

CITY OF ROMULUS INVITATION TO BID
ITB 25/26-09 Romulus Senior Center Generator Replacement

The City of Romulus, Michigan is seeking bids from qualified companies for the above item/items and/or services.

- (1) Qualified individuals and firms wishing to submit a bid must use the forms provided by the City. Bid forms and specifications may be obtained from the MITN system at <http://www.mitn.info/>. Bids may be rejected unless made on the forms included with the bidding documents. Copies of documents obtained from any other source are not considered official copies.
- (2) Mandatory Site Visit is a requirement of this bid. The site visit will be held at the City of Romulus Senior Center, 36525 Bibbins Rd. Romulus, MI 48174 Thursday, December 4, 2025 at 11:00 A.M. EST. Staff will be available at this meeting to answer questions about this ITB.
- (3) Clarifications, modifications, or amendments may be made to this solicitation at the discretion of the City. Any and all addenda issued by the City will be posted on the MITN system. All interested parties are instructed to view the MITN website regularly for any issued addenda. It is the responsibility of the bidder to obtain all issued addenda and acknowledge receipt of said addenda by including a printed copy of each addendum as part of the required documents for this solicitation and to list the addendum and sign and date the "Acknowledgment of Receipt Addenda Form" supplied in the bid documents.
- (4) A total of three copies (one marked "Original" and two marked "Copy") of the bid must be submitted in a sealed envelope and returned to the City Clerk's Office no later than 2:00 P.M., Monday, **12/15/2025**. Bids should be addressed using the bid package label provided in the ITB documents.
- (5) At approximately 3:00 p.m., local time all timely received bids will be publicly opened and read.
- (6) The project is a Community Development Block Grant (CDBG) funded project and subject to Prevailing Wage Regulations as dictated by the Davis-Bacon Act and Section 3 requirement. Construction work that is financed with Federal funds must adhere to certain Federal labor standards requirements. The project requires that workers receive no less than the prevailing wages being paid for similar work in the same area. The contractor must ensure that employees and applicants for employment are not discriminated against because of their race, color, religion, sex or national origin, in accordance with Executive Order 11246 (Equal Employment Opportunity and Notice of Requirement for Affirmative Action to ensure Equal Employment Opportunity), and that the contractor will comply with Section 3 of the Housing and Urban Development Act of 1968, as amended. Minority, female, and Section 3 contractors are specifically invited to bid on this contract. The city also requests general contractors to use minority, female, and Section 3 residents and subcontractors whenever possible. Contractor must comply with the Davis Bacon Act, July 2, 1964, Title 40§ 276A, the Equal Employment Opportunity Act, September 28, 1965, No 11246, all United States Department of Labor Regulations and Standards, Title 29, 1, 3, and 5, and Title 18 U.S.C., Section 874, known as the "Anti-Kickback Act", and the Federal Occupational Safety and Health Act of 1970.
- (7) Federal regulations, both CDBG and non-CDBG, make it very clear that sub recipients should make every effort to use local business firms and contract with small, minority-owned and/or women-owned businesses in the procurement process.
- (8) Federal regulations for CDBG funded projects require that the awarded contractor and any subrecipients/sub-contractors performing work under the project are encouraged to use of local businesses; small, minority, and/or women-owned businesses.
- (9) Federal regulations, both CDBG and non-CDBG, make it very clear that subrecipients should make every effort to use local business firms and contract with small, minority-owned and/or women-owned businesses in the procurement process.
- (10) Contractors must include a completed and notarized copy of their "Certification Regarding Debarment and Suspension for Wayne County Community Development Block Grant Program along with their bid. The City cannot award the contract to any company suspended or debarred or is otherwise excluded from or ineligible for participation in Federal assistance programs under Executive Order 12549, Debarment & Suspension."
- (11) The successful Bidder will be required to furnish satisfactory Performance Bond, Payment Bond and Maintenance Bonds each in the full amount of the Contract.
- (12) The successful Bidder will be required to submit proof of all insurance required by the ITB documents and all required endorsements.
- (13) The successful Bidder will be required to furnish satisfactory Performance Bond, Payment Bond and Maintenance Bonds each in the full amount of the Contract.
- (14) The City reserves the right to postpone the opening without notification and also reserves the right to reject all bids and to waive any minor informality or irregularity in bids received and to award the contract in whole or in part.
- (15) For additional information contact Christina Parker, City of Romulus, Purchasing Director, by calling (734) 955-4568 or by emailing purchasing@romulusgov.com.

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