

**Sumpter Township
Regular Board Meeting
Tuesday, March 9, 2021, 6:00 p.m.
23480 Sumpter Rd., Belleville, MI 48111
Minutes**

NOTICE:

To mitigate the spread of COVID-19, protect the public health, and provide essential protections to Sumpter Township residents; this Board of Trustees' meeting was conducted virtually in compliance with State of Michigan Governor's Executive Order(s) and MDHHS directive(s) regarding remote public meetings.

Meeting called to order by Supervisor Bowman at 8:12 pm. Roll call: Supervisor T. Bowman, Clerk E. Hurst, Treasurer J. Clark, Trustees: Oddy, Rush, LaPorte and Morgan. Also showing present: Deputy Clerk Burdick, Deputy Treasurer Clark, Deputy Supervisor O'Connell, Public Safety Director/ Chief of Police Luke, Fire Chief Januszzyk and 13 attendees.

3. Agenda: Motion by Oddy, supported by Rush to approve the agenda with the following edits; New Business, Item C; amend date to March 9, 2021 and add "with no further benefits". New Business, Item D; amend dates respectively as April 19th, 2021 and April 5th, 2021. New Business, Item F; table until March 23rd, 2021.
New Business, Item H; table until March 23rd, 2021.
New Business, Item I; add "A Hiring Committee consisting of Supervisor Bowman, Trustee LaPorte, Chief Luke, Deputy Supervisor O'Connell and Det. Toth will conduct the applicant process".
Roll call vote: Yes: Supervisor T. Bowman, Clerk E. Hurst, Treasurer J. Clark; Trustees: Oddy, Rush, LaPorte and Morgan. Nay: None. Motion carried.

4. Public Comments on Agenda Items Only: No comments were received.

5. Minutes:

Motion by Morgan, supported by Oddy to approve the Regular Board Meeting Minutes of February 23, 2021. Roll call vote: Yes: Supervisor T. Bowman, Clerk E. Hurst, Treasurer J. Clark; Trustees: Oddy, Rush, LaPorte and Morgan. Nay: None. Motion carried.

6. Warrants:

Motion by Rush, supported by Oddy to approve warrants totaling: \$1,281,881.90.

Roll call vote: Yes: Supervisor T. Bowman, Clerk E. Hurst, Treasurer J. Clark; Trustees: Oddy, Rush, LaPorte and Morgan. Nay: None. Motion carried.

7. Supervisor's Report - Bowman:

- The Treasurers' office is to be commended for the great job they did on the last couple of days for residents to pay their taxes. They ensured that social distance was maintained and were efficient in their processing of payments. I understand they were making sure if the residents needed that they took a pack of masks that we are distributing.

Motion by Oddy, supported by Rush to approve the Supervisor's report. Roll call vote: Yes: Supervisor

T. Bowman, Clerk E. Hurst, Treasurer J. Clark; Trustees: Oddy, Rush, LaPorte and Morgan. Nay: None. Motion carried.

8. Treasurer's Report - Clark:

- As Treasurer of Sumpter Township I have now received 2 Public Service Credit Union Cards for the Township. Both cards will be in our office, one in my name and the other Deputy Treasurer Toni Clark. It took a lot of work for this to happen. Finance Director Elle Cole had to identify the accounts that were at the credit union, correct names on the accounts for signatures and correct bank records.

- I would like to let residents know that on the Sumpter Township Website there is information on assistance for water bill expenses. Look for Wayne Metro Connect Center (313) 388- 9799. You will find more information under the Treasurer's office. Residents can also e-mail for help with expenses at www.waynemetro.org/CARE.

- Tax season is over. Residents can no longer pay their taxes to the Sumpter Township Treasurer's Office. Those who still need to pay taxes must contact Wayne County Treasurer's Office (313) 224-5990 or TAXINFO@waynecounty.com

- The process for the D.I.F.S. (Department of Insurance & Financial Services) is still underway to establish this account.

- Finance Director Elle O'Connell is trying to hold expenses while getting us a policy that works to our benefit.

Motion by LaPorte, supported by Rush to receive and file the Attorney's report. Roll call vote: Yes: Supervisor T. Bowman, Clerk E. Hurst, Treasurer J. Clark; Trustees: Oddy, Rush, LaPorte and Morgan. Nay: None. Motion carried.

9. Attorney's Report - Young:

Motion by Oddy, supported by Rush to receive and file the Attorney's report. Roll call vote: Yes: Supervisor T. Bowman, Clerk E. Hurst, Treasurer J. Clark; Trustees: Oddy, Rush, LaPorte and Morgan. Nay: None. Motion carried.

10. Police Report - Chief Luke:

Motion by LaPorte, supported by Morgan to approve the Police report. Roll call vote: Yes: Supervisor T. Bowman, Clerk E. Hurst, Treasurer J. Clark; Trustees: Oddy, Rush, LaPorte and Morgan. Nay: None. Motion carried.

11. Building/Ordinance Report - Bowman:

Motion by Rush, supported by Morgan to receive and file the Building/Ordinance report. Roll call vote: Yes: Supervisor T. Bowman, Clerk E. Hurst, Treasurer J. Clark; Trustees: Oddy, Rush, LaPorte and Morgan. Nay: None. Motion carried.

12. Fire Report - Chief Januszzyk:

- Chief Januszzyk asks that residents remember with Daylight Saving Time comes checking your Smoke & CO2 Detectors' batteries.
- Supervisor Bowman added that wanted to personally thank the Sumpter Township 1st Responders. During an incident, the team was there within 12 minutes and he wanted to express his appreciation.

Motion by Rush, supported by LaPorte to approve the Fire report. Roll call vote: Yes: Supervisor T. Bowman, Clerk E. Hurst, Treasurer J. Clark; Trustees: Oddy, Rush, LaPorte and Morgan. Nay: None. Motion carried.

13. Board Response:

- Trustee Rush wanted to advise that there will be an Earth Day Clean-up on Saturday, April 24, 2021 and volunteers are urgently needed. Please support the Parks & Recreation Commission and lend a hand. Representatives from EGLE (MDEQ) and Republic Services will be there with information, as well.

- Trustee Rush also advises that April begins the SkyWarn Training for 2021. Initially, training will only be available to 1st Responders and Township personnel.

14. New Business:

A. Motion by Rush, supported by Morgan to approve of extended leave absence for probationary firefighter Jacob Kosikowski due to military service - effective March 14, 2021. Roll call vote: Yes: Supervisor T. Bowman, Clerk E. Hurst, Treasurer J. Clark; Trustees: Oddy, Rush, LaPorte and Morgan. Nay: None. Motion carried.

B. Motion by Oddy, supported by Hurst to approve to accept the 3-year audit proposal from PSLZ LLP for fiscal year(s) 2021 of \$15,000, 2022 of \$15,400 and 2023 of \$15,800. Roll call vote: Yes: Supervisor T. Bowman, Clerk E. Hurst, Treasurer J. Clark; Trustees: Oddy, Rush, LaPorte and Morgan. Nay: None. Motion carried.

C. Motion by Morgan, supported by LaPorte to approve to accept the resignation of Michelle Bellingham effective **March 9, 2021 with no further benefits**. Roll call vote: Yes:

* Supervisor T. Bowman, Clerk E. Hurst, Treasurer J. Clark; Trustees: Oddy, Rush, LaPorte and Morgan. Nay: None. Motion carried.

D. Motion by Oddy, supported by Rush to approve to hold in-person public Township meetings per the revised MDHHS Order effective **April 19th, 2021**, with the Township

* Hall opening to the public on **April 5th, 2021** pursuant to current Executive Order and MDHHS directives and operating compliance (face coverings, maximum allowable individuals, social distancing). Roll call vote: Yes: Supervisor T. Bowman, Clerk E. Hurst, Treasurer J. Clark; Trustees: Oddy, Rush, LaPorte and Morgan. Nay: None. Motion carried.

E. Motion by Rush, supported by LaPorte to approve of updated Washtenaw County Mutual Aid Agreement for the fire department. Roll call vote: Yes: Supervisor T. Bowman, Clerk E. Hurst, Treasurer J. Clark; Trustees: Oddy, Rush, LaPorte and Morgan. Nay: None. Motion carried.

F. **TABLED until March 23rd, 2021.** Consider approval for HR Coordinator and Payroll

* Services through ADP, due to emergency need not to exceed \$55,000 per year.

G. Motion by Morgan, supported by Oddy to approve for temporary payroll processing services for 8 weeks, not to exceed \$4,000 until ADP Implementation is completed. Roll call vote: Yes: Supervisor T. Bowman, Clerk E. Hurst, Treasurer J. Clark; Trustees: Oddy, Rush, LaPorte and Morgan. Nay: None. Motion carried.

H. **TABLED until March 23rd, 2021.** Consider approval to extend our Public Safety

* Director, Chief Eric Luke, contract for three years, holding at the same salary and benefits as of this date, \$103,376 annually..

I. Motion by Morgan, supported by LaPorte to approve to hire a second Ordinance Officer, interviews commencing upon

* approval, with hire start date not prior to April 1, 2021.
Base pay of \$49,566 plus benefits. **A Hiring Committee consisting of Supervisor Bowman, Trustee LaPorte, Chief Luke, Deputy Supervisor O'Connell and Det. Toth will conduct the applicant process.** Roll call vote: Yes:

Supervisor T. Bowman, Clerk E. Hurst, Treasurer J. Clark; Trustees: Oddy, Rush, LaPorte and Morgan. Nay: None. Motion carried.

J. Motion by Morgan, supported by Hurst to approve for removing tires from the recycling area behind the Township Hall, not to exceed \$4,500 for one-time removal due to fire hazard, which may qualify for grant reimbursement. Additionally,

consider approval to explore a long-term contract to haul tires regularly ~~or direction to halt the tire recycling project as charges for services far exceed revenue~~. Roll call vote: Yes: Supervisor T. Bowman, Clerk E. Hurst, Treasurer J. Clark; Trustees: Oddy, Rush, LaPorte and Morgan. Nay: None. Motion carried.

K. Motion by Morgan, supported by Rush to approve to purchase a new police department furnace at the cost of \$7,700.

Roll call vote: Yes: Supervisor T. Bowman, Clerk E. Hurst, Treasurer J. Clark; Trustees: Oddy, Rush, LaPorte and Morgan. Nay: None. Motion carried.

15. Announcements: None.

16. Open Floor: Two (2) Attendees spoke.

17. Adjournment: Motion by Morgan, supported by Rush to adjourn at 8:53 pm. Motion carried.

Minutes prepared by,
Anthony Burdick, Deputy Clerk

Sumpter Township

Esther Hurst, Clerk Date

Timothy Bowman, Supervisor Date

*Amended during Regular Board Meeting

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