

**Sumpter Township  
Special Board Meeting  
Tuesday, December 15, 2020, 6:00 p.m.  
23480 Sumpter Rd., Belleville, MI 48111  
Minutes**

**NOTICE:**

To mitigate the spread of COVID-19, protect the public health, and provide essential protections to Sumpter Township residents; this Board of Trustees' meeting was conducted virtually in compliance with State of Michigan Governor's Executive Order(s) and MDHHS directive(s) regarding remote public meetings.

Meeting called to order by Supervisor Bowman at 6:00 pm. Roll call: Supervisor T. Bowman, Clerk E. Hurst, Treasurer J. Clark; Trustees: Oddy, Rush, LaPorte and Morgan. Also showing present: Deputy Clerk Burdick, Deputy Supervisor Bednark, Deputy Treasurer Clark, Finance Director Cole, Public Safety Director/ Chief of Police Luke, HR Bellingham and 9 attendees.

**3. Agenda:** Motion by LaPorte, supported by Oddy to approve the agenda with the following addition;

**6. New Business, Agenda Item Q;** Consider approval of the Rotary Club of Belleville's proposal to provide a bench with a modest plaque memorializing Mr. Peter Quenet, a long time Sumpter citizen and Belleville Rotarian, at the front door at the Sumpter Media Center.

Roll call vote; Ayes; Trustees Oddy, Rush, LaPorte and Morgan, Treasurer J. Clark, Clerk E. Hurst Supervisor T. Bowman. Nays: None. Motion carried.

**4. Public Comments on Agenda Items Only:** None.

**5. Warrants:** Motion by LaPorte, supported by Rush to approve 12/3/2020 prior warrants totaling; \$239,031.54 and warrants on hand for payment 12/16/2020 of; \$92,670.57. Roll call vote; Ayes; Trustees Oddy, Rush, LaPorte and Morgan, Treasurer J. Clark, Clerk E. Hurst Supervisor T. Bowman. Nays: None. Motion carried.

**6. New Business:**

\* A. Motion by LaPorte, supported by Rush to approve of the 2021 Board Meeting Schedule **with the Workshop and Board Meeting to begin at 6:00 pm.** Roll call vote; Ayes; Trustees Oddy, Rush, LaPorte, Treasurer J. Clark, Clerk E. Hurst, Supervisor T. Bowman. Nays: Morgan. Motion carried.

B. Motion by LaPorte, supported by Rush to approve the non-statutory appointed position of Deputy Supervisor to be part time less than 20 hours/week with Pay = \$8,406.00 yearly. No benefits of any kind. Roll call vote; Ayes; Trustees Oddy, Rush, LaPorte, Treasurer J. Clark, Clerk E. Hurst. Nays: Morgan, Supervisor T. Bowman. Motion carried.

C. Motion by Oddy, supported by LaPorte to approve the statutory appointed position of Deputy Clerk to be full time allocating 40 hour/week with overtime as approved by the Township Clerk with Pay = \$25.08 hourly with annual increases as approved by the Board and Benefits = to AFSME employees except No medical reimbursement. Roll call vote; Ayes; Trustees Oddy, Rush, LaPorte, Treasurer J. Clark, Clerk E. Hurst. Nays: Morgan, Supervisor T. Bowman. Motion carried.

D. Motion by Rush, supported by LaPorte to approve the statutory appointed position of Deputy Treasurer to be full time allocating 40 hour/week with overtime as approved by the Treasurer with Pay = \$25.08 hourly with annual increases as approved by the Board and Benefits = to AFSME employees except no medical reimbursement. Roll call vote; Ayes; Trustees Oddy, Rush, LaPorte, Treasurer J. Clark, Clerk E. Hurst, Supervisor T. Bowman. Nays: Morgan. Motion carried.

E. Motion by Oddy, supported by LaPorte to approve opening the Treasurer's office for the residents to pay their taxes at the township hall on Thursday December 31st, extending regular office hours until 7:30 pm. Roll call vote; Ayes; Trustees Oddy, Rush, LaPorte and Morgan, Treasurer J. Clark, Clerk E. Hurst, Supervisor T. Bowman. Nays: None. Motion carried..

F. Motion by Rush, supported by Oddy to approve the closure and cancellation of all Township credit cards with the exception of the Supervisor, Clerk, Treasurer, Police and Fire Chief in compliance with the Township Credit Card Policy. Roll call vote; Ayes; Trustees Oddy, Rush, LaPorte and Morgan, Treasurer J. Clark, Clerk E. Hurst, Supervisor T. Bowman. Nays: None. Motion carried.

G. Motion by LaPorte, supported by Oddy to approve of all outstanding warrants to a date of December 31, 2020 close of business. Roll call vote; Ayes; Trustees Oddy, Rush, LaPorte and Morgan, Treasurer J. Clark, Clerk E. Hurst, Supervisor T. Bowman. Nays: None. Motion carried.

H. Motion by Morgan, supported by Oddy to approve of changing the supervision of the water department clerk from the Finance Director to the Treasurer. Roll call vote; Ayes; Trustees Oddy, Rush, LaPorte and Morgan, Treasurer J. Clark, Clerk E. Hurst Supervisor T. Bowman. Nays: None. Motion carried.

\* I. Motion by Oddy, supported by LaPorte to approve of freezing all capital ~~and all non-essential~~ expenditures as of 12/15/2020. Roll call vote; Ayes; Trustees Oddy, Rush, LaPorte and Morgan, Treasurer J. Clark, Clerk E. Hurst Supervisor T. Bowman. Nays: None. Motion carried.

J. Motion by Rush, supported by LaPorte to approve to reaffirm that all purchasing, reallocation and/or removal of any township furnishings, equipment, and/or assets, must have Township Board approval prior to the specific purchase, reallocation or removal. Roll call vote; Ayes; Trustees Oddy, Rush, LaPorte, Treasurer J. Clark, Clerk E. Hurst, Supervisor T. Bowman. Nays: Morgan. Motion carried.

K. Motion by Rush, supported by LaPorte to approve of changing the locks on the 3 township doors for necessary security purposes. Roll call vote; Ayes; Trustees Oddy, Rush, LaPorte, Clerk E. Hurst. Nays: Morgan, Treasurer J. Clark, Supervisor T. Bowman. Motion carried.

L. Motion by Rush, supported by Oddy to approve to reaffirm that the Clerk's Office will have sole responsibility to secure and issue all Township Hall keys and security codes at the direction and approval of the Township Board.

Roll call vote; Ayes; Trustees Oddy, Rush, LaPorte, Treasurer J. Clark, Clerk E. Hurst, Supervisor T. Bowman. Nays: Morgan. Motion carried.

M. Motion by Oddy, supported by LaPorte to approve of updating the first sentence in section 6 of the Finance Directors contract to read "The employee's duties shall be determined by the Township Board from time to time and as directed by the Township Clerk on a daily basis". "The Township Supervisor and/or Township Treasurer shall have supervision of the employee for those matters undertaken by the employee which are statutorily required by law for each office". Roll call vote; Ayes; Trustees Oddy, Rush, LaPorte, Treasurer J. Clark, Clerk E. Hurst, Supervisor T. Bowman. Nays: Morgan. Motion carried.

N. Motion by Hurst, supported by Rush to approve of updating the first sentence in section 6 of the Human Resource Directors Contract to read "The employee's duties shall be determined by the Township Board from time to time and as directed by the Township Clerk on a daily basis". "The Township Supervisor and/or Township Treasurer shall have supervision of the employee for those matters undertaken by the employee which are statutorily required by law for each office.". Roll call vote; Ayes; Trustees Oddy, Rush, LaPorte, Treasurer J. Clark, Clerk E. Hurst. Nays: Morgan, Supervisor T. Bowman. Motion carried.

\* O. Motion by Hurst, supported by Oddy to approve to adjust Deputy Clerk Anthony Burdick hourly pay from \$25.08 to \$27.08 to recognize and correct scheduled increases that were missed since his appointment of May, 2018. **No retroactive hourly pay will be provided.** Roll call vote; Ayes; Trustees Oddy, Rush, LaPorte, Treasurer J. Clark, Clerk E. Hurst. Nays: Morgan, Supervisor T. Bowman. Motion carried.

P. Motion by Hurst, supported by Oddy to approve of Virtual Meetings policies and procedures. Roll call vote; Ayes; Trustees Oddy, Rush, LaPorte and Morgan, Treasurer J. Clark, Clerk E. Hurst Supervisor T. Bowman. Nays: None. Motion carried.

Q. Motion by Morgan, supported by Oddy to approve of the Rotary Club of Belleville's proposal to provide a bench with a modest plaque memorializing Mr. Peter Quenet, a long time Sumpter citizen and Belleville Rotarian, at the front door at the Sumpter Media Center. Roll call vote; Ayes; Trustees Oddy, Rush, LaPorte and Morgan, Treasurer J. Clark, Clerk E. Hurst Supervisor T. Bowman. Nays: None. Motion carried.

\* **Announcement(s);**

- Trustee Rush read a letter submitted to the Township Board by the Honorable Judge David Parrott, soon leaving public service, in which he committed his future service and support to the community of Sumpter Township. Trustee Rush congratulated Supervisor Bowman on conducting his first Township Board Meeting and acknowledged the unusual circumstances of conducting the Township's very first virtual meeting. Trustee Rush closed wishing all a safe Merry Christmas and Happy Holiday season.

- Trustee Morgan added her thanks to Judge Parrott for his years of service and generosity to the Sumpter Township community. Trustee Morgan desires that in the New Year the Board of Trustees can come together for the betterment of the community, as elected to do so. Merry Christmas and a Happy New Year.

- Trustee Oddy also congratulated Supervisor Bowman on a well done, very first Board Meeting. He wished a very Happy Holidays to all the employees of the Township. He closed by recognizing Judge Lisa Martin on the virtual meeting call and looking forward to her service to Sumpter Township.

- Attorney Young recognized the years of service by Judge David Parrott and his pleasure in seeing that the Honorable Judge Lisa Martin joined the Township virtual meeting call. Merry Christmas to all.

**7. Open Floor:** No attendees spoke.

**8. Adjournment:** Motion by Rush, supported by Morgan to adjourn at 7:37 pm. Motion carried.

Minutes prepared by,  
Anthony Burdick, Deputy Clerk  
Sumpter Township

\_\_\_\_\_  
Esther Hurst, Clerk

\_\_\_\_\_  
date

\_\_\_\_\_  
Timothy Bowman, Supervisor

\_\_\_\_\_  
date