

# MINUTES OF REGULAR ROMULUS CITY COUNCIL MEETING

November 7, 2016

Romulus City Hall Council Chambers, 11111 Wayne Rd. Romulus, MI 48174

The meeting was called to order at 7:30 p.m. by Mayor Pro Tem John Barden.

## Pledge of Allegiance

## Roll Call

**Present:** Kathleen Abdo, John Barden, Linda Choate, Harry Crout, Sylvia Makowski, Celeste Roscoe, William Wadsworth.

## Administrative Officials in Attendance:

LeRoy D. Burcroff

Barbara Fitzgerald, Deputy Clerk

1. Moved by **Crout**, seconded by **Roscoe** to accept the agenda as presented.

## Motion Carried Unanimously.

**16-440 2A.** Moved by **Wadsworth**, seconded by **Abdo** to approve the minutes of the regular meeting of the Romulus City Council held on October 24, 2016. **Motion Carried Unanimously.**

**16-441 2B.** Moved by **Crout**, seconded by **Makowski** to approve the minutes of the special meetings of the Romulus City Council held on October 24, 2016; 6:00 p.m. closed session, Pending Legal Matters; 6:30 p.m. public hearing, FCA US LLC request for IFTE Certificate; 6:45 p.m. public hearing, Daehan Solutions Georgia LLC, request industrial development district; 7:00 p.m. public hearing, Yapp USA Automotive Systems, request to transfer IFTE Certificate; 7:15 p.m. public hearing, Yapp USA Automotive Systems, request for new IFTE Certificate. **Motion Carried Unanimously.**

3. **Petitioner: None.**

4. Moved by **Roscoe**, seconded by **Choate** to accept the Chairperson's Report. **Motion Carried Unanimously.**

## 5. Mayor's Report:

Mayor Burcroff presented a proclamation to the family of the late Leonard Earl Campbell. Economic Development Director, Tim Keyes, spoke about the recognition the City received from the U of M Economic Development Program – 5 Star award for economic development and 4 star for best practice award. Dennis Davidson announced the winners of the Scarecrow Contest: first place, Dave's & Co. Barber Shop; second place, Fluff and Puff; and third place, Family Dental.

**16-442 5A.** Moved by **Wadsworth**, seconded by **Makowski** to concur with the administration and award RFP 16/17-04, 36542 Goddard Road Façade Improvements – CDBG Contract 15-24-14 to R. J. Perry Carpentry, Inc. in the amount of \$63,654.00 **Motion Carried Unanimously.**

**16-443 5A1.** Moved by **Makowski**, seconded by **Choate** to concur with the administration and approve no-fee permits for any permits associated with the construction of the facade and any code violations that may be present. **Motion Carried Unanimously.**

**16-444 5B.** Moved by **Makowski**, seconded by **Roscoe** to concur with the administration and authorize the mayor and clerk to enter into a purchase agreement for the property located at 36100 Bibbins with a purchase price of \$95,000 plus closing costs. **Motion Carried Unanimously.**

**16-445 5C.** Moved by **Makowski**, seconded by **Roscoe** to concur with the administration and grant authorization for the mayor and clerk to enter into a one-year commercial lease agreement with West Shore Fire, Inc., agreement to expire November 30, 2017, for the use of Fire Station #1 (37230 Northline Road). **Motion Carried.**

**16-446 5D.** Moved by **Makowski**, seconded by **Wadsworth** to concur with the administration and approve payment for a quote from R. L. Evans Electric, Inc. in the amount of \$11,595.00 to repair master meter hot boxes containing the water meters for the airport. **Motion Carried Unanimously.**

**16-447 5E.** Moved by **Roscoe**, seconded by **Choate** to concur with the administration and approve the re-appointments of William Crane, Terrell Bird, Lucinda Rhoton, Mark Lewkowicz, Virgil Varner, Gerald Wendland, and Sheldon Chandler to the Historical Commission with terms to expire on December 29, 2017. **Motion Carried Unanimously.**

**16-448 5F.** Moved by **Makowski**, seconded by **Wadsworth** to introduce Budget Amendment 16/17-13 to adjust FY 16/17 Budget for expenditure amounts not accounted for in FY 15/16 Projected Budget. Funds anticipated to be spent in FY 16/17 were actually spent in FY 15/16.

FUND/DEPT.	ACCOUNT NO.	ACCOUNT NAME	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET
<b>Community - Employee Activity Fund</b>					
<b>Expenditures:</b>					
	225-747-740.001	Community Facilities	10,720.00	(3,441.00)	7,279.00
<b>Revenues</b>					
	225-000-613.000	Transportation Impact Fees	(500.00)	500.00	-
	225-000-664.000	Interest	(50.00)	50.00	-
<b>Fund Balance</b>					
	225-000-365.000	Subsequent Prior Year	(10,170.00)	2,891.00	(7,279.00)

To adjust FY 16/17 Budget for expenditure amounts not accounted for in the FY 15/16 Projected Budget. Funds anticipated to be spent in FY 16/17 were actually spent in FY 15/16. **Motion Carried Unanimously.**

**16-449 5G.** Moved by **Wadsworth**, seconded by **Crout** to introduce Budget Amendment 16/17-14 to adjust the project cost to cover the final streetscape invoice and close out the construction fund.

FUND/DEPT.	ACCOUNT NO.	ACCOUNT NAME	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET
<b>DDA-Goddard Road Construction Fund</b>					
<b>Revenue</b>					
	405-000-682.000	Goddard Road Reimbursement	-	6,955.00	6,955.00
<b>Expenditures:</b>					
	405-295-980.000	Goddard Road Project Cost	12,000.00	31,872.00	43,872.00
<b>Fund Balance</b>					
	405-000-390.000	Goddard Rd Constr Fund Bal	36,916.59	(24,917.00)	11,999.59

To adjust the project cost to cover the final streetscape invoice and close out the construction fund.

**16-450 5H.** Moved by **Makowski**, seconded by **Roscoe** to introduce Budget Amendment 16/17-15 to recognize available CDBG program income funds that must be used toward approved projects.

FUND/DEPT.	ACCOUNT NO.	ACCOUNT NAME	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET	
<b>CDBG Comm Development Block Grant</b>						
<b>Revenues</b>						
	5,000.00	5,000.00	252-000-683.000	Program Income	-	
<b>Expenditures:</b>						
	14,710.00	14,710.00	252-000-844.000	Program Income	-	
					14,710.00	
<b>Fund Balance</b>						
		252-000-390.000	CDBG Fund Balance	14,585.00	(9,710.00)	4,875.00

To recognize available CDBG program income funds that must be used toward approved projects. **Motion Carried Unanimously.**

## 6A. Clerk's Report

## 6B. Treasurer's Report

## 7. Public Comment:

Jeff DuPilka, President of West Shore Fire, Inc. spoke about the rental of Fire Station #1.

## 8. Unfinished Business

## 9. New Business

## 10. Communication

11. Moved by **Wadsworth**, seconded by **Makowski** to adjourn the regular meeting of the Romulus City Council.

## Motion Carried Unanimously.

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on November 7, 2016.