

SUMPTER TOWNSHIP
23480 SUMPTER ROAD, BELLEVILLE, MI 48111
REGULAR BOARD MEETING MINUTES
AUGUST 12TH, 2025
6:00 P.M.

1. **Invocation:** Pastor Jim McKinnies with Willis Baptist Church
2. **Pledge of Allegiance**
3. **Roll Call:** Bowman, Patterson, LaPorte, Oddy, Fraizer, Honey, and Rush.
4. **Agenda:** Motion by Patterson supported by Oddy to approve the agenda with the addition of item R. Consider approval to hire Jeremy Mistretta for the position of DPW Laborers effective August 25th, 2025. Also, the addition of Item S. Consider approval to move Julie Campbell, Finance Director, from \$92,000 to \$96,000 per the hire agreement effective 60 days from her original hire date April 14th, 2025.
ADDED*Oddy motioned to receive and file items 9 through 14, which are the reports in lieu of the long agenda, supported by Rush. Yes: All in favor. Nay: None. Motion Carried.
5. **Board Discussion: Commercial Business License**
 - **Home Based Business License**
 - **To hire Fire Inspector**
6. **Public Comment:** One (1) attendee spoke.
7. **Minutes:**
 - A. Motion by Patterson supported by Oddy to approve the regular board meeting minutes of July 22nd, 2025. Yes: All in favor. Nay: None. Motion Carried.
 - B. Motion by Frazier supported by Rush to approve the regular Parks & Recreation meeting minutes of May 19th, 2025.
Yes: All in favor. Nay: None. Motion Carried.
8. **Warrants:** Motion by Rush supported by Oddy to approve warrants \$ 295,328.59
Roll Call Vote: Yes: All in favor. Nay: None. Motion Carried.
9. Motion by Oddy supported by Rush to receive and file the Supervisor Report.
Yes: All in favor. Nay: None. Motion Carried.

10. Motion by Oddy supported by Rush to accept the Township Manager Marten's Report;
Included new Recycling Center Days and Hours of Operation.

Recycling Center:

Recycling Center days of operation change effective September 2nd, 2025. Hours of Operation Monday through Friday 8 am – 4 pm and Saturdays from 9 am to 1 pm.

11. Yes: All in favor. Nay: None. Motion Carried.

12. Motion by Oddy supported by Rush receive and file the Attorney Report.

Yes: All in favor. Nay: None. Motion Carried.

13. Motion by Oddy supported by Rush to receive and file the Police/Ordinance Report.

Yes: All in favor. Nay: None. Motion Carried.

14. Motion by Oddy, supported by Rush, to receive and file the Building Report.

Yes: All in favor. Nay: None. Motion Carried.

15. Motion by Oddy supported by Rush to receive and file the Fire Report.

Yes: All in favor. Nay: None. Motion Carried.

16. Board Response: None.

17. New Business:

A. Motion by Oddy supported by Rush to approve to hire Gary Stevenson as a paid-on-call firefighter, contingent on his passing a physical and drug test.

Yes: All in favor. Nay: None. Motion Carried.

B. Motion by Rush supported by LaPorte to approve to hire Kyle Weaver as a paid-on-call firefighter, contingent on his passing a physical and drug test.

Yes: All in favor. Nay: None. Motion Carried.

C. Motion by LaPorte supported by Rush to approve to post attached job description to fill "Clerk's Office Assistant" position including the edits of this position reporting primarily to the Clerk's Office but may also report to other designated department managers as well as the Township Manager during temporary assignments. This position primarily supports the Clerk in the Statutory function of all election processes. Providing residents/visitors with a positive first impression on behalf of the Township and Clerk's Office

Department. As well as this is to fill the full-time Clerk's Office Assistant position. Yes: All in favor. Nay: None. Motion Carried.

- D. Motion by supported by Oddy to approve of **Monday***, November 10th, 2025, as CBA recognized Floating Holiday.

Yes: All in favor. Nay: None. Motion Carried.

- E. Motion by Frazier supported by Rush to approve to reschedule the Board of Trustees meeting from 6 pm Tuesday, November 11th, 2025, to 6 pm Wednesday, November 12th, 2025. Yes: All in favor. Nay: None. Motion Carried.

- F. Motion by Rush supported by LaPorte to approve to seek bids to repair the police department's flat roof section with the removal under the "Contractor Requirements," that speaks to what material is being used.

Yes: All in favor. Nay: None. Motion Carried.

- G. Motion by Oddy supported by LaPorte to approve of the Township's amended travel and millage reimbursement policy. Yes: All in favor. Nay: None. Motion Carried.

- H. Motion by Frazier supported by Patterson to approve to accept the FOPLC contract modification request concerning the vacation bid process in Article 20.1.

Yes: All in favor. Nay: None. Motion Carried.

- I. Motion by Rush supported by Oddy to approve of Sumpter Township Parks & Recreation recommendation that Mrs. Liz Bowman be a voting P & R Committee member effective 8/13/2025. Yes: All in favor. Nay: None. Motion Carried.

- J. Motion by Rush supported by Frazier to approve of Sumpter Township Parks & Recreation Trunk or Treat event at the Community Center October 25, 2025, from 6pm – 8 pm. Yes: All in favor. Nay: None. Motion Carried.

- K. Motion by Oddy supported by Rush to approve of Sumpter Township Parks & Recreation Meet & Greet activity on September 20, 2025. Time TBD.

Yes: All in favor. Nay: None. Motion Carried.

- L. Motion by Frazier supported by Rush to approve to seek quotes to purchase mini excavator with hydraulic head. Yes: All in favor. Nay: None. Motion Carried.

- M. Motion by Frazier supported by Rush to approve the removal of 90-day waiting period for health insurance benefits for new employees in addition to including verification letter from the insurance company having no issues with this change.
Yes: All in favor. Nay: None. Motion Carried.
- N. Motion by Rush supported by Oddy to approve resolution 2025-05 approving millage funding allocation of \$14,423 for improvements at Banotai Park.
Yes: All in favor. Nay: None. Motion Carried.
- O. Motion by Rush supported by Frazier to approve for pay increases of \$10,000 for each Board member.
Roll Call Vote: Yay: Frazier, Bowman, Rush, & Honey. Nay: Oddy, Patterson & LaPorte. Motion Carried.
- P. Motion by Frazier supported by Rush to approve of amended purchasing policy to go into effect September 1st, 2025. Yes: All in favor. Nay: None. Motion Carried.
- Q. Motion by Frazier supported by Oddy Request the Township Planning Commission to consider rezoning the following parcels from MHP to RF or R-1.
o 81-071-99-0004-000
o 81-071-99-0007-000
o 81-071-99-0003-000
o 81-071-99-0006-000
o 81-071-99-0001-705
Yes: All in favor. Nay: None. Motion Carried.
- R. **ADDED*** Motion by Oddy supported by Rush to approve to hire Jeremy Mistretta for the position of DPW Laborers effective August 25th, 2025.
Yes: All in favor. Nay: None. Motion Carried.
- S. **ADDED*** Motion by Rush supported by LaPorte to approve to move Julie Campbell, Finance Director, from \$92,000 to \$96,000 per the hire agreement effective 60 days from her original hire date April 14th, 2025.
Yes: All in favor. Nay: None. Motion Carried.

18. Announcements:

LaPorte and Board expressed deepest condolences to Leona Mixon's family on Leona's recent passing.

LaPorte announces MI Touchless Car Wash - Grand Opening/Ribbon Cutting (on the corner of Bemis Road & Sumpter Road) on Friday, August 15th, 2025, from 12p/Noon to 7 pm, the owners of the carwash will be offering free carwashes from 12p/Noon to 7 pm this day.

LaPorte reminds every one of the upcoming Vendor Market, Craft Show & Yard Sale occurring next weekend on August 22nd, 23rd & 24th, 2025 in both the Community Center Gym and outback on the old fairgrounds.

LaPorte announces Special Election for Van Buren School District (Precinct 3 & 4) and Lincoln School District (Precinct 2) on November 4th, 2025.

Rush announced the Perseid Meteor Shower occurring tonight and tomorrow evening, August 13th, 2025.

19. Adjournment: Motion by Bowman, supported by Rush, to adjourn at 6:29 pm.

All in favor. Nay: none. Motion Carried.

Donald LaPorte, Clerk

Minutes prepared by:
Deputy Clerk S. Herman
Sumpter Township

Donald La Porte, Clerk

Date

Timothy Bowman, Supervisor

Date