

## Charter Township of Canton Board Proceedings-July 20, 2009

**6:30 Optional Tour of the Fleet Services Facility** A tour of Fleet Services commenced at 6:40 p.m. **Roll Call** Members Present: Anthony, Bennett, LaJoy, Williams Members Absent: Caccamo, McLaughlin, Taj Staff Present: Director Faas, Tom Casari A regular study meeting of the Board of Trustees of the Charter Township of Canton held Tuesday, July 20, 2009 at 1150 Canton Center S., Canton, Michigan. Supervisor LaJoy called the meeting to order at 7:07 p.m. and led the pledge of allegiance. **Roll Call** Members Present: Anthony, Bennett, Caccamo, LaJoy, McLaughlin, Williams Members Absent: Taj Staff Present: Director Faas, Director Eva, Tom Casari, Clark Brussow **Adoption of Agenda** Motion by Bennett, seconded by McLaughlin to approve the agenda. Motion carried by all members present. **STUDY SESSION TOPIC Item 1. FLEET OPERATIONS** In 2009 some changes are being initiated in the budget to better depict the fleet operations. Further changes are proposed for the 2010 budget. Topic of discussion were: Fleet 101 Basics, Fleet User Committee, Fleet Replacements, \*Police patrol vehicles must be replaced at no more than 100,000 miles per our insurer's guidelines. 171 total Fleet Units, User Charges, Internal Service Fund (661), Operations Costs, Fleet Supervision, Training Mechanics, Court Worker Administration, Supply and Supplier Management, Replacement Criteria Assessment and Recommendation, Vehicle Utilization Tracking and Reporting Other Related Duties, Maintenance Costs, Replacement Costs, Internal Service Fund, Maintenance & Repair Charges Classification (Cost Groups) Fleet Services vs. Quick-Lube, Replacement Revenue In (Monthly), Revenue Out (annually) Other Fleet Practice Objectives **Adjourn** Motion by Bennett, supported by Caccamo at 8:17 p.m. to adjourn. Motion carried by all members present. - Philip LaJoy, Supervisor - Terry G. Bennett, Clerk -

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