

CITY OF ROMULUS INVITATION TO BID
ITB 16/17-33 APPLICATION OF RESINOUS FLOORING
AT ROMULUS FIRE STATION #4

The City of Romulus, Michigan on behalf of the Romulus Fire Department and by way of this invitation to bid is seeking bids from experienced and qualified companies for the application of resinous flooring in the apparatus bays of the Romulus Fire Station #4 located at 28777 Eureka Road, Romulus, MI 48174 as specified in the bid documents.

- (1) Qualified individuals and firms wishing to submit a bid *must use the forms provided by the City.*
- (2) Bid forms and specifications may be obtained from the MITN system @ <http://www.mitn.info/>. Bids may be rejected unless made on the forms included with the bidding documents. Copies of documents obtained from any other source are not considered official copies.
- (3) Clarifications, modifications, or amendments may be made to this solicitation at the discretion of the City. Any and all addenda issued by the City will be posted on the MITN system. All interested parties are instructed to view the MITN website regularly for any issued addenda. It is the responsibility of the bidder to obtain all issued addenda and acknowledge receipt of said addenda by including a printed copy of each addendum as part of the required documents for this solicitation and to list the addendum and sign and date the "Acknowledgment of Receipt Addenda Form: supplied in the bid documents.
- (4) **An optional pre-bid conference has been scheduled for Tuesday, May 9, 2017 at 2:00 PM. The purpose of the conference will be to clarify any of the bid documents and to give companies the opportunity to ask for clarifications and also for verification of the areas to be painted and to take measurements to use when calculating lump sum pricing for submission of a bid. Companies will not be given access to view the facility at any other time prior to the deadline for the submission of a bid.**
- (5) A total of two copies (one marked "Original" and one marked "Copy") of the bid must be submitted in a sealed envelope and returned to the City Clerk's Office no later than 2:30 P.M., Tuesday, 5/30/2017. Bids should be submitted in a sealed envelope and addressed using the Bid package label provided in the ITB documents.
- (6) At approximately 2:45 p.m., local time all timely received bids are to be publicly opened and read.
- (7) The successful Bidder will be required to submit proof of all insurance required by the ITB documents and copies of all required endorsements.
- (8) The City reserves the right to postpone the opening without notification and also reserves the right to reject all bids and proposals and to waive any minor informality or irregularity in proposals received.
- (9) For additional information contact Lynn A, Conway, City of Romulus, Purchasing Director, by calling (734) 955-4568 or by emailing lconway@romulusgov.com.