

MINUTES OF REGULAR ROMULUS CITY COUNCIL MEETING

March 5, 2018

Romulus City Hall Council Chambers, 11111 Wayne Rd. Romulus, MI 48174

The meeting was called to order at 7:30 p.m. by Mayor Pro-Tem John Barden.

Pledge of Allegiance

Roll Call: Kathleen Abdo, John Barden, Celeste Roscoe, Tina Talley, William Wadsworth, Eva Webb, Virginia Williams.

Administrative Officials in Attendance:

LeRoy D. Burcroff, Mayor
Ellen L. Craig-Bragg, Clerk
Stacy Paige, Treasurer

1. Moved by **Talley**, seconded by **Roscoe** to accept the agenda as amended. **Motion Carried Unanimously.**

18-073 2A. Moved by **Wadsworth**, seconded by **Abdo** to approve the minutes of the regular meeting of the Romulus City Council held on February 26, 2018. **Roll Call Vote: Ayes** – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb. **Nays** – None. **Abstain** – Williams. **Motion Carried.**

18-074 2B. Moved by **Abdo**, seconded by **Talley** to approve the minutes of the special meeting held on Monday, February 26, 2018 – Open session, State of the Library Address and Michigan Economic Development Corporation (MEDC). **Roll Call Vote: Ayes** – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb. **Nays** – None. **Abstain** – Williams. **Motion Carried.**

3. **Petitioner: None.**

4. Chairperson's Report:

Mayor Pro-Tem John Barden announced the free Spring City-wide yard sale dates: Thursday, May 17 through Sunday, May 20, 2018 and rain dates of Thursday, May 24, through Sunday, May 27, 2018. Jan Lemmon, Cemetery Board of Trustees Chairperson, spoke about the Romulus Cemetery Rules and Regulations; and, she announced a spaghetti dinner fundraiser on April 20, 2018 from 5 p.m. until 7:00 p.m. at the VFW Hall with proceeds for the purchase of a new headstone for a medal of honor recipient who is buried in the Romulus Memorial Cemetery. Councilman Wadsworth gave a reminder of the upcoming fundraisers – Pucks for Pets and Animal Shelter Bowl-a-Thon.

4. Moved by **Roscoe**, seconded by **Talley** to accept the Chairperson's Report. **Motion Carried Unanimously.**

5. Mayor's Report:

Mayor Burcroff presented a video of upcoming city events.

18-075 5A. Moved by **Wadsworth**, seconded by **Abdo** to concur with the administration and extend Bid ITB 16/17-30 to Matt Lee's Lawn Service per the terms of the contract for the 2018 lawn mowing season. **Motion Carried Unanimously.**

18-076 5B. Moved by **Webb**, seconded by **Talley** to concur with the administration and award Bid ITB 17/18-16 to the lowest responsive and responsible bidder, Jack Demmer Ford, for the acquisition of one 2018 full-size 4x4 pickup truck and one 2018 SUV for the City of Romulus Police Department in the amount of \$59,443.00. **Motion Carried Unanimously.**

18-077 5C. Moved by **Roscoe**, seconded by **Webb** to concur with the administration and award Bid ITB17/18-22 to the lowest responsive and responsible bidder, Fontana Construction, for water main improvements in the amount of \$505,455.00 along with a ten percent (10%) contingency in the amount of \$50,545.50 for any unforeseen work needed to complete the project. **Motion Carried Unanimously.**

18-078 5D. Moved by **Webb**, seconded by **Roscoe** to concur with the administration and authorize the purchase of two (2) Zoll Heart Monitors through the Beaumont Grant for the Romulus Fire Department in the amount of \$61,591.03. **Motion Carried Unanimously.**

18-079 5E. Moved by **Talley**, seconded by **Wadsworth** to concur with the administration and legal counsel to adopt the update to the Employee Policy and Procedure Manual – Policy #34, effective March 5, 2018. **Motion Carried Unanimously.**

18-080 5F. Moved by **Roscoe**, seconded by **Talley** to concur with the administration and authorize the mayor and clerk to enter into contract modification No. 2 for the Vining and Ecorse Road Construction Project with Dan's Excavating in the amount of \$77,067.94. **Motion Carried Unanimously.**

18-081 5G. Moved by **Roscoe**, seconded by **Talley** to concur with the administration and approve an amendment to the previously approved contract for project/design development of the new 34th District Court building, between Partners in Architecture, PLC and the City of Romulus. **Motion Carried.**

18-082 5H. Moved by **Talley**, seconded by **Abdo** to concur with the administration and introduce Budget Amendment 17/18-24 to correct revenue line item to reflect actual contributions received (County contribution for Ecorse only). Additionally, to accurately budget for anticipated project costs as bid out and in line with actual bond proceeds received.

FUND/DEPT.

ACCOUNT NO. ACCOUNT NAME CURRENT BUDGET AMENDMENT AMENDED BUDGET

Ecorse & Vining Road Construction

Revenue

402-000-674.297 Contributions from others 3,537,290 (1,937,290) 1,600,000

Expense

402-000-980.001 Project Costs 11,360,627 1,599,238 12,959,865

To correct revenue line item to reflect actual contributions received (County contribution for Ecorse only). Additionally, to accurately budget for anticipated project costs as bid out and in line with actual bond proceeds received. **Motion Carried Unanimously.**

18-083 5I. Moved by **Webb**, seconded by **Roscoe** to concur with the administration and introduce Budget Amendment 17/18-25 to increase anticipated investment earnings with funds transferred to PFM and account for service charges that are still owed at Comerica. This has no impact to the General Fund fund balance.

FUND/DEPT.

ACCOUNT NO. ACCOUNT NAME CURRENT BUDGET AMENDMENT AMENDED BUDGET

General Fund

Revenues

101-000-664.000 Investment Earnings 10,000 9,000 19,000

Expenditure

101-253-827.000 Bank Service Fees 15,000 9,000 24,000

To increase anticipated investment earnings with funds transferred to PFM and account for service charges that are still owed at Comerica. No impact to General Fund fund balance. **Motion Carried Unanimously.**

18-084 5J. Moved by **Roscoe**, seconded by **Webb** to concur with the administration and introduce Budget Amendment 17/18-26 to acknowledge the Beaumont Foundation Grant awarded to the Romulus Fire Department for ALS heart monitors. This has no impact to the General Fund fund balance.

FUND/DEPT.

ACCOUNT NO. ACCOUNT NAME CURRENT BUDGET AMENDMENT AMENDED BUDGET

General Fund

Revenues

101-336-675.003 Fire Donations/Grants-Local - 61,592 61,592

Expenditure

101-336-970.336 Fire Capital Outlay-Fire Grant - 61,592 61,592

To acknowledge the Beaumont Foundation Grant awarded to the Romulus Fire Department for ALS Heart Monitors. Note: This has no affect on the General Fund's fund balance. **Motion Carried Unanimously.**

18-085 5K. Moved by **Wadsworth** seconded by **Talley** to concur with the administration and authorize the mayor and clerk to enter into an agreement with Western Wayne County consortium for the mutual aid police services. No fees are charged to participating jurisdictions for the use of mutual aid. **Motion Carried Unanimously.**

6A. Clerk's Report:

Clerk Ellen Craig-Bragg spoke about the Romulus Memorial Cemetery Rules and Regulations; and, effective March 1st, the cemetery is opened from 8:00 a.m. until 8:00 p.m.

18-086 6A1. Moved by **Roscoe**, seconded by **Webb** to approve second reading, final adoption of Budget Amendment 17/18-22, Motor Vehicle Fund which was introduced at the Council meeting of February 26, 2018. **Roll Call Vote: Ayes** – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb. **Nays** – None. **Abstain** – Williams. **Motion Carried.**

18-087 6A2. Moved by **Wadsworth**, seconded by **Abdo** to approve second reading, final adoption of Budget Amendment 17/18-23, Garbage and Rubbish Removal which was introduced at the Council meeting of February 26, 2018. **Roll Call Vote: Ayes** – Abdo, Barden, Roscoe, Talley, Wadsworth, Webb. **Nays** – None. **Abstain** – Williams. **Motion Carried.**

18-088 6A3. Moved by **Roscoe**, seconded by **Abdo** to schedule two (open meeting) study sessions; the first one on Monday, April 9, 2018 at 6:00 p.m. and the second one on Monday, April 23, 2018 at 6:00 p.m. to discuss the FY 2018-19 City of Romulus budget – also to schedule a budget public hearing on Monday, May 7, 2018 at 6:30 p.m. **Motion Carried Unanimously.**

6B. Treasurer's Report:

Treasurer Stacy Paige gave a reminder about using the DivDat kiosk at the RAC to pay taxes instead of driving to Detroit.

6C1. Attorney's Report: No action taken.

7. Public Comment:

A resident thanked the City for fixing the potholes in the roads and asked for help to get rid of a large growing vine behind his property.

8. **Unfinished Business: None.**

9. **New business: None.**

10. Communication:

On behalf of the Romulus High School Honors Society, Councilwoman Abdo gave a thank you to everyone who supported the "Chad Tough" fundraiser. Councilwoman Roscoe announced the Girl Scout Cookies drive-thru sale on March 11, 2018 at Blue Sky Restaurant. Councilwoman Abdo announced that the RAC is having great deals right now for renewing memberships

11. Moved by **Wadsworth**, seconded by **Roscoe** to adjourn the regular meeting of the Romulus City Council. **Motion Carried Unanimously.**

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on March 5, 2018.