

**MINUTES OF THE REGULAR ROMULUS CITY COUNCIL MEETING
July 25, 2022**

Romulus City Hall Council Chambers, 11111 Wayne Rd, Romulus, MI 48174

The meeting was called to order at 7:30 p.m. by Mayor Pro-Tem John Barden.

Pledge of Allegiance

Roll Call

Present: Kathy Abdo, John Barden, Celeste Roscoe, Tina Talley, William Wadsworth, Virginia Williams **Absent / Excused:** Eva Webb

Administrative Officials in Attendance:

Robert McCraight, Mayor
Ellen L. Craig-Bragg, Clerk

Administrative Staff in Attendance:

Julie Wojtylko - Chief of Staff; Stephen Hitchcock - City Attorney; Kevin Krause - Director of Fire Services & Emergency Management; Kathy Hood - Asst. DPW Director

1. Agenda

A. Moved by **Tina Talley**, seconded by **Virginia Williams** to accept the Agenda as presented.
Motion Carried Unanimously

2. Minutes

A. **Res. #22-184** Moved by **William Wadsworth**, seconded by **Kathy Abdo** to approve the Minutes from the Regular Meeting held on Monday, July 11, 2022, at 7:30 p.m. **Motion Carried Unanimously**
B. **NO SPECIAL MEETINGS WERE HELD ON MONDAY, JULY 11, 2022.**

3. Petitioner - None

4. Chairperson's Report, John Barden, Mayor Pro-Tem

Res. #22-185 Moved by **Tina Talley**, seconded by **William Wadsworth** to adopt a resolution in recognition of the Prince Hall Grand Chapter Order of the Easter Star Jurisdiction of Michigan's annual meeting hosted in Romulus. **Motion Carried Unanimously**

A. Moved by **Celeste Roscoe**, seconded by **Tina Talley** to accept the Chairperson's Report.
Motion Carried Unanimously

5. Mayor's Report – Robert A. McCraight, Mayor

A. **Res. #22-186** Moved by **Tina Talley**, seconded by **William Wadsworth** to concur with the Administration and adopt The Senior Alliance 2023 Annual Implementation Plan for Aging Services.
Motion Carried Unanimously

B. **Res. #22-187** Moved by **William Wadsworth**, seconded by **Celeste Roscoe** to concur with the Administration and authorize the Mayor and Clerk to enter into the grant agreement between the County of Wayne and the City of Romulus for Improvements to Oakbrook Park with an allocation to the City of Romulus in the amount of \$27,735.00 from the Parks Millage Fund for park improvements, with a City contribution of \$3,677.00 for park upgrades. **Motion Carried Unanimously**

C. **Res. #22-188** Moved by **Celeste Roscoe**, seconded by **Tina Talley** to concur with the Administration, and authorize the sole source purchase of an Emergency Medical Dispatch Software system from Priority Dispatch Corp. for the City of Romulus Police Department at a cost of \$37,582.00 under the terms of Sole Source Purchases Exception in Section 39-11(d)(1)c.1 of the City of Romulus Purchasing Ordinance. **Motion Carried Unanimously**

D. **Res. #22-189** Moved by **Celeste Roscoe**, seconded by **Tina Talley** to concur with the Administration and consent to piggyback on the NCPA RFP #01-1 for the purchase of the Laserfiche software annual licensing and all related services for the migration of our current stored data for an initial cost of \$48,334.50 through the approved seller, OPG-3, Inc. **Motion Carried Unanimously**

Res. #22-190 Moved by **Tina Talley**, seconded by **Celeste Roscoe** to concur with the Administration and authorize the annual Laserfiche Self-Hosted Site License (150 full users) - NCPA Pricing of \$25,209.50 until such time as the City discontinues using or is unable to budget for said software. **Motion Carried Unanimously**

E. **Res. #22-191** Moved by **William Wadsworth**, seconded by **Kathy Abdo** to concur with the Administration and authorize the sole source purchase of the Knox KeySecure system for the Romulus Fire Department for a total cost of \$14,552.96 under the terms of Sole Source Purchases Exception in Section 39-11(d)(1)c.1 of the City of Romulus Purchasing Ordinance. **Motion Carried Unanimously**

F. **Res. #22-192** Moved by **Tina Talley**, seconded by **Celeste Roscoe** to concur with the Administration and consent to piggyback on the Omnia Partners Contract R190301 for the purchase of 57 chairs with delivery and assembly for the 34th District Court at a cost of \$13,163.50. **Motion Carried Unanimously**

G. **Res. #22-193** Moved by **Tina Talley**, seconded by **Celeste Roscoe** to concur with the Administration and award Bid ITB 21/22-19 for twelve-month fixed pricing to the only bidder, Ferguson Waterworks, for the purchase of all stainless steel repair clamps on an as-needed basis at a contractually obligated price. **Motion Carried Unanimously**

H. **Res. #22-194** Moved by **Kathy Abdo**, seconded by **William Wadsworth** to concur with the Administration and introduce budget amendment 22/23-1 to recognize grant revenue and expenditures for Public Library Services grant approved by the Library Board on June 20, 2022.

<u>FUND/DEPT. ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>CURRENT FUND BALANCE</u>	<u>AMENDMENT</u>	<u>AMENDED BUDGET</u>
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271 Library				
Fund Balance				
271-790-583.271	Grant Revenue	\$3,100.00	\$1,500.00	\$4,600.00

Expense				
271-790-760.016	Programming - Grant Funded	\$400.00	\$1,500.00	\$1,900.00

Motion Carried Unanimously

I. **Res. #22-195** Moved by **William Wadsworth**, seconded by **Kathy Abdo** to concur with the Administration and introduce budget amendment 22/23-3 to purchase event and room software approved by the Library Board on June 20, 2022.

<u>FUND/DEPT. ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>CURRENT FUND BALANCE</u>	<u>AMENDMENT</u>	<u>AMENDED BUDGET</u>
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271 Library				
Fund Balance				
271-790-583.271	Fund Balance	\$580,342.00	\$1,700.00	\$578,642.00

Expense				
271-790-818.000	Contractual Svcs	\$-	\$1,700.00	\$1,700.00

Motion Carried Unanimously

J. **Res. #22-196** Moved by **Kathy Abdo**, seconded by **Celeste Roscoe** to concur with the Administration and introduce budget amendment 22/23-4 to utilize unused Grant Funds from FY 21/22 Budget approved by the Library Board on July 18, 2022.

<u>FUND/DEPT. ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>CURRENT FUND BALANCE</u>	<u>AMENDMENT</u>	<u>AMENDED BUDGET</u>
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271 Library				
Fund Balance				
271-000-390.000	Fund Balance	\$578,642.00	\$10,030.00	\$568,612.00

Expense				
271-790-858.001-LSTAI	Telecommunications	\$-	\$10,030.00	\$10,030.00

Motion Carried Unanimously

K. **Res. #22-197** Moved by **Kathy Abdo**, seconded by **William Wadsworth** to concur with the Administration and introduce budget amendment 22/23-5 to utilize donation funds from FY 21/22 Budget approved by the Library Board on July 18, 2022.

<u>FUND/DEPT. ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>CURRENT FUND BALANCE</u>	<u>AMENDMENT</u>	<u>AMENDED BUDGET</u>
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271 Library				
Fund Balance				
271-000-390.000	Fund Balance	\$568,612.00	\$1,828.00	\$566,784.00

Expense				
271-790-955.006	Misc. Expense - Donations	\$-	\$1,828.00	\$1,828.00

Motion Carried Unanimously

6. Clerk's Report – Ellen L. Craig-Bragg, Clerk

A. **Res. #22-198** Moved by **Celeste Roscoe**, seconded by **Tina Talley** to approve the Second Reading and Final Adoption of Budget Amendment 22/23-2 in the amount of \$3,677.00 to move funds from Reserve Park renovation to Wayne County Allocation (Oakbrook Park Improvements) for the anticipated expenditures related to completing the project plan and to recognize Wayne County Parks Millage reimbursement revenue and expenditures for Oakbrook Park improvements.
Motion Carried Unanimously

B. **Res. #22-199** Moved by **Celeste Roscoe**, seconded by **William Wadsworth** to amend the 2022/23 Fee Schedule for the Department of Public Works to reflect the increase in water & sewer tap fees in the sizes of 1 1/2" and 2" due to increased costs of the supplies needed to perform the taps and new vendor contract pricing increases. Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth Nays - Williams **Motion Carried**

C. **Res. #22-200** Moved by **William Wadsworth**, seconded by **Celeste Roscoe** to amend the 2022/23 Fee Schedule for the Building & Safety Department to clarify coverage under Fire Department Inspection Fee and Plumbing Permits. Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth Nays - Williams **Motion Carried**

7. Treasurer's Report – Stacy Paige, Treasurer – Nothing to report

8. Public Comment - See Clerk's Office for complete copy of Minutes

9. Unfinished Business - None

10. New Business - None

11. Warrant

A. **Res. #22-201** Moved by **Kathy Abdo**, seconded by **Tina Talley** to approve Warrant #: 22-14 for checks presented in the amount of \$1,653,442.60. Roll Call Vote: Ayes - Abdo, Barden, Roscoe, Talley, Wadsworth Nays - Williams **Motion Carried**

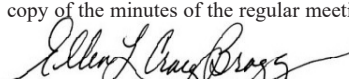
12. Communication - See Clerk's Office for complete copy of Minutes

13. Adjournment

Moved by **William Wadsworth**, seconded by **Celeste Roscoe** to adjourn the meeting at 8:35 a.m.

Motion Carried Unanimously

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on July 25, 2022.



Ellen L. Craig-Bragg, City Clerk
City of Romulus, Michigan