

CITY OF ROMULUS REQUEST FOR PROPOSALS

RFP 16/17-13 Vining Road Development District

- Economic Development Strategic Plan

The City of Romulus, Michigan Economic Development Department is seeking proposals from qualified firms for the development of an economic development strategy containing goals, objectives, and implementation measures developed through research, analysis, trend forecasting and outreach for the Romulus Vining Road Development District.

- (1) Qualified individuals and firms wishing to submit a proposal ***must use the forms provided by the City***. Proposal forms and specifications may be obtained from the MITN system @ <http://www.mitn.info/>.
- (2) Contractors must submit five copies of the proposal (one marked "ORIGINAL" and the remaining marked "COPY") and one electronic copy. All proposals copies must be submitted together in one sealed envelope and delivered to the **City Clerk's Office** no later than 2:30 P.M., Tuesday, **3/14/2017**. Proposals should be addressed using the proposal label provided.
- (3) At approximately 2:45 p.m., local time all timely received proposals are to be publicly opened and read.
- (5) The City reserves the right to postpone the opening without notification and also reserves the right to reject all bids and proposals and to waive irregularities.
- (6) Proposals shall be good and may not be withdrawn for a period of sixty (60) calendar days after the date for submitting bids/proposals.
- (7) The successful Company will be required to submit proof of all insurance required by the RFP documents and all required endorsements.
- (8) For additional information contact Lynn A, Conway, City of Romulus, Purchasing Director, by calling (734) 955-4568 or by emailing lconway@romulusgov.com .

Publish: 2/23/2017

RM0143 - 022317 2.5 x 3.676