES, AND CHAIRS FOR 2012 LIBERTY FESTIVAL. (CLS)** Motion by McLaughlin, supported by Williams to authorize a purchase order for various tents, tables and chairs for the 2012 through 2017 Liberty Fest to American Rentals, Inc., 4901 W. Grand River, Lansing, MI 48906 in an amount not to exceed \$19,000 from account # 101-691-59.940 (Recreation-Special Events-Rentals). Motion carried by all members present. **Item 9. AUTHORIZE THE PURCHASE OF SOFTBALLS FOR CANTON SPORTS CENTER. (CLS)** Motion by McLaughlin, supported by Williams to authorize the purchase of 11" and 12" softballs from Worth Sports, 1915 Wendell, Lima, OH 45805 in an amount not to exceed \$13,000 with the expense charged to Canton Sports Center budget – Operating Supplies #101-755-65.740. Motion carried by all members present. **Item 10. CONSIDER APPROVAL OF NEW HUMANE SOCIETY OF HURON VALLEY ANIMAL SHELTER CONTRACT. (PSD)** Motion by McLaughlin, supported by Williams to approve the new animal shelter service contract with the Humane Society of Huron Valley, 3100 Cherry Hill Road, Ann Arbor, Michigan, 48105, utilizing funds budgeted in the Police Animal Care Account #207-301-50.829. Motion carried by all members present. **Item 11. CONSIDER APPROVAL OF ONE-YEAR SERVICE AGREEMENT FOR MOTOROLA LAPTOPS (PSD)** Motion by McLaughlin, supported by Taj to approve the one-year Motorola laptop service agreement in the amount of \$7,541.76. Funds for this service agreement are budgeted in Police Professional and Contractual Services account #207-301-50.801-0050. Motion carried by all members present. **Item 12. APPROVE ANNUAL MAINTENANCE – LOGOS SYSTEM. (FBD)** Motion by McLaughlin, supported by Taj to approve the payment for software annual maintenance for the Logos Financial Management System for the upcoming year of 5/1/2012 through 4/30/2013. Motion carried by all members present. Motion by McLaughlin, supported by Taj to amend the budget accordingly: Increase to Expense: 592-560.930_0010 Maintenance and Repair, Computer Equipment \$14,770 Decrease to Expense: 592-536.990 Transfer to Fund Balance \$14,770 Motion carried by all members present. **Item 13. APPROVE CHANGE ORDER FOR KRONOS IMPLEMENTATION. (FBD)** Motion by McLaughlin, supported by Demopoulos to approve the change order for the Kronos Time & Attendance System implementation in the amount of \$9,000. I further move to approve the following budget amendment to the 2012 General Fund Budget. Increase Revenues: Fund Balance Appropriation #101-000.695 \$9,000 Increase Appropriations: Capital Outlay Computers and Equipment #101-258.970_0010 \$9,000. Motion carried by all members present. **OTHER:** Supervisor LaJoy stated the April 3, 2012 Board Study meeting has been cancelled. The next Board meeting will be April 10, 2012 at 7:00 p.m. at the Administration Building, First Floor, Board Room, 1150 Canton Center S., Canton, Michigan. **ADJOURN:** Motion by Demopoulos, supported by Williams to adjourn at 8:01 p.m. Motion carried by all members present. – Philip LaJoy, Supervisor – Terry G. Bennett, Clerk –

Copies of the complete text of the Board Minutes are available at the Clerk's office of the Charter Township of Canton, 1150 S. Canton Center Rd, Canton, MI 48188, during regular business hours and can also be accessed through our web site www.canton-mi.org after Board Approval. Publish: April 5, 2012