

REQUEST FOR INFORMATION

RFI 17/18-49 Tax Foreclosure Rehabilitation Program - Project Year 2018-2019 Deadline for Submission of Information - 6/26/2018

The City of Romulus, Michigan is seeking information from qualified developers, as defined herein, regarding their past performance and experience in rehabilitation/redevelopment use projects for municipalities located in the State of Michigan. In addition to including details of similar projects, information provided shall include the financial strength of the developer and ability to provide qualified housing, managerial capabilities and other information as may be necessary to demonstrate the ability to develop and complete the project. Following the evaluation and selection process, it is the City's intent to enter into a "Development Agreement" whereas the contracted Developer, pursuant to the agreement shall acquire, rehabilitate or demolish structures as directed by the City, and sell the rehabilitated homes acquired by the City through the Wayne County tax foreclosure First Right of Refusal sale to be held in August of 2018. The selection will be made based on a combination of the Developer's qualifications, financial wherewithal and history in similar projects.

- (1) Qualified developers and firms wishing to submit information must use the forms provided by the City. Official RFI forms may be obtained from the MITN Purchasing Group page of BidNet Direct (<http://www.mitn.info/>). Submittals may be rejected unless made on the forms included with the request for information. Copies of documents obtained from any other source are not considered official copies.
- (2) Clarifications, modifications, or amendments may be made to this solicitation at the discretion of the City. Any and all addenda issued by the City will be posted on the MITN Purchasing Group page of BidNet Direct. All interested parties are instructed to view the MITN website regularly for any issued addenda. It is the responsibility of the developer/firm to obtain all issued addenda and acknowledge receipt of said addenda by including a printed copy of each addendum as part of the required documents for this solicitation and to list the addendum and sign and date the "Acknowledgment of Receipt Addenda Form: supplied in the RFI documents.
- (3) A total of three copies (one marked "Original" and two marked "Copy") of the submittal must be submitted together in one sealed package/envelope and returned to the City Clerk's Office no later than 1:30 P.M., June 26, 2018. Submittals should be addressed using the RFI package label provided in the RFI documents.
- (4) At approximately 1:45 p.m., local time all timely received Submittals will be publicly acknowledged as received.
- (5) All Companies submitting an information package to the City for consideration must be available on June 28, 2018 for interviews
 - a. Immediately following the public acknowledgment of the receipt of the submittals the City will contact each Company to schedule a time on 6/28/18 for the interview.
- (6) Companies submitting an information package must include a letter from a qualified bonding company that shall warrant that if Company is awarded the contract, the surety shall provide the required bonds for the Company. The Developer that is awarded the contract will be required to submit proof of all insurance required by the RFI documents and copies of all required endorsements.
- (7) The City reserves the right to postpone the deadline for the submission of information without notification and also reserves the right to reject all submittals and to waive any minor informality or irregularity in submittals received and to award the contract in whole or in part. A contract may ultimately be awarded to the most responsive and responsible developer, as determined in the sole discretion of the City of Romulus or otherwise in a manner deemed by the City to be in its own best interest. If the solicitation is cancelled or all Submittals are rejected by the City, a notice will be posted.
- (8) The City reserves the right to cancel this solicitation, in whole or in part, as well as reject any or all Submittals, or to accept or reject any Submittal in part, and to waive any minor informality or irregularity in Submittals received if it is determined by the City Council, in their sole discretion, that the best interest of the City will be served by so doing. If the solicitation is cancelled or all Submittals are rejected by the City, a notice will be posted.
- (9) For additional information contact Lynn A. Conway, City of Romulus, Purchasing Director, or Gary Harris, Purchasing Department Buyer by calling (734) 955-4568 or by emailing Purchasing@romulusgov.com.