

MINUTES OF REGULAR ROMULUS CITY COUNCIL MEETING

August 7, 2017

Romulus City Hall Council Chambers, 11111 Wayne Rd. Romulus, MI 48174

1. Moved by **Crout**, seconded by **Makowski** to accept the agenda as presented. **Motion Carried Unanimously.**
17-249 2A. Moved by **Wadsworth**, seconded by **Abdo** to approve the minutes of the regular meeting of the Romulus City Council held on July 24, 2017. **Roll Call Vote: Ayes** – Abdo, Barden, Choate, Crout, Roscoe, Wadsworth. **Nays** – None. **Abstain** – Makowski. **Motion Carried.**
17-250 2B. Moved by **Abdo**, seconded by **Roscoe** to approve the minutes of the special meeting of the Romulus City Council held on July 24, 2017 – closed session, Attorney Opinion and open session, Demonstration of New City Voting Equipment. **Roll Call Vote: Ayes** – Abdo, Barden, Choate, Crout, Roscoe, Wadsworth. **Nays** – None. **Abstain** – Makowski. **Motion Carried.**

3. **Petitioner: None**

4. **Chairperson's Report:**

Mayor Pro-Tem John Barden commented on the "Relay for Life" cancer fundraiser. Members of St. John's Lodge spoke about their "Annual Youth Day" which will be held on Saturday, August 26, 2017 from noon until 5:00 p.m.

17-251 4A. Moved by **Crout**, seconded by **Roscoe** to adopt a memorial resolution for the family of Patricia Webb Jones. **Motion Carried Unanimously.**

17-252 4B. Moved by **Wadsworth**, seconded by **Makowski** to adopt a memorial resolution for the family of Michael A. Plank. **Motion Carried Unanimously.**

4. Moved by **Choate**, seconded by **Crout** to accept the Chairperson's Report. **Motion Carried Unanimously.**

5. **Mayor's Report:**

Mayor Burcroff presented a video of upcoming City events. The CSX Railroad crossing at Goddard and Shook Road is currently under repair.

17-253 5A(1). Moved by **Makowski**, seconded by **Roscoe** to concur with the administration and authorize the closure of Hunt Street between Goddard Road and Bibbins Street beginning at 8:00 a.m., the closure of Goddard Road between Moore Street and the railroad tracks beginning at 12:00 p.m. on Friday, September 15, 2017 and ending at 8:00 p.m. on Sunday, September 17, 2017. **Motion Carried Unanimously.**

17-254 5A(2). Moved by **Crout**, seconded by **Makowski** to concur with the administration and authorize the closure of Goddard Road beginning at Wayne Road and ending at Five Points beginning at 7:00 p.m. on Friday, September 15, 2017; and, re-opening at 10:00 p.m. Friday, September 15, 2017 for the Rotary Parade of Lights. **Motion Carried Unanimously.**

17-255 5B. Moved by **Makowski**, seconded by **Roscoe** to extend (award) RFP 12/13-36 through June 30, 2018 for licensing and maintenance of the Hyland OnBase modules currently utilized throughout the City with Applied Imaging at a cost of \$11,591.60 as well as any professional services needed from Applied Imaging at an hourly rate of \$160 per hour. **Motion Carried Unanimously.**

17-256 5C(1). Moved by **Makowski**, seconded by **Wadsworth** to concur with the administration and reject the only bid received for ITB 16/17-2 for the replacement of the carpet in the concession area of the Romulus Athletic Center since the bid did not meet the bid's minimum specifications. **Motion Carried Unanimously.**

17-257 5C(2). Moved by **Crout**, seconded by **Wadsworth** to concur with the administration to waive the bidding requirements of the Romulus Code of Ordinances, Chapter 39-9 (b) (Material/goods purchases) and allow for needed carpet to be purchased from ProSource in the amount of \$8,81 and for the carpet to be installed at a cost of \$4,597.05 by John Wery in the concession area of the Romulus Athletic Center. **Motion Carried Unanimously.**

17-258 5D(1). Moved by **Makowski**, seconded by **Abdo** to concur with the administration and authorize the use of Liquiforce Inc. (Bid 14/15-03) for part #1 up to a sum of \$444,000.00 to CCTV and Rehab Sewer in Sections of 35 & 36 of the City (Oakbrook and Meadows Subdivisions). **Motion Carried Unanimously.**

17-259 5D(2). Moved by **Wadsworth**, seconded by **Makowski** to concur with the administration and authorize the use of OHM to monitor, design, and provide inspection in the amount of \$102,000.00. **Motion Carried Unanimously.**

17-260 5E. Moved by **Makowski**, seconded by **Roscoe** to concur with the administration and authorize the mayor and clerk to approve the proposal for professional engineering services with OHM for roadway design: Ecorse Road Reconstruction, from Vining Road to Merriman Road, intersection improvements on Ecorse Road at Wayne Road, Merriman Road and Middlebelt Road in an amount not to exceed \$521,000.00. **Motion Carried Unanimously.**

17-261 5F. Moved by **Wadsworth**, seconded by **Choate** to concur with the administration and authorize the mayor and clerk to approve the proposal from Wade Trim for professional design and permitting services associated with the Vining Road Project in an amount not to exceed \$145,000.00. **Motion Carried Unanimously.**

17-262 5G. Moved by **Roscoe**, seconded by **Makowski** to concur with the administration to introduce Budget Amendment 17/18-4 to recognize contribution from Seefried Development Services for payment of the cost of design engineering for Vining and Ecorse Roads, in accordance with the Intergovernmental Road Agreement and Construction Management Agreement for Project Mercury (Amazon).

FUND/DEPT. **CURRENT** **AMENDED**

ACCOUNT NO. **ACCOUNT NAME** **BUDGET** **AMENDMENT** **BUDGET**

Construction Fund – Vining Road Extension – Ecorse Construction

Revenues

402-000-674.297 Contribution from Others - 666,000 666,000

Expense

402-000-980.000 Project Costs - 666,000 666,000

To recognize contribution from Seefried Development Services for payment of the cost of design engineering for Vining and Ecorse Roads in accordance with the Intergovernmental Road Agreement and Construction Management Agreement for Project Mercury. (Amazon). **Motion Carried Unanimously.**

17-263 5H. Moved by **Makowski**, seconded by **Crout** to concur with the administration to introduce Budget Amendment 17/18-5 to replace the Romulus Municipal Library front doors (\$10,380) and replace staff printer (\$400) – approved by the Library Board on July 17, 2017.

FUND/DEPT. **CURRENT** **AMENDED**

ACCOUNT NO. **ACCOUNT NAME** **BUDGET** **AMENDMENT** **BUDGET**

LIBRARY FUND

Expenditures:

271-790-970.000 Library– Capital Outlay 77,400 10,780 88,180

Fund Balance

271-000-390.000 Library Fund Balance 149,226 (10,780) 138,446

To replace the Romulus Municipal Library front doors (\$10,380) and replace staff printer (\$400). Approved by the Library Board on 7/17/17. **Motion Carried Unanimously.**

17-264 5I. Moved by **Crout**, seconded by **Makowski** to concur with the administration to introduce Budget Amendment 17/18-6 to allocate funding for Fire Department copier that was not purchased in the FY 16/17 budget and anticipated to be completed as part of the City-wide Print Management Program in FY 17/18.

FUND/DEPT. **CURRENT** **AMENDED**

ACCOUNT NO. **ACCOUNT NAME** **BUDGET** **AMENDMENT** **BUDGET**

GENERAL FUND

Expense:

101-336-970.000 Fire – Capital Outlay - 6,950 6,950

Fund Balance

101-000-390.000 Unassigned – Fund Balance 3,100,400 (6,950) 3,093,450

To allocate funding for Fire Department copier that was not purchased in the FY 16/17 Budget and anticipated to be completed as part of the City-wide Print Management Program in FY 17/18

Motion Carried Unanimously.

6A. **Clerk's Report:**

City Clerk Ellen L. Craig-Bragg spoke about the Special School Election to be held Tuesday, August 8, 2017. There are two school proposals on the ballot. Clerks from other communities will be visiting to observe the new voting equipment. Voters can go to Michigan.gov/vote to track their absentee ballot. Clerk Bragg thanked Mayor Burcroff, Mayor Pro-Tem Barden and Chief of Staff Julie Wojtylko for their support during preparation for this Election.

17-265 6A1. Moved by **Choate**, seconded by **Makowski** to approve second reading, final adoption of Budget Amendment 17/18-3, General Fund, which was introduced at the Council meeting of July 24, 2017. **Motion Carried Unanimously.**

17-266 6A2. Moved by **Wadsworth**, seconded by **Makowski** to adopt a memorial resolution for the family of Alvin Dupree. **Motion Carried Unanimously.**

6B. **Treasurer's Report: None.**

7. **Public Comment:**

A resident requested that the City mow the grass on city-owned property next to his house as coyotes have been seen among the tall grass. A resident spoke about the "Relay for Life" fundraiser.

8. **Unfinished Business:**

Mayor Burcroff commented that the administration will follow up on the tall grass/coyote situation.

9. **New Business:**

Councilman Wadsworth commented on a call he received from a local business owner who found one of his employees unresponsive and how professional the police and first responders were at doing their jobs.

10. **Communication: None.**

11. Moved by **Wadsworth**, seconded by **Roscoe** to adjourn the regular meeting of the Romulus City Council. **Motion Carried Unanimously.**

I, Ellen L. Craig-Bragg, Clerk of the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on August 7, 2017.