

# MINUTES OF REGULAR ROMULUS CITY COUNCIL MEETING

March 28, 2016

Romulus City Hall Council Chambers, 11111 Wayne Rd. Romulus, MI 48174

The meeting was called to order at 7:30 p.m. by Mayor Pro Tem, John Barden.

**Pledge of Allegiance**

**Roll Call**

**Present:** John Barden, Linda Choate, Harry Crout, Celeste Roscoe, William Wadsworth.

**Excused:** Kathleen Abdo, Sylvia Makowski.

**Administrative Officials in Attendance:**

LeRoy D. Burcroff, Mayor

Stacy Paige, Treasurer

Ellen L. Craig-Bragg, City Clerk

1. Moved by **Crout**, seconded by **Roscoe** to accept the agenda as presented. **Motion Carried Unanimously.**

**16-180 2A.** Moved by **Wadsworth**, seconded by **Crout** to approve the minutes of the regular meeting of the Romulus City Council held on March 14, 2016. **Motion Carried Unanimously.**

**3. Petitioner: None.**

**4. Chairperson's Report:**

Chair recognized Councilman Wadsworth. Mr. Wadsworth asked Council for a retirement resolution for Kimberley Ratcliff, who retired after 28 years of service from the Animal Shelter on March 1, 2016. He commented on her dedication and commitment to her job and the Animal Shelter. Mayor Burcroff thanked Kimberley Ratcliff for her years of service and best wishes in her retirement. Chair recognized David Jones from St. John's Lodge #44. Mr. Jones promoted their annual prayer breakfast. The breakfast will be held on April 16, 2016 at 9 a.m. at the Wayne Tree Manor. Mayor Burcroff commented that the prayer breakfast contributes to St. John's Lodge youth program. Mayor Pro-Tem John Barden announced the dates and information for the Wayne County 2016 Hazardous Household Waste Collections. For more information contact the Wayne County Resource Coordinator at 734-326-3936.

**16-181 4A1.** Moved by **Wadsworth**, seconded by **Choate**, to adopt a retirement resolution to recognize Kimberley Ratcliff on her retirement from the Animal Shelter on March 1, 2016. **Motion Carried Unanimously.**

**4.** Moved by **Roscoe**, seconded by **Choate**, to accept the Chairperson's Report. **Motion Carried Unanimously.**

**5. Mayor's Report:**

Mayor Burcroff announced that this year's Hometown Hero's event will be held at the Romulus Athletic Center and is scheduled for April 15, 2016. Mayor Burcroff mentioned that the Citizen's Academy groups will be included in this year's event, along with Public Safety and other categories. The Mayor encouraged residents to support the event. Mayor Burcroff asked Suzanne Moreno, Director of Finance, to share some positive feedback resulting from her weekly meetings with the management of the Romulus Athletic Center (RAC). Suzanne Moreno reported that on March 20, 2016 the RAC celebrated its 8<sup>th</sup> birthday celebration. She noted that during the RAC's celebration weekend, 208 memberships were sold and renewed, for a current total of 4,347 memberships. Mayor Burcroff announced that he is hoping to bring the participants and winners of the Mayor's Fitness Challenge to the next council meeting if scheduling permits.

**16-182 5A.** Moved by **Roscoe**, seconded by **Wadsworth**, to concur with the administration and adopt a resolution for monthly payments based on 1% of monthly sewage flow to the Wayne County Sewage System. Discussion: Mayor Burcroff commented that the 1% would not go on the resident's tax bills. The 1% is a proportional way for each of the 13 communities to pay their share of the cost of the administration and lawyer's fees incurred by the Downriver Utility Wastewater Authority's (DUWA) transactions. **Motion Carried Unanimously.**

**16-183 5B.** Moved by **Wadsworth**, seconded by **Crout**, to concur with the administration to adopt a resolution for acceptance of streets and street certification to dedicate the streets located in the Fairways at Gateway Subdivision No.2 in order to obtain funding from the State of Michigan. Discussion: Councilman Wadsworth asked if this was a gain for us. Mayor Burcroff answered yes. **Motion Carried Unanimously.**

**16-184 5C.** Moved by **Roscoe**, seconded by **Wadsworth**, to concur with the administration and authorize the Mayor and Clerk to enter into an agreement authorizing the City to continue to purchase office supplies via the Office Depot South System online ordering platform under the America Saves Program through June 30, 2018. **Motion Carried Unanimously.**

**16-185 5D.** Moved by **Wadsworth**, seconded by **Roscoe**, to concur with the administration and award ITB 15/16-20 to M-K Construction, for a contract for the abandonment of an 8" water main on Middlebelt Road, between Wick and Goddard Roads in the amount of \$378,431.02. **Motion Carried Unanimously.**

**16-186 5E.** Moved by **Choate**, seconded by **Roscoe**, to introduce Budget Amendment 15/16-18 to increase the 2015 CDBG allocation based sub-recipient contract.

FUND/DEPT

ACCOUNT NO.	ACCOUNT NAME	CURRENT BUDGET	AMENDED AMENDMENT	AMENDED BUDGET
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**Community Development Block Grant**

**Expense**

252-000-847.015	Downtown Façade/Rehab 15-24-14E	35,000	21,825	56,825
252-000-831.015	General Administration 15-24-21A	14,400	2,425	16,825

**Revenue**

252-000-501.100	CDBG Grant Rev-Federal	217,072	24,250	241,322
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To increase the 2015 CDBG allocation based on the revised sub-recipient contract. **Motion Carried Unanimously.**

**6A. Clerk's Report**

**6B. Treasurer's Report**

**16-187 6B1.** Moved by **Wadsworth**, seconded by **Roscoe**, to schedule a study session for Monday, April 11, 2016 at 5:45 to discuss 2<sup>nd</sup> quarterly investments. **Motion Carried Unanimously.**

**7. Public Comment:**

A resident voiced a concern regarding an employee using the city's address for a non-profit organization. A resident voiced a concern about the RAC.

**8. Unfinished Business:**

Mayor Burcroff addressed the residents' concern regarding an employee using the city hall address. The Mayor commented that at a prior council meeting he brought the resident's concern to council and informed them that the matter had been corrected and the attorney was aware of it. There was no violation of the Charter and no personal gain according to the attorney. This was a non-profit organization to set up a food pantry for residents. Mayor Burcroff addressed a resident's concern about the RAC. He commented to council that the newest data shows the RAC is doing better than it ever has.

**9. New Business:**

Councilman Wadsworth announced that the 12<sup>th</sup> Annual Animal Shelter "Bowling Fundraiser" will be held on Friday, May 13, 2016 at 7:30 at Romulus Lanes bowling alley. The cost is \$25.00 per person. To register contact Romulus Lanes or Mr. Wadsworth.

**10. Communication:**

Mayor Pro-Tem John Barden congratulated the new Honor Society members from Romulus High School and Romulus Middle School. Mr. Barden thanked his Grandson for making the Honor Society.

**16-188 11A.** Moved by **Choate**, seconded by **Crout** to pay Warrant 16-06 in the amount of \$1,385,681.15.

**Motion Carried Unanimously.**

**12.** Moved by **Wadsworth**, seconded by **Roscoe**, to adjourn the regular meeting of the Romulus City Council. **Motion Carried Unanimously.**

I, Ellen L. Craig-Bragg, Clerk for the City of Romulus, Michigan do hereby certify the foregoing to be a true copy of the minutes of the regular meeting of the Romulus City Council held on March 28, 2016.

**Publish: April 14, 2016**

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