

MINUTES OF REGULAR ROMULUS CITY COUNCIL MEETING

June 13, 2016

Romulus City Hall Council Chambers, 11111 Wayne Rd. Romulus, MI 48174

The meeting was called to order at 7:30 p.m. by Mayor Pro Tem, John Barden.

1. Moved by Crout, seconded by Roscoe, to accept the agenda as presented.

Motion Carried Unanimously.

16-271 2A. Moved by Wadsworth, seconded by Roscoe, to approve the minutes of the regular meeting of the Romulus City Council held on June 6, 2016. Motion Carried Unanimously.

3A. Petitioner: None.

4. Chairperson's Report:

Mayor Pro-Tem Barden announced that there were three special meetings earlier this evening: a closed session at 6:00 pm for a legal opinion, a study session at 6:15 pm to discuss the 34th District Court project, and a study session at 7:15 pm to discuss the City's third quarter report. Mr. Barden asked Tim Keyes, Economic Development Director, to give an update on the projects going on in the city.

16-272 4A. Moved by Choate, seconded by Wadsworth, to adopt a memorial resolution for the family of Ineace Truitt. Motion Carried Unanimously.

16-273 4B. Moved by Crout, seconded by Wadsworth, to adopt a memorial resolution for the family of Monika Johnson. Motion Carried Unanimously.

16-274 4C. Moved by Wadsworth, seconded by Crout, to adopt a resolution to sign a release and settlement agreement with Protective Insurance Company. Motion Carried Unanimously.

4. Moved by Roscoe, seconded by Choate, to accept the Chairperson's report. Motion Carried Unanimously.

5. Mayor's Report:

Mayor Burcroff presented a video about upcoming events in the City. The mayor announced that President Obama directed to have the American Flag at half-staff in memory of the shooting victims in Orlando, Florida. Mayor Burcroff asked for a moment of silence for the victims and their families and friends. The mayor apologized for the errors in the City newsletter that were made by the printer and assured residents that the printer will make the necessary corrections. The mayor commented that the first Mayor's Prayer Breakfast went well and he thanked everyone who participated in the event. He added that the money raised (\$500.00) will be donated to the Mayor's Drug Task Force Scholarship fund.

16-275 5A1. Moved by Wadsworth, seconded by Crout, to concur with the administration and adopt a resolution in support of the application with the State of Michigan for the 2016 fireworks event. Motion Carried Unanimously.

16-276 5A2. Moved by Choate, seconded by Roscoe, to concur with the administration and authorize a no-fee permit for the 2016 Romulus fireworks on city property south of Ecorse Road, no-fee permits for two food trailers and one glow product tent on the school property, as well as one glow product tent in Elmer Johnson Park, and approval of the closure of Ozga between Tyler and Wick between 9:00 p.m. and 12:00 a.m. to expedite the flow of traffic when the fireworks are complete. Motion Carried Unanimously.

16-277 5B. Moved by Choate, seconded by Crout, to concur with the administration and award RFP 15/16-23, for the design, manufacture and installation of a decorative metal gate and arch to be located outside the City of Romulus Memorial Cemetery, for the City of Romulus Clerk's office, to the lowest bidder, American Fence, in the amount of \$23,310.00 Motion Carried Unanimously.

16-278 5C. Moved by Wadsworth, seconded by Crout, to concur with the administration and award Bid ITB 15/16-35 to the lowest bidder, Osborne Concrete, for the as-needed purchase of concrete at the bid prices for 2016 and 2017. Motion Carried Unanimously.

16-279 5D. Moved by Roscoe, seconded by Choate, to increase the cost recovery contractual cost with offsetting revenues. (Introduction of Budget Amendment 15/16-20, general fund.)

FUND/DEPT. ACCOUNT NO.	ACCOUNT NAME	CURRENT BUDGET	AMENDED AMENDMENT	AMENDED BUDGET	
General Fund					
Revenue	101-336-679.000	Fire Dept Cost Recovery	40,000	5,000	45,000
Expense	101-336-818.000	Fire Dept Contractual Services	15,000	5,000	20,000

To increase the cost recovery contractual cost with offsetting revenues. Note: This has no effect on the General Fund's fund balance. Motion Carried Unanimously.

16-280 5E. Moved by Roscoe, seconded by Wadsworth, to move unused funding from the 15/16 fiscal year (in retained earnings) to the capital outlay budget to complete the up fitting of the purchased Fire Department vehicles. (Introduction of Budget Amendment 16/17-2, motor vehicle fund.)

FUND/DEPT. ACCOUNT NO.	ACCOUNT NAME	CURRENT BUDGET	AMENDED AMENDMENT	AMENDED BUDGET	
Motor Vehicle Fund					
Expense	661-258-970.138	Capital Outlay - M & E - Motor Vehicle	98,500	12,360	110,860

661-000-395.000 Retained Earnings - Motor Vehicle 2,226,390 (12,360) 214,030
To move unused funding from the 15/16 fiscal year (in retained earnings) to the capital outlay budget to complete the up fitting of the purchased Fire Department vehicles. Motion Carried Unanimously.

6A. Clerk's Report:

City Clerk Ellen Bragg reminded everyone of the Primary Election on August 2nd, and that the last day to register to vote for the Primary is July 5th. She also commented that Election information is included in the City newsletter and also posted on the City website. Clerk Bragg and the city clerk from Inkster went to Romulus High School to register graduating seniors to vote. They were able to register about one third of the senior class and the administration invited the clerks back next year to register the graduating seniors of 2017.

16-281 6A1. Moved by Roscoe, seconded by Choate, to approve second reading and final adoption of Budget Amendment 16/17-1, cemetery fund, which was introduced at the Council meeting of June 6, 2016 Motion Carried Unanimously.

16-282 6A2. Moved by Roscoe, seconded by Wadsworth, to concur with the recommendation of the Property Disposition Committee and authorize Tim Keyes, Economic Development Director, and Kevin Krause, Deputy Fire Chief, to enter into negotiations with West Short Services, Inc. to lease 37230 Northline (Fire Station #1) with the condition to leave the name of Joseph Crova on the building. Motion Carried Unanimously.

6B. Treasurer's Report:

Treasurer Paige gave a review of the study session held at 7:15 on the third quarter city investments. She reported that the City's investments are doing well and are slightly above the benchmark set by Meryl Lynch.

7. Public Comment: None

8. Unfinished Business:

Councilman Wadsworth commented that he received compliments from two residents regarding the City Newsletter. He asked Mayor Burcroff about the possibility of security cameras at the Animal Shelter and also commented that funds are available in the Animal Shelter donations account. Mayor Burcroff agreed to look into the matter.

9. New Business

10. Communication

16-283 11. Moved by Choate, seconded by Crout to pay Warrant 16-11 in the amount of \$956,995.57. Motion Carried Unanimously

12. Moved by Wadsworth, seconded by Roscoe, to adjourn the regular meeting of the Romulus City Council. Motion Carried Unanimously.

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on June 13, 2016.