

# MINUTES OF REGULAR ROMULUS CITY COUNCIL MEETING

August 8, 2016

Romulus City Hall Council Chambers, 1111 Wayne Rd. Romulus, MI 48174

The meeting was called to order at 7:30 p.m. by Mayor Pro Tem, John Barden.

**Pledge of Allegiance**

**Roll Call**

**Present:** Kathleen Abdo, John Barden, Linda Choate, Harry Crout, Sylvia Makowski, Celeste Roscoe, William Wadsworth.

**Administrative Officials in Attendance:**

LeRoy D. Burcroff  
Ellen L. Craig-Bragg, Clerk  
Stacy Paige, Treasurer

1. Moved by **Crout**, seconded by **Abdo** to accept the agenda as presented.

Motion Carried Unanimously.

**16-332 2A.** Moved by **Wadsworth**, seconded by **Abdo** to approve the minutes of the regular meeting of the Romulus City Council held on August 1, 2016. **Motion Carried Unanimously.**

**3. Petitioner**

**4. Chairperson's Report:**

Members of St. John's Lodge #44 announced their annual Youth Day Picnic to be held on Saturday, August 27, 2016 from noon until 5 p.m. at the Coleman Center on Beverly Road.

**16-333 4A.** Moved by **Abdo**, seconded by **Wadsworth** to adopt a memorial resolution for the family of Michael Woods. **Motion Carried Unanimously.**

**16-334 4B.** Moved by **Makowski**, seconded by **Crout** to adopt a memorial resolution for the family of Alan William Rafalski. **Motion Carried Unanimously.**

**16-335 4C.** Moved by **Abdo**, seconded by **Wadsworth** to adopt a memorial resolution for the family of Richard Kruse. **Motion Carried Unanimously.**

4. Moved by **Choate**, seconded by **Makowski** to accept the Chairperson's Report. **Motion Carried Unanimously.**

**5. Mayor's Report:**

Mayor Burcroff provided a video of upcoming City events. The mayor also gave a reminder that during the Eureka Road construction businesses are still open.

**16-336 5A.** Moved by **Wadsworth**, seconded by **Abdo** to concur with the administration and authorize the City of Romulus to extend Bid Award 12/13-02 with R. S. Contracting for line marking of local and major streets as needed through the end of 2016. **Motion Carried Unanimously.**

**16-337 5B.** Moved by **Makowski**, seconded by **Roscoe** to concur with the administration and authorize the extension of MITN Cooperative Bid Award to Washington Elevator Co., Inc. for an additional one-year period ending October 31, 2017 at the original bid price for sidewalk ice melt compounds. **Motion Carried Unanimously.**

**16-338 5C.** Moved by **Roscoe**, seconded by **Wadsworth** to authorize the mayor and clerk to enter into a pipeline easement agreement between the City of Romulus and Wolverine Pipeline to allow a 50' permanent easement and a 16' temporary work easement for the proposed 16" pipeline. Upon execution of the agreement, Wolverine Pipeline will pay the City \$26,815.00 **Motion Carried Unanimously.**

**16-339 5D (1).** Moved by **Makowski**, seconded by **Wadsworth**, to concur with the Property Disposition Committee and authorize the mayor and clerk to enter into an agreement with the Wayne County Treasurer to purchase foreclosed homes in the City of Romulus as described in **EXHIBIT A:**

## AUGUST 2016

PARCEL	ADDRESS	STREET	CITY	AMT TO REDEEM
80004020822000	6898	BIRCHDALE	ROMULUS	\$4,101.81
80013020382000	6011	COLORADO	ROMULUS	\$4,938.47
80013020398000	6032	4TH	ROMULUS	\$3,738.30
80015990012001	6609	WASHINGTON	ROMULUS	\$2,917.57
80017030019000	6341	IRMA	ROMULUS	\$3,776.49
80042010033000	7385	COLBERT	ROMULUS	\$3,217.91
80062030189000	34137	MCBRIDE	ROMULUS	\$5,572.30
80079990037000	37224	WABASH	ROMULUS	\$8,895.11
80093990030000	27649	GODDARD	ROMULUS	\$4,691.89
				<b>\$41,849.85</b>

## DECEMBER 2016

PARCEL	ADDRESS	STREET	CITY
80014030174000	6052	ESSEX	ROMULUS
80015990033000	35319	VINEWOOD	ROMULUS
80077150050000	11246	MOORE	ROMULUS
80077280012000	11471	WHITEHORN	ROMULUS

**Motion Carried Unanimously.**

**16-340 5D (2).** Moved by **Makowski**, seconded by **Crout** to concur with the Property Disposition Committee and authorize the mayor and clerk to enter into a development agreement between Realty Transition LLC and the City of Romulus for the rehabilitation of the properties acquired (as listed) in resolution number 16-339. Whenever possible, local vendors will be utilized for the rehab projects. **Motion Carried Unanimously.**

**16-341 5E.** Moved by **Makowski**, seconded by **Roscoe** to introduce Budget Amendment 15/16-22 to account for Court Building Fund activity as approved by City Council on July 25, 2016 and in accordance with Sections 2 and 4 of the Memorandum of Understanding between the City of Romulus and 34<sup>th</sup> District Court. Additionally, to account for costs associated with professional services provided by Orchard, Hiltz, & McCliment through June 30, 2016.

FUND/DEPT. ACCOUNT NO.	ACCOUNT NAME	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET
<b>General Fund Expenditures</b>				
101-966-999.401	Transfer Out - Court Building Fund	-	352,196.20	352,196.20
<b>Fund Balance</b>	101-000-390.000 General Fund - Fund Balance	2,865,621.00	(352,196.20)	2,513,424.80
<b>Revenue</b>				
401-000-699.101	Transfer In - General Fund	-	352,196.20	352,196.20
<b>Expenditures</b>	401-000-980.000 Project Costs	-	352,196.20	352,196.20

To account for Court Building Fund activity as approved by City Council on July 25<sup>th</sup> and in accordance with Sections 2 and 4 of the Memorandum of Understanding. Additionally, to account for costs associated with professional services provided by Orchard, Hiltz & McCliment through June 30, 2016. **Motion Carried Unanimously.**

**16-342 5F.** Moved by **Wadsworth**, seconded by **Makowski** to concur with the administration and authorize approval of the fiscal year 2015/2016 encumbrances for supplies and services in the amount of \$7,787,327.38. **Motion Carried Unanimously.**

**Clerk's Report:**

Clerk Ellen Craig-Bragg thanked everyone who worked on the August 2<sup>nd</sup> Primary Election. She also spoke about the piloting of the dual electronic poll book at this election and that it worked out very well.

**6B. Treasurer's Report**

**7. Public Comment**

Jan Lemmon, Chairperson, Cemetery Board of Trustees, said the new cemetery gate is coming soon and she thanked Mayor Burcroff, Clerk Craig-Bragg, Treasurer Paige, City Council, and Tim Keyes, Economic Development Director, for all their support to the Cemetery Board of Trustees projects and events. She announced a euchre tournament will be held in October; tickets will go on sale at the end of August.

**8. Unfinished Business:**

Mayor Burcroff thanked City Purchasing Director, Lynn Conway, for her efforts in acquiring specs for the cemetery gate.

**9. New Business:**

Councilman Wadsworth announced bingo will be held during the Pumpkin Festival on September 16, 17, and 18 with proceeds going to the Romulus Animal Shelter. The no-fee city-wide yard sale will be held on September 22<sup>nd</sup> thru September 25<sup>th</sup> with rain dates of September 29<sup>th</sup> thru October 2<sup>nd</sup>.

**10. Communication**

**16-343 11A.** Moved by **Choate**, seconded by **Crout** to approve Warrant 16-15 in the amount of \$387,994.25.

**Motion Carried Unanimously.**

**16-344 11B.** Moved by **Choate**, seconded by **Makowski** to approve Warrant 16-15E in the amount of \$13,622.50. **Motion Carried Unanimously.**

12. Moved by **Wadsworth**, seconded by **Makowski** to adjourn the regular meeting of the Romulus City Council. **Motion Carried Unanimously.**

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on August 8, 2016.

**Publish:** Sept. 1, 2016

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