

**Sumpter Township
Regular Board Meeting
Tuesday, March 23, 2021, 6:00 p.m.
23480 Sumpter Rd., Belleville, MI 48111
Minutes**

NOTICE:

To mitigate the spread of COVID-19, protect the public health, and provide essential protections to Sumpter Township residents; this Board of Trustees' meeting was conducted virtually in compliance with State of Michigan Governor's Executive Order(s) and MDHHS directive(s) regarding remote public meetings.

Meeting called to order by Supervisor T. Bowman at 8:19 pm. Roll call: Supervisor T. Bowman (Wayne Cty, Sumpter Twp, MI), Clerk E. Hurst (Wayne Cty, Sumpter Twp, MI), Treasurer J. Clark (Wayne Cty, Sumpter Twp, MI), Trustees: Oddy (Wayne Cty, Sumpter Twp, MI), Rush (Wayne Cty, Sumpter Twp, MI), LaPorte (Wayne Cty, Sumpter Twp, MI) and Morgan (Wayne Cty, Sumpter Twp, MI). Also showing present: Deputy Clerk Burdick, Deputy Supervisor O'Connell, Deputy Treasurer Clark, Safety Director/ Chief of Police Luke, Chief Januszzyk and 11 attendees.

3. Agenda: Motion by LaPorte, supported by Oddy to approve the Agenda with the following amendments;

- Remove;** 13. Unfinished Business: Item A.
- Edit;** 14. New Business: Item B
- Edit;** 14. New Business: Item D
- Add;** 14. New Business: Item K

Roll call vote: Yes: Supervisor T. Bowman, Clerk E. Hurst, Treasurer J. Clark; Trustees: Oddy, Rush, LaPorte and Morgan. Nay: None. Motion carried.

4. Public Comments on Agenda Items Only: No Comments.

5. Minutes:

Motion by Morgan, supported by Rush to approve the Regular Board Meeting Minutes of March 9, 2021. Roll call vote: Yes: Supervisor T. Bowman, Clerk E. Hurst, Treasurer J. Clark; Trustees: Oddy, Rush, LaPorte and Morgan. Nay: None. Motion carried.

6. Warrants:

Motion by LaPorte, supported by Morgan to approve the warrants total of \$352,450.95. Roll call vote: Yes: Supervisor T. Bowman, Clerk E. Hurst, Treasurer J. Clark; Trustees: Oddy, Rush, LaPorte and Morgan. Nay: None. Motion carried.

7. Receive and File:

Motion by Hurst, supported by Morgan to receive and file the following reports;

- Parks & Recreation/Chambers Report
- Water & Sewer Report
- Planning & Zoning Report
- Senior Report
- Treasurer's Report

Roll call vote: Yes: Supervisor T. Bowman, Clerk E. Hurst, Treasurer J. Clark; Trustees: Oddy, Rush, LaPorte and Morgan. Nay: None. Motion carried.

12. Board Response:

- Trustee Rush advised and requested establishing a committee to review and determine procedures and a policy for the development and approval of the Sumpter Township Newsletter.

Motion by Oddy, supported by Rush to establish a committee to review and determine procedures and a policy for the development and approval of the Sumpter Township Newsletter. Roll call vote: Yes: Supervisor T. Bowman, Clerk E. Hurst; Trustees: Oddy, LaPorte, and Rush. Nay: Treasurer J. Clark, Trustee Morgan. Motion carried.

13. Unfinished Business:

- B. Motion by Oddy, supported by LaPorte to approve to extend our Public Safety Director, Chief Eric Luke, contract for three years, holding at the same salary and benefits as of this date, \$103,376 annually. Roll call vote: Yes: Supervisor T. Bowman, Clerk E. Hurst; Trustees: Oddy, LaPorte, and Rush. Nay: Treasurer J. Clark, Trustee Morgan. Motion carried.

14. New Business:

- A. Motion by Morgan, supported by LaPorte to approve for Treasurer James Clark and Deputy Treasurer Toni Clark to attend the Michigan Township Virtual Conferences & Expo April 19th- 21st, 2021. Conference Registration Fee \$159 with Pre-Conference Classes \$99.00 each. Dates 4/12 & 13, 2021. Total cost 5 days of training total \$516.00. Roll call vote: Yes: Supervisor T. Bowman, Clerk E. Hurst, Treasurer J. Clark; Trustees: Oddy, LaPorte, Rush, and Morgan. Nay: None. Motion carried.
- B. Motion by Morgan, supported by Rush to approve, with appreciation and regrets, of retirement of Battalion Chief Tim Armstrong from the Sumpter Twp. Fire Department effective date of 3/7/2021. Roll call vote: Yes: Supervisor T. Bowman, Clerk E. Hurst, Treasurer J. Clark; Trustees: Oddy, LaPorte, Rush, and Morgan. Nay: None. Motion carried.
- C. Motion by LaPorte, supported by Rush to approve for Deputy Supervisor/Finance Director to attend MTA Virtual Conference at the cost of \$127 plus the Board Authorities and Roles pre-conference class for \$99, total \$226 for a three-day training, no meals or travel as it is virtual. Roll call vote: Yes: Supervisor T. Bowman, Clerk E. Hurst, Treasurer J. Clark; Trustees: Oddy, LaPorte, Rush, and Morgan. Nay: None. Motion carried.
- D. Motion by Rush, supported by Morgan to approve, with Attorney recommendations, for HR Coordinator and Payroll services through ADP, due to urgent replacement services of vacancy. Annual, unlimited cost, contract for \$55,000 and \$6,000 for one-time implementation from Foster Thomas. Annual predicted savings of \$58,000 per year. Roll call vote: Yes: Supervisor T. Bowman, Clerk E. Hurst, Treasurer J. Clark; Trustees: Oddy, LaPorte, Rush, and Morgan. Nay: None. Motion carried.
- E. Motion by Oddy, supported by Rush to approve re-appointing Maria Beaudrie to the Zoning Board of Appeals, term to expire 3/10/2024. Roll call vote: Yes: Supervisor T. Bowman, Clerk E. Hurst, Treasurer J. Clark; Trustees: Oddy, LaPorte, Rush, and Morgan. Nay: None. Motion carried.
- F. Motion by Morgan, supported by Rush to approve of Sumpter Township Parks & Recreation request for a park clean up day and recognition of International Earth Day at Banotai Park on April 24, 2021. There will also be a Presentation/Discussion of the new butterfly habitat and a representative of Michigan Department of Natural Resources will be attending. Roll call vote: Yes: Supervisor T. Bowman, Clerk E. Hurst, Treasurer J. Clark; Trustees: Oddy, LaPorte, Rush, and Morgan. Nay: None. Motion carried.
- G. Motion by Oddy, supported by Rush to approve of Sumpter Township agenda/legislation item submission deadline by the Board of Trustees of Sumpter Township to the Clerk's Office to be the Monday, by 12:00 noon the week before the regularly scheduled Township board meeting. Roll call vote: Yes: Supervisor T. Bowman, Clerk E. Hurst; Trustees: Oddy, LaPorte, and Rush. Nay: Treasurer J. Clark, Trustee Morgan. Motion carried.
- H. Motion by Morgan, supported by Hurst to approve to adopt the 2021-2022 Budget. Roll call vote: Yes: Supervisor T. Bowman, Clerk E. Hurst, Treasurer J. Clark; Trustees: Oddy, LaPorte, Rush, and Morgan. Nay: None. Motion carried.
- I. Motion by Oddy, supported by LaPorte to approve to accept the proposal from Burnham & Flower Insurance Group for Township Liability and Insurance coverage effective 4/1/2021 at a cost of \$106,992.75 annually. Roll call vote: Yes: Supervisor T. Bowman, Clerk E. Hurst, Treasurer J. Clark; Trustees: Oddy, LaPorte, Rush, and Morgan. Nay: None. Motion carried.
- J. Due to emergency need; Motion by Oddy, supported by Rush to approve to establish HR responsibilities during and after the transition to a third party payroll/HR service to be with Esther Hurst and/or her designee who is currently authorized and designated by the Board to be the day-to-day oversight of the HR director position which is vacant. Roll call vote: Yes: Supervisor T. Bowman, Clerk E. Hurst, Treasurer J. Clark; Trustees: Oddy, LaPorte, Rush, and Morgan. Nay: None. Motion carried.
- K. Motion by Morgan, supported by Oddy to approve to support Sumpter Township Fire LT Jamie Goode and his program development of the Sumpter Township Community Risk Reduction Program. Roll call vote: Yes: Supervisor T. Bowman, Clerk E. Hurst, Treasurer J. Clark; Trustees: Oddy, LaPorte, Rush, and Morgan. Nay: None. Motion carried.

15. Announcements: None.

16. Open Floor: One (1) attendee spoke.

17. Closed Session: pursuant to MCL 15.268(e) and {h} to consider attorney-client privileged material exempt from discussion or disclosure by state or federal law and to review pending litigation of Futernick vs. Sumpter Township.

At 8:55 pm, Motion by LaPorte, supported by Morgan to move into Closed Session. Roll call vote; Ayes; Trustees Oddy, Rush, LaPorte and Morgan, Treasurer J. Clark, Clerk E. Hurst, Supervisor T. Bowman. Nays: None. Motion carried.

At 9:13 pm, Motion by Oddy, supported by Morgan to open the Regular Board Meeting. Roll call vote; Ayes; Trustees Oddy, Rush, LaPorte and Morgan, Treasurer J. Clark, Clerk E. Hurst Supervisor T. Bowman. Nays: None. Motion carried.

At 9:13 pm, Motion by Rush, supported by Oddy to accept the Attorney's recommendations and actions as advised during the Closed Session. Roll call vote; Ayes; Trustees Oddy, Rush, LaPorte and Morgan, Treasurer J. Clark, Clerk E. Hurst Supervisor T. Bowman. Nays: None. Motion carried.

18. Adjournment: Motion by LaPorte, supported by Rush to adjourn at 9:14 pm. Roll call vote: Yes: Supervisor T. Bowman, Clerk E. Hurst, Treasurer J. Clark; Trustees: Oddy, LaPorte, Rush, and Morgan. Nay: None. Motion carried.

Minutes prepared by:
Anthony Burdick, Deputy Clerk
Sumpter Township

Esther Hurst, Clerk Date

Timothy Bowman, Supervisor Date