

MINUTES OF REGULAR ROMULUS CITY COUNCIL MEETING

July 25, 2016

Romulus City Hall Council Chambers, 1111 Wayne Rd. Romulus, MI 48174

The meeting was called to order at 7:30 p.m. by Mayor Pro-Tem Barden.

Pledge of Allegiance

Roll Call

Present: Kathleen Abdo, John Barden, Linda Choate, Harry Crout, Celeste Roscoe, Sylvia Makowski, William Wadsworth.

Administrative Officials in Attendance:

LeRoy D. Burcroff, Mayor
Ellen L. Craig-Bragg, City Clerk
Stacy Paige, Treasurer

1. Moved by **Crout**, seconded by **Abdo** to accept the agenda as amended.

Motion Carried Unanimously.

16-309 2A. Moved by **Wadsworth**, seconded by **Abdo**, to approve the minutes of the regular meeting of the Romulus City Council held on July 11, 2016. **Motion Carried Unanimously.**

3. Petitioner:

3A. Deleted from agenda.

16-310 3B. Moved by **Roscoe**, seconded by **Choate**, to approve PC-2015-029/030; Michigan Components (28111 Northline), special land use request for a contractors storage yard. (Mr. Ray Parker, Hennessey Engineering, presented the request for the special land use.) **Motion Carried Unanimously.**

4. Chairperson's Report:

16-311 4A. Moved by **Roscoe**, seconded by **Wadsworth**, to approve the Wickham Road Water Main Improvement Contract with Blue Ribbon Contracting. **Motion Carried Unanimously.**

16-312 4B. Moved by **Makowski**, seconded by **Roscoe**, to approve the settlement of a claim by Infinity in an amount not to exceed \$2,000. **Motion Carried Unanimously.**

16-313 4C. Moved by **Wadsworth**, seconded by **Roscoe**, to adopt a memorial resolution for the family of Lee Prybyla. **Motion Carried Unanimously.**

4. Moved by **Roscoe**, seconded by **Choate**, to accept the Chairperson's Report. **Motion Carried Unanimously.**

5. Mayor's Report:

Mayor Burcroff presented a video of upcoming City events.

16-314 *5F. Moved by **Makowski**, seconded by **Crout**, to concur with the administration and authorize the mayor and clerk to enter into a Memorandum of Understanding between the City of Romulus and the 34th District Court for the purpose of pursuing the construction of a new 34th District Court facility in the City of Romulus. **Motion Carried Unanimously.**

16-315 5A. Moved by **Makowski**, seconded by **Abdo**, to concur with the administration and adopt a resolution in support of the Senior Alliance Annual Implementation Plan for Aging Services for fiscal year 2017 as presented. **Motion Carried Unanimously.**

16-316 5B. Moved by **Wadsworth**, seconded by **Roscoe**, to concur with the administration and authorize the mayor and clerk to enter into the on-going services contract with MKSK Studios for basic transportation planning consulting. **Motion Carried Unanimously.**

16-317 5C. Moved by **Makowski**, seconded by **Roscoe**, to concur with the administration and adopt a resolution supporting the establishment of an industrial district for BKG Wahrman LLC. **Motion Carried Unanimously.**

16-318 5D. Moved by **Makowski**, seconded by **Roscoe**, to utilize existing funding from the elimination of a full-time benefitted community services director position within the FY 16/17 Budget for the purpose of hiring a part-time human resources director.

FUND/DEPT.

CURRENT

AMEND-

ED

ACCOUNT NO.

ACCOUNT NAME

BUDGET AMENDMENT

BUDGET

General Fund

Expense

101-747-702.000	Salaries - Community Outreach/Services Directors	116,960	50,810	66,150
101-270-703.000	Part-Time Salaries - Human Resources	-	46,750	46,750
101-270-715.000	Social Security - Human Resources	5,050	2,900	7,950
101-270-715.001	Medicare - Human Resources	1,180	680	1,860
101-270-720.000	Worker's Comp	340	480	820

To utilize existing funding from the elimination of a Full-time benefitted Community Outreach Director position within the FY16/17 Budget for the purpose of hiring a Part-time Human Resource Director. This budget amendment has no impact on General Fund, Fund Balance. **Motion Carried Unanimously.**

16-319 5E. Moved by **Roscoe**, seconded by **Wadsworth**, to recognize the additional construction engineering costs associated with the Wickham Road project and the offset of reimbursable revenues from the Michigan Department of Transportation.

FUND/DEPT.

CURRENT

AMENDED

ACCOUNT NO.

ACCOUNT NAME

BUDGET

AMENDMENT

BUDGET

Major Roads Fund

Revenue

202-000-547.000 STPU Grant (MDOT reimb) - 57,280 57,280

Expense

202-463-980.021 Wickham Road Project 110,550 57,280 167,830

To recognize the additional construction engineering costs associated with the Wickham Road project and the offset of reimbursable revenues from the Michigan Department of Transportation. **Motion Carried Unanimously.**

6A. Clerk's Report:

16-320 6A1. Moved by **Makowski**, seconded by **Crout**, to approve second reading and final adoption of Budget Amendment 16/17-4, General Fund, which was introduced at the Council meeting of July 11, 2016. **Motion Carried Unanimously.**

16-321 6A2. Moved by **Wadsworth**, seconded by **Abdo**, to schedule a one-hour study session with Council on Monday, August 8, 2016 at 6:30 p.m. to discuss the usage and leasing of Fire Station #1. The meeting will be held in the Romulus City Hall Council Chambers. **Motion Carried Unanimously.**

16-322 6A3. Moved by **Choate**, seconded by **Crout**, to approve the following dates for the 2016 City fall no-fee yard sales: Thursday, Sept. 22nd thru Sunday, Sept. 25th with rain dates - Thursday, Sept. 29th thru Sunday, Oct. 2nd. **Motion Carried Unanimously.**

6B. Treasurer's Report

7. Public Comment:

A citizen inquired about the salary range for the new part-time human resources director. The same citizen asked if any other cities expressed an interest in housing the 34th District Court.

8. Unfinished Business:

Mayor Burcroff explained that human resources was once part of the chief of staff's duties. Since the chief of staff no longer has human resources duties, the salary for chief of staff now reflects that and a part-time human resources director has been hired. Mayor Burcroff answered the question regarding the 34th District Court - An operating agreement was established in 1998 with Van Buren Township, Sumpter Township, Huron Township, and the City of Belleville that Romulus would host the 34th District Court and that agreement is still current. The City of Romulus collects some of the fines and forfeitures from the operations of the court.

9. New Business

10. Communication:

Councilwoman Makowski read a list of upcoming events at the library.

16-323 10A. Moved by **Makowski**, seconded by **Wadsworth**, to adopt a resolution recognizing the 63rd wedding anniversary of Arnell and Reasther Everett. **Motion Carried Unanimously.**

16-324 11. Moved by **Choate**, seconded by **Makowski**, to pay Warrant 16-14 in the amount of \$2,749,644.29. **Motion Carried Unanimously.**

12. Moved by **Wadsworth**, seconded by **Roscoe**, to adjourn the regular meeting of the Romulus City Council. **Motion Carried Unanimously.**

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on July 25, 2016.